Catalogue of Durham University Records: Faculties and Departments

Date range of material: 1886 - 2017

Durham University Library
November 2019
# Contents

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Preface

Creation of catalogue
In progress April 2004-

Contact details

Durham University Library: Archives and Special Collections
Palace Green
Durham
DH1 3RN
England
Telephone: 0191 334 2972
Email: PG.Library@durham.ac.uk
URL: http://www.dur.ac.uk/library/asc/
ark:/32150/s14x51hj065/PDF
Introduction

Collection title: Durham University Records: Faculties and Departments
Reference code: GB-0033-UND/D
Dates of creation: 1886 - 2017
Extent: 31 linear metres
Repository: Durham University Library, Archives and Special Collections
Creator: administrative archive of Durham University
Language of material: English predominantly, with occasional Latin and even less German and French

Contents
Few faculties or departments have deposited any significant quantity of records in the university's archive. There are considerable quantities of files for administering the Science faculty and site from its inception in Durham in 1922; these do not cover Science in Newcastle up to 1963. There are few minutes of boards of studies yet deposited from departments, apart from Mathematics, and the only departments to have anything like complete archives are the now (2009) closed ones of Extra-Mural Studies (extant 1911-2002), Oriental/East Asian Studies (extant 1951-2007) and Palaeography and Diplomatic (extant 1948-1990). There are sequences of student files from the departments of History and Economic History from the 1970s and 1980s, otherwise really only occasional items have so far been received for Archaeology, Economics, Education, English, Geography, Law, Music, Philosophy, Physics and Zoology. Of other bodies, only the Society of Fellows and the Centre for Seventeenth-Century Studies have any real quantities of reports, minutes and administrative files.

Administrative history
The academic structure of the university has always been based on faculties, with the initial ones being Theology and Arts. The development of the Newcastle colleges created faculties for Science and Medicine, with the former having faculties for Agriculture, Applied Science, Commerce and Law added by WW2. At Durham, faculties for Letters (amalgamated with Arts in 1916) and Music were created in the late 1890s, and Education became a faculty in 1944. In the revised Durham University after 1963, a Social Sciences faculty was established in 1968, along with a Law faculty 2 years later. In 1985 the number of faculties was reduced with Divinity (Theology was so renamed in 1963), Music, Education and Law all being culled, leaving Arts, Science and Social Sciences.

Identifiable departments developed after WW1, with particularly Arts ones, but also later Science ones as well, being duplicated in Durham and Newcastle. In addition, often cross-department Centres on particular themes became a growing feature from the 1990s, but the main work of administering teaching and research was still carried out by the department.

Accession details
Transferred to the University Library from the faculties and departments at various times since the 1950s, and especially since 2004.

Previous custodial history
Held by the various faculties and departments of the university.
Arrangement
Records are generally arranged where appropriate within the faculty, department, centre or institute as follows (not all series are necessarily present):
A Annual and other general reports
B Committee minutes and other papers
C Accounts
D Student records
E Files of the head of the administration
F Other office files
G Papers of and about individual members
H Publications
I Photographs
J Plans
K Ephemera
L Teaching materials
M Student work

Conditions of access
There is restricted access to administrative records less than 30 years old, with some further restrictions, generally as noted, on records less than 80 years old where the Data Protection Act applies.

Copyright and copying
Permission to make any published use of material from the collection must be sought in advance from the Sub-Librarian, Special Collections (e-mail PG.Library@durham.ac.uk) and, where appropriate, from the copyright owner. The Library will assist where possible with identifying copyright owners, but responsibility for ensuring copyright clearance rests with the user of the material

Appraisal
Some accessions are appraised on site before transfer, others are appraised when received at Palace Green. Clean duplicates are generally removed.

Accruals
Continuous further accruals are anticipated. In April 2004, a retention schedule and other records management procedures were developed for the university's records to facilitate the regular transfer of records from the university's departments and offices to the archive. This draft retention schedule was developed further on the appointment of the first university records manager in August 2006.

Form of citation
The form of citation should use the code GB-0033-UND, or the collection name Durham University Archive, followed by the reference number.
To order items in the searchroom, use the collection reference code(s), derived by removing the repository code (GB-0033-), followed by the reference number. Citing the section of the finding aid is useful.
Faculties, departments, institutes and centres

UND/D

Faculties
UND/DA

Biographical information: Faculties at Durham University:
Agriculture 1888-1963 (thence Newcastle)
Applied Science 1891-1963 (thence Newcastle)
Arts (and Humanities from 2002) 1833-date
Business (2019-date)
Commerce (Economic Studies in 1952) 1913-1963 (thence Newcastle)
Education 1944-1985
Law 1938-1963 (at Newcastle) and 1970-1985 (at Durham)
Letters 1898-1916 (united with Arts)
Medicine 1870-1963 (thence Newcastle)
Music 1897-1985
Science 1871-date
Social Sciences (and Health from 2002) 1968-date
Theology (Divinity in 1963) 1833-1985

Science Faculty
UND/DA1 1922 - 1973

Biographical information: When Durham university was founded in 1832, several appointments to teach scientific subjects were made. In 1838 a course in civil engineering was established, but it was short-lived. With the opening in 1871 of the College of Physical Science in the Newcastle upon Tyne division of the university, all science teaching was transferred there. Science teaching was re-established in Durham in 1924, with involvement from Durham County Council, which was concerned to enhance the supply of graduate teachers of science subjects.

Provenance: The papers date from the administration of Miss Beatrice Hollingworth, Science Site Secretary 1928-1966. They were deposited with the University Library in 1982 by I.M. Stewart, Assistant Registrar.


Annual and Other General Reports
UND/DA1/A

UND/DA1/A1 1957 - 1958

Annual report for 1957/8, comprising reports of the chairman and assistant secretary (for Science), and the departments of Botany, Chemistry Geography, Geology, Mathematics, Observatory, Physics and Zoology.

Paper file
Committee minutes
UND/DA1/B  1938 - 1973

UND/DA1/BA1  7 October 1938 - 10 March 1952
Science Departmental Committee minute book
Manuscript to April 1947, then typescript stuck in.
With occasional inserted correspondence, including a letter from the
secretary of Council of 5 July 1938 establishing the committee as comprising
the heads of the Science departments and with a brief to administer the
general services of the laboratories, the care of the structure and the
supervision of staff not attached to an individual department, with the chair
to rotate through the departments every two years.
Ownership history:  Formerly UND A4/11.

UND/DA1/BB1  1968 - 1972
Science Site Common Room Committee minutes
Paper file
Ownership history:  Formerly UND A4/15.

UND/DA1/BC1  1969 - 1973
Liquid Gases Sub-Committee papers
Paper file
Ownership history:  Formerly UND A4/16.
Related material elsewhere:  For later papers see UND/DA1/SS48(i) below).

UND/DA1/BD1-8  1980 - 1987
Board of Examiners papers, including agendas, provisional marks and
procedures for examiners, for June and September each year.
1985 includes mark sheets for individual exams.
1986 includes copy Science Concessions and Exemptions Committees
minutes.
1987 includes correspondence re individual cases.

UND/DA1/BE1  1966 - 1972
Committee on the Administration of the Science Site and the Observatory
(CASSO), agendas, minutes and papers
4 paper files

Student records
UND/DA1/D  1924 - 1965
UNDA1/D1 1924-[1964]
“Lists of students who have entered Department of Science, 1924-[64]”
Ledger containing annual alphabetical lists, liberally annotated by Miss Hollingworth with details of the students’ subsequent careers. At the back of the volume are lists of Shell Scholars, Senior Students, Pemberton Fellows, and students nominated to attend annual meetings of the British Association.
Paper book

UNDA1/D2 1930/31 - 1964/65
Ledger containing annual lists of Senior Students, research students, and higher degrees awarded in science.
Paper book

Files of the Head of Science
UNDA1/E 1930 - 1938

Irvine Masson's papers as head of Science (1934-1938) at Durham University about the Royal Commission on the University whose report was published in 1935 (DUL L378.4281 DUR/GRE) and the subsequent implementation of the Durham University Act.
Including notes of meetings, circulars, bills, statutes, reports, and letters, draft, copy and original. Includes:
- Letters from and draft and copy letters to J. Franklin Sibley 1934-1936 and nd (Nos 291-293, 461, 463-470)
- Draft letters to Sir George MacDonald nd (Nos 295-297)
- Letters from J.L. Burchnall 1934 (Nos 307, 355)
- Letter from Beatrice Hollingworth 1934 (No 329)
- Letters from and copy letters to S.H. Wood, secretary to the Commission 1934 (Nos 364, 365, 396, 397, 404-413, 422-440)
- Manuscript memorandum: “Data and Observations. Drawn by I.M. in prelude to evidence before the Royal Commission 1934” (Nos 271-280)
- Manuscript memorandum “Observations and Historical Notes about Duplication of Work (particularly in Science) between Durham and Newcastle: I.M. 5 January 1934” (Nos 381-390)
- Manuscript memorandum relating to: “Management of the Durham Division in relation to that of its Colleges” 1934 (Nos 391-393)
- Manuscript memorandum relating to “University of Durham Finance” 1934 (No 394)
- Copy letter to and letter from A.L. Sells 1934 & 1935 (Nos 409, 415)
- Letters from and draft letters to Will Spens 1934 & 1935 (Nos 462, 471-475)
2 paper files of 484 numbered items
Provenance: Transferred from Sheffield University Archives 1 August 2003, accession number Misc.2002/2003:55 by Matthew Zawadzki, University Records Manager. (Masson was Vice-Chancellor of Sheffield 1938-1952.)
Ownership history: Formerly numbered in Sheffield University Archives as SUA V/15/1-484 and in DUL ASC as UND/A17.
Other office files
UND/DA1/F  1924 - 1964

UND/DA1/F1/1-13  1924
Papers relating to the opening of the Science laboratories, 2 October 1924.
Paper file
Ownership history: Formerly UND A4/2.

UND/DA1/F2  c.1934 - 1964
Press releases.
Paper file
Ownership history: Formerly UND A4/5.

UND/DA1/F3  9 November 1948
Professor Wager's speech at the opening of the top storey extension to the
Science laboratories.
Paper file
Ownership history: Formerly UND A4/7.

UND/DA1/F4  c.1924 - 1957
Card index, apparently to matters relating to science in Senate minutes.

UND/DA1/F5-8  1966 - 1971
Brigadier R.H. Fisher, Science Site Manager, correspondence files re the
Committee on the Administration of the Science Site and the Observatory
(CASSO) and the administration of the Science Site and its staff.
4 paper files

Papers of and about individual members
UND/DA1/G

UND/DA1/G1
Biographical notes on James Finlay Weir Johnston, 1796-1855, lecturer in
Chemistry and Mineralogy in the university of Durham, with a list of his
publications.
Paper file

Publications
UND/DA1/H

UND/DA1/H1  March 1991 & March 1993
Handbook/Guidelines for Postgraduate Students and Supervisors
March 1991, Handbook, 64p
March 1993, Guidelines, ii + 78p

UND/DA1/H2  1967
Regulations for Examinations in Science
Paper booklet, 64p
UND/DA1/H3  1965 - 2004

*Science in the University of Durham Handbook* was a series of books published annually detailing the degree programmes and modules offered in the faculty of Science, and the academic and support services available to students. As well as celebrating the 50th anniversary (in the 1974-75 publication) of the opening of the science laboratories in Durham, until 1981 both undergraduate and postgraduate opportunities were included within the books (after this date only undergraduate courses are available within this collection, although they do make reference to postgraduate study). Mainly text with some black and white photographs/illustrations, they provide information on subjects available, the departments included within the faculty, and services provided to successful applicants.

Significant changes:
1981 Postgraduate studies now in a separate handbook
1994 Information on support services (welfare and financial assistance) and codes of practice added
1996 A4 format, contents now: general, degree programme frameworks, module descriptions level 1, academic services, support services, teaching and learning, codes of practice and policy statements
1997 First year and finals undergraduates separated out into two volumes, with finals core information (general, timetable and marking and degree classification conventions) in a separate *Core - Volume I* for all faculties
1999 Volumes retitled *Volume I Preliminary Honours* and *Volume III Final Honours* with the common to all faculties *Volume II - Core Final Honours*
53 printed illustrated (to 1995) paper books

UND/DA1/H4  1929/30, 1930/31, 1942/43

*Prospectus of the Department of Pure Science* 1929/30 and 1930/31
*Prospectus of the Departments of Pure Science* 1942/43
3 paper leaflets


*University of Durham The Durham Colleges Departments in the Faculty of Science*
2 paper booklets, illustrated

UND/DA1/H6  [1934] & [1937]

*The University of Durham (Durham Division) Department of Science Record of the Period October, 1924, to December, 1934* and *The University of Durham (Durham Division) Department of Science Record of the Period October, 1924, to December, 1937* detailing staff, numbers, degrees, and students' publications and jobs, staff external activities and publications.
2 printed paper booklets

UND/DA1/H7  14 November 1931

*The University of Durham (Durham Division) Department of Science Conversazione Saturday, 14th November, 1931* exhibition programme with staff details and the history of the laboratories
Printed paper booklet
UND/DA1/H8  9 - 11 December 1974
Science Laboratories 50th Anniversary Celebrations Open Days: 9-11 December 1924-1974 programme detailing exhibitions, tours, lectures, and films in each department.
Printed paper booklet, 16p + covers

UND/DA1/H9  [2013] - 2016
3 printed colour illustrated paper booklets

Plans
UND/DA1/J  1922 - 1923
UND/DA1/J1  1922 - 1923
Plans of the proposed science laboratories.
Paper file
Ownership history: Formerly UND A4/1.

Ephemera
UND/DA1/K

UND/DA1/K1  1924
Press cuttings relating to the opening of the science laboratories, 2 October 1924.
Paper file
Ownership history: Formerly UND A4/3.

UND/DA1/K2  c.1927 - 1964
Press cuttings relating to the Science faculty.
(A pictorial feature article “Durham in 1921: special illustrated story of the great university of the north”, from The Sphere, 22 October 1921, has been removed and located with printed material in the Local Collection).
2 paper files

Science Registrar's files
UND/DA1/S
UND/DA1/SA16  2 April 1963 - 21 August 1979
Applied Physics and Electronics Dept, correspondence, copies of grants
and course applications.

UND/DA1/SA19  20 November 1975 - July 1980
Committee for the Commencement of Michaelmas Term, agendas, minutes,
correspondence, freshers conference 1976 handbook, calendar.

UND/DA1/SB1   1964 - 1980
Botany Dept, correspondence and copies of grant applications.
1. 8 October 1964 - 28 April 1979.

UND/DA1/SB2   28 January 1981 - 14 June 1982
Biology Dept, programme and papers for the visit of the UGC Biological
Sciences Sub-Committee in November 1983, also correspondence and
papers of meetings of the Future Development of Biology Committee.

UND/DA1/SB5   June 1963
Superintendent of Buildings in the Durham Colleges, report on the post's
proposed structure and organisation.

UND/DA1/SC8   29 March 1951 - 17 December 1979
Chemistry Dept, correspondence, licence applications for the use of
chemicals, and copies of grant applications.

Computer Centre, correspondence, minutes and reports of the Computer
Service Committee and subsidiary committees and working groups, with
also some annual reports of the Computer Centre.
1. 1 April 1981 - 31 March 1982.
2. 1 April 1982 - 30 September 1983.
13. 4 September - 5 November 1990.
UNDA/DA1/SC21(i) 1982 - 1991
Computer Consultative Committee, correspondence, agendas and minutes, with some annual reports of the Computer Centre.
1. 7 May 1982 - 26 February 1986.

UNDA/DA1/SC21(ii) 1979 - 1986
Microprocessor Committees, correspondence, agendas and minutes for the microprocessor developments steering committee and the microprocessor centre management committee.
1. 18 May - 19 December 1979.
2. 18 December 1979 - 3 October 1980.

Computer Literacy Working Group, correspondence, agendas and minutes with a report of the group on Distributed Computing Requirements, proposal and appendices of the Enterprise in Higher Education Initiative, to the Manpower Services Commission, also correspondence about and applications for distributed computing initiative grants.
2. 1 February - 20 December 1988.

UNDA/DA1/SC22 1949 - 1959
Colonial Colleges Advisory Committee, including memoranda relating to the Colonial Development and Welfare Grant for the Nigerian College of Arts, Science and Technology, reports on A Technical College Organisation for Nigeria, reports and correspondence on Fourah Bay College and a Survey of Technical and Further Education in Sierra Leone and Gambia, draft charter and statutes for Fourah Bay College 1959, reports on training in West Africa and Nigeria, maps, floorplans and diagrams of Fourah Bay College 1952.

UNDA/DA1/SD11 1966 - 1986
DSc Degree, correspondence.
1. 27 April 1966 - 21 March 1978.

Department of Education and Science, Student Grants, correspondence, circulars and reports, including Current Educational Research Projects supported by the Department of Education and Science (January 1988) and the DES's Guides to grants Postgraduate Awards 3 Information science scholarships and fellowships, 1988.
Paper file
UND/DA1/SE11  19 February 1980 - 4 May 1982
Expeditions Committee, correspondence.

UND/DA1/SE23  7 October 1964 - 22 February 1979

UND/DA1/SE25/1-3, A  1980 - 1989
Engineering and Applied Science School, correspondence, agendas and minutes of the Board of Studies.

Engineering and Applied Science School, assorted documents including UGC Technology Sub-Committee Visit (1988), Report on the Visit to the University of Gezira (1983) and Research Programme, Department of Engineering.

UND/DA1/SE26/1  1988 - 1989
Engineering and Applied Science School: Computer Science, printed lecture Computer Science, University of Durham, SEAS, Computer Science Local and National Statistics booklet, students' handbook

UND/DA1/SE26/2  1990 - 1991

UND/DA1/SG5  1 February 1965 - 8 May 1982
Geological Sciences Dept, correspondence, with a booklet of information on the department.

Lecture Rooms and Accommodation, correspondence, timetables, plans, booking records, and minutes of the Lecture Theatres Committee
2. 6 January 1987 - 21 September 1990.


Room Booking Changes During Collections, including timetables, correspondence and documents on the structure of Geography examinations.
UND/DA1/SM8  27 August 1980 - 29 November 1988
Engineering Science Degree, correspondence and admission statistics for the Engineering Science degree, with minutes of the Science Faculty Board Mechanical Engineering Steering Committee.

UND/DA1/SM8(i)  23 April 1980 - 21 July 1986
Mechanical Engineering Steering Committee, correspondence, agendas and minutes.

UND/DA1/SM8(ii)  22 May 1984 - 4 June 1986
Microelectronics Option Advisory Board, correspondence, agendas and minutes.

UND/DA1/SM9(i)  15 March 1973 - 23 August 1982
Mathematics Dept, correspondence, grant applications, and information on symposia.

UND/DA1/SM9(ii)  5 February 1987 - 16 December 1988
MSc Taught Courses, general correspondence.

UND/DA1/SM17/A  12 May 1986 - 5 May 1989
Biotechnology Advanced Course, correspondence and payments of examiners.

UND/DA1/SM17/B  1968 - 1990
Ecology, MSc by Advanced Course, correspondence, information on examinations, invoices.
1. 7 September 1968 - 20 September 1981.
2. 1 October 1981 - 5 November 1990.

UND/DA1/SM17/C  30 October 1970 - 4 October 1989
Engineering Geology, MSc Taught Course, correspondence.

UND/DA1/SM17/D  23 April 1986 - 27 October 1989
Engineering Geology, MSc by Advanced Course, correspondence, summaries of examination and dissertation results, admissions statistics.

Quantitative Geography, MSc Taught Course, correspondence.

UND/DA1/SM17/F  28 May 1970 - 30 November 1989
Geophysics, MSc Taught Course, correspondence.

UND/DA1/SM17/G  2 December 1977 - 5 October 1979
Tribology, MSc Taught Course, correspondence.

UND/DA1/SO1  September - November 1979
Observatory, correspondence.
Paper file
UND/DA1/SO8  1 December 1972 - 31 January 1986
Overseas Students, reports of the Overseas Academic and Students Committee, lists of students overseas, copies of the *Education (Fees and Awards) Regulations Act 1983*, and articles.

UND/DA1/SO10  1972 - 1990
Open University, correspondence, booklet about a week-long Earth Sciences OU/Durham Summer School course (1981), room requirements and timetables, folded plans for buildings extensions.
2. 1 July 1982 - 31 October 1990.

UND/DA1/SO12/A  19 March 1981 - 30 June 1982
University Open Days: 150th Anniversary, correspondence, order of service for the Thanksgiving Service, minutes of the Celebrations Committee and 150th Anniversary Committee, official calendar of events, 150th Anniversary newsletter.

UND/DA1/SO12/B  2 October 1981 - 7 June 1982
Open Days Committee, correspondence, information on a fun run and open days, minutes of the Open Days Committee.

University 150th Anniversary, correspondence, photocopied articles, agendas and minutes of the 150th Anniversary Committee.

UND/DA1/SO12/D  23 -27 April 1982
University 150th Anniversary, booklets advertising the appeals, newspaper cuttings about the celebrations.

UND/DA1/SP2  22 December 1964 - 4 June 1979
Physics Dept, correspondence and grant applications.

UND/DA1/SR5/1-6  1983 - 1990
Registration, lists, also for examinations, notes on a meeting on student registration procedures, instructions for registration, the process itself, timetables, correspondence, notes on course changes, Student Procedures Manual (1989/90, 1990/91)
4. 8 March - 23 October 1989.
5. 18 - 27 June 1990.
6. 3 - 18 October 1990.

UND/DA1/SR5/A  [c.1980]
Registrar's Dept, guide to the student records system.

UND/DA1/SR11  5 September 1990 - 17 September 1992
Registrar's Personal File, correspondence, memoranda, information from Watson Burne solicitors.
UND/DA1/SS3  1971 - 1993
Science Faculty Board, correspondence, registers of attendance, agendas,
minutes, standing orders.
1. 29 February 1971 - 20 November 1974,
5. 1 August 1977 - 31 July 1978.
12. 1 August 1982 - 30 September 1983.

UND/DA1/SS3(i)  17 February 1992 - 20 August 1994
External Examiner (Moderator - Natural Sciences) Reports, correspondence,
instructions for examiners, “The Senate Scale of Examination Marks”,
examiners' reports, procedures in cases where candidates miss a part or
the whole of their examination, code of practice on external examining.
UND/DA1/SS3(ii) 1976 - 1994
Science Faculty Concessions and Academic Progress Committee, correspondence, agendas and minutes, copies of applications for course changes.
2. 1 August 1977 - 31 July 1978.
4. 1 August 1979 - 31 July 1980.
5. 1 August 1980 - 31 August 1981.

UND/DA1/SS3(iii) 1 August 1977 - 28 February 1978
Science Faculty Higher Degrees Committee, correspondence regarding applications for theses and higher degrees, agendas.

UND/DA1/SS3(iv) December 1978 - February 1982
Committee on Science and Mathematics Teaching in the B.Ed., correspondence, agendas, minutes and committee papers.
Paper file
UND/DA1/SS3(vi)  18 November 1963 - 23 August 1965
Science Faculty Exemptions, correspondence.

UND/DA1/SS3(vii)  1978 - 1993
Science Faculty Quinquennial Review/Planning Committee, correspondence, reports on research and the future development of the university, agendas and minutes, applications for research posts.
1. 1 August 1978 - 31 August 1981.
2. 1 September 1981 - 30 November 1983.
5. 1 February - 7 November 1986.

UND/DA1/SS3(xii)  5 May 1972 - 7 July 1975
Science Laboratories 50th Anniversary Open Days General, official publicity leaflet, tickets, invoices, correspondence, press notices and news releases, details of special guests, visitor plan of the campus, personal notes and diagrams, details of events, working party agendas, including Science Laboratories 50th Anniversary Celebrations Open Days: 9-11 December 1924-1974 programme

UND/DA1/SS3(xii)/A  13 December 1973 - 19 December 1974
Science Laboratories 50th Anniversary Lectures, correspondence.

UND/DA1/SS3(xii)/B  31 May 1974 - 17 July 1975
Science Laboratories 50th Anniversary Lectures Young Scientist Competition, correspondence.

UND/DA1/SS3(xii)/C  8 July - 16 December 1974
Science Laboratories 50th Anniversary Lectures Northern Echo Articles, correspondence, drafts, article from New Scientist and Science Journal (1971).

UND/DA1/SS3(xii)/D  31 October - 5 December 1974
Science Laboratories 50th Anniversary Lectures Press Cuttings, from Palatinate (5 December 1974) and The Northern Echo (31 October, 7, 14, 21 November, 5 December 1974), and a little correspondence.

UND/DA1/SS3(xii)/E  13 March 1973 - 26 November 1974
Science Laboratories 50th Anniversary Lectures Working Party, minutes, agendas and correspondence, with estimated cost of the Open Days.
UND/DA1/SS4(i) 1969 - 1984
Senate Higher Degrees Committee, correspondence, agendas, minutes, with instructions to examiners and further details regarding appeal cases.
2. 27 February 1979 - 9 June 1980.
4. 1 April - 30 September 1981.
5. 1 June - 23 December 1982.

UND/DA1/SS4(ii) 1979 - 1982
Senate Concessions and Exemptions Committee, correspondence, agendas and minutes.
1. 2 January - 10 August 1979.
2. 7 July 1980 - 29 January 1981.

UND/DA1/SS14 1964 - 1981
Student Statistics, tables, some correspondence and analysis, with printouts of the university statistical records on student losses.
4. 2 August 1981 USR Maths printouts.

UND/DA1/SS29 1972 - 1988
Science Site General Services Committee, agendas and minutes, correspondence, notes and reports on safety on the Science Site, also telephone logs, and a questionnaire on the use of dangerous pathogens in university laboratories.
2. 7 August 1972 - 4 March 1975.
5. 5 January 1977 - 7 September 1978.
8. 5 January 1982 - 12 August 1983.

UND/DA1/SS47 14 September - 30 November 1987
Science and Engineering Research Council, correspondence, proposals for research centres in Durham and the North-East.
UND/DA1/SS48   1972 - 1985
Science Site Technical Services, correspondence, agendas and minutes, 
details of projects, instruction booklet for the Philips Liquid Nitrogen Plant 
and a BOC booklet of instructions on handling and storing liquid helium. 
1. 22 September 1972 - 17 April 1974. 

UND/DA1/SS48(i)  1971 - 1983 
Liquid Gases Committee (Sub-Committee of Science Site Technical 
Services), correspondence, agendas and minutes, with price projections 
and costings. 

Related material elsewhere: For earlier papers see UND/DA1/BC1 above.
UND/DA1/SS48(ii) 1964 - 1977
Air Products Contracts, correspondence about the university's purchases of chemicals from Air Products Ltd, including business cards.
1. 12 June 1964 - 1 April 1974.

UND/DA1/SS48(iii) 1968 - 1982
British Oxygen Contracts, correspondence, invoices, copies of contracts, business cards, catalogue of Special Gases.

UND/DA1/SS50 1974 - 1982
Science Site Canteen/High Wood Room (from 1982) Sub-Committee, correspondence, reports on catering services, minutes and agendas, accounts summaries, graphs.
3. 7 February 1980 - 1 April 1982.

UND/DA1/SS51 1965 - 1984
Projection Facilities Sub-Committee, instruction booklets of projectors, plans for projectors and cameras, correspondence, licence for a radio microphone, agendas and minutes, plans of lecture theatre sound systems.
1. 20 July 1965 - 28 November 1968.

UND/DA1/SS52 1965 - 1989
Science Workshops, correspondence, costings, agendas and minutes of the Science Faculty Planning Sub-Committee and the working group on the Funding of Workshop Services.
1. 8 July 1965 - 12 August 1981.

UND/DA1/SS53/1 14 June 1967
Science Administration and Procedures: Science Faculty Board Membership.

UND/DA1/SS53/2 1 October 1968 - 3 March 1970
Science Administration and Procedures: Science Faculty Board Standing Orders of the Sub-Dean, terms of appointment.

UND/DA1/SS53/3 22 October 1968 - 10 May 1977
Science Faculty Board: Powers in Respect of Concessions.

UND/DA1/SS53/4 28 January 1964 - 7 March 1979
Senate Higher Degrees Committee Decisions.

UND/DA1/SS53/5 18 November 1971 - 22 February 1978
Senate Timetable Committee Standing Orders.
UND/DA1/SS53/6  17 October 1967 - 3 February 1970
Collections and General Regulations Report.

UND/DA1/SS53/7  14 October 1963 - January 1978
Science Faculty Board Higher Degrees Rules and Regulations.

UND/DA1/SS53/A  [c.1975]
Science Administration and Procedures Index.

UND/DA1/SS54  1975 - 1986
Safety in the University, agendas and minutes of the Health and Safety
Policy Committee, copies of the Safety Newsletter, a booklet on Control of
Laboratory Use of Pathogens Very Dangerous to Humans, a report on Safety
in Universities from the Committee of Vice-Chancellors and Principals of
the Universities of the United Kingdom.

UND/DA1/SS55/1  12 November 1963 - 16 August 1972
Science Administration Building, correspondence, schedules of
accommodation.

UND/DA1/SS55/2  December 1972 - November 1980
Electronic Engineer, correspondence with Mr M. Kolar of the Computer Unit,
also orders and reports re the procurement of equipment.
Paper file
UND/DA1/T1 1978 - 1988
Timetables, correspondence and notice about timetable amendments.

Teesside Initiative, information on a meeting on The Teesside Initiative in Higher Education and a proposal "A College for the 1990s on Teesside: Background to the initial proposal", with correspondence.

UND/DA1/ST11/B 5 December 1988 - 26 May 1989
Teesside Academic Planning Group Masterfile, correspondence, agendas, minutes and reports of the Teesside Academic Planning Group.

Teesside Development Group Masterfile, minutes, reports and correspondence.

Teesside Publicity, correspondence, photocopied press cuttings.

Joint Developments Executive, correspondence, reports and the "Academic Plan" of the Teesside Initiative.

UND/DA1/ST11/F 22 May 1990
Environmental Management Courses, correspondence and information regarding courses in Environmental Management and Human Biology.

Institute of Health Studies, correspondence and draft standing orders of the Academic Board for Health Studies.

UND/DA1/ST11/H January 1990

UND/DA1/ST11/I [c.1990]
Teesside Middlehaven Regional Initiative, letters of support from a variety of institutions and companies.

UND/DA1/SU2 1986 - 1990
University Grants Committee (UGC), correspondence, information on changes to the structure and process of the University Higher Degrees Committee, reviews of grant applications, Research Selectivity Exercises, a leaflet on Current Developments in School Curriculum and Examinations (1987).

UND/DA1/SU2/A 5 December 1978
Documents for the Visit of the UGC Physical Sciences Sub-Committee.

UND/DA1/SU2/B 28 January 1982
Papers Relating to the UGC Visit to Durham

UND/DA1/SU2/C 6 June 1985
Visit of the UGC Equipment Sub-Committee: Main Report
UND/DA1/SU2/D  6 June 1985
Visit of the UGC Equipment Sub-Committee: Inventories, for the departments of Applied Physics, Engineering and Physics.

UND/DA1/SU2/E  6 June 1985
Visit of the UGC Equipment Sub-Committee: Documents Relating to, including minutes, departmental profiles, inventories of the departments of Archaeology, Chemistry, Geological Sciences, Botany, Geography, Psychology, Zoology, Business School, Library, Music and Palaeography.

UND/DA1/SU2/F  19 June 1985
Visit of the UGC Business and Management Studies Sub-Committee, documents submitted to the UGC, Submission by the Chairman of the Board of Studies in Economics on the Teaching of Accounting in the Department of Economics, Submission by the Business School, curricula vitae of members of staff in the Business School, publicity materials for the Business School, MSc Postgraduate Programme in Management Studies and the Small Business Centre.

UND/DA1/SU2/G  September 1986 - 5 January 1987
Specialist Teachers of Mathematics, Physics, Craft and Design, correspondence, minutes and reports on UGC funding for initiatives in training more teachers for schools in Mathematics, Physics, Craft and Design, A report on the 1986 INPUT course held at The College of St Hild and St Bede, The University of Durham, September, 1986.

UND/DA1/SU2/H  18 May - 24 June 1988
UGC Technology Sub-Committee Visit, correspondence and documents.

UND/DA1/SU8  1981 - 1991
Centre for Materials Science and Technology/University of Durham Industrial Research Laboratories, correspondence, agendas and minutes of the planning committee, advisory board and management committee, with planning and financial summaries, brochures for the Materials Science Site, colour advertisements and technical specifications for new scanners, press cuttings, British Research and Expertise in Science and Technology Questionnaire, an article from The Journal of the Royal Astronomical Society, G.D. Rochester, “The History of Astronomy in the University of Durham 1835 to 1939”.
2. 22 December 1982 - 30 March 1983.
3. 1 April - 30 September 1983.
5. 1 April 1984 - 31 March 1985.
Publications
UND/DA2/H

UND/DA2/H1  June 1991 & August 1992
Guidelines for Postgraduate Students and Supervisors in the Faculty of Arts
June 1991, iv + 104p
August 1992, iv + 104p

UND/DA2/H2  2019
Promotional flyers
Card, 1f

Faculty of Arts Handbook describing in general terms the various courses available in each department and the opportunities for research, with information on support services, libraries, museums, colleges, admissions, fees, student activities and regulations. The 1968 edition contained largely the same information as the 1967 edition, but acknowledged that the faculty structure was undergoing reorganisation and so was actually titled Arts, Divinity, Music, Social Sciences Handbook. The 1991/92 version (now A4 format and unillustrated) was titled Choices within First Year Honours degree courses for students in the Faculty of Arts. This expanded in 1994 to become an Undergraduate Handbook which contained sections on: General, degree programme frameworks, module descriptions, academic services, support services, teaching and learning, codes of practice and policy statements. From the following year, there were two separate volumes for Preliminary Honours and Final Honours. In 1999 these were numbered as volumes I and III with a general volume II being produced covering all faculties. 24 paper books and files
Ownership history: Formerly Per Local DUR
Related material in other DUL collections: For the Volume II - Core Final Honours volumes 1997-2002, see UND/DA1/H3

UND/DA2/H4  February 2017
Research & Innovation Bulletin, Issue 2 only
Printed paper booklet

Social Sciences/Social Sciences and Health Faculty
UND/DA3

Office Files
UND/DA3/F

UND/DA3/F1  April 1986 - September 1993
Faculty of Social Sciences, information about and correspondence with departments.
2 paper files

UND/DA3/F2  December 1993 - March 1994
Links with and visits to Ljubljana, Slovenia, including handbook of The Faculty of Education in Ljubljana 1992/1993, and Barica Marentic Pozarnik, Slovenia: System of Education (Ljubljana 1993).
2 paper files
UND/DA3/F3  [April 2016]
Paper on the future location of the School of Medicine, Pharmacy and Health
Paper file

Publications
UND/DA3/H

UND/DA3/H1  July 1991 & August 1992
Guidance Notes for Supervisors and Postgraduate Research Students
Revised July 1991, 56p
Revised August 1992, vi + 58p

First year Honours degree courses offered in the Faculty of Social Sciences
was expanded by 1994 to an Undergraduate Handbook, produced annually,
detailing (1995) courses, academic and support services, teaching and
learning, codes of practice and a statement on policy for the environment.
From 1997, there were two separate volumes for Preliminary Honours and
Final Honours. In 1999 these were numbered as volumes I and III with a
general volume II being produced covering all faculties.
22 paper books and files
Ownership history: Formerly Per Local DUR
Related material in other DUL collections: For the Volume II - Core Final Honours
volumes 1997-2002, see UND/DA1/H3

Health, Medicine and Environment Faculty
UND/DA4

Biographical information: Created in 2000, the faculty was merged with Social Sciences
in 2003.

Publications
UND/DA4/H

UND/DA4/H1  2002/03
Undergraduate Handbook, volume I Preliminary Honours and volume III
Final Honours, containing (I): general, degree programme frameworks,
module descriptions, academic and support services, teaching and learning,
codes of practice and policy statements and data protection; and (III): degree
programme frameworks and module descriptions.
2 paper books
Any pre-1963 records are only held for the departments of the Durham Colleges. As a result of Newcastle becoming independent then, a number of new departments were created at Durham. From the mid-1980s, some departments began to be grouped in schools and occasionally some centres and institutes became regarded as or even became departments or even schools. The following attempts to record the various aggregations and disaggregations and name changes of these groupings since 1939, based on their titles published in the annual Calendars.

Anthropology 1967/68-date
Archaeology 1950/51-date
Botany 1939/40-date (Biological Sciences (with Zoology) 1988/89, School of Biological & Biomedical Sciences 2001/02, Department of Biosciences 2016)
University Business School 1968/69-date (Business School 20002/03, Durham Business School 2003/04, Durham University Business School 2012/13) (became a faculty on 1 August 2019)
Chemistry 1939/40-date
Classics 1939/40-date (Classics & Ancient History 1941/42)
Computing 1975/76-1990/91 (thence part of School of Engineering), Computer Science 1994/95-2008/09 (thence part of School of Engineering until) 2017/18-date
Economic History 1964/65-1984/85
Education 1939/40-date
English Language and Literature 1939/40-date (2 Depts of English, and English Language and Medieval Literature 1963/64, reunited as English Studies 1978/79, became School of English 1986/87, then School of English and Linguistics 1992/93, then two departments again of English Studies, and Linguistics and English Language 1993/94), latter became School of Linguistics and Language 2001/02-2003/04 (including the Language Centre))
French Language and Literature 1939/40-date (French 1962/63) (part of School of Modern European Languages 1986/87, School of Modern Languages and Cultures 2004/05)
Geography 1939/40-date
Geology 1939/40-date (Geological Sciences 1973/74, Earth Sciences 2003/04)
German 1939/40-date (part of School of Modern European Languages 1986/87)
Italian 1999/00-date (previously with Spanish from 1984/85) (within School of Modern European Languages, School of Modern Languages and Cultures 2004/05)
Law 1964/65-date
Modern History 1939/40-date (History 1985/86)
Music 1939/40-date
Palaeography & Diplomatic 1948/49-1989/90
Philosophy 1939/40-date
Physics 1939/40-date
Politics 1964/65-date (within School of Government and International Affairs 2004/05)
Psychology 1952/53-date
Russian 1960/61-1996/97, 2001/02-date (part of the School of Modern European Languages 1986/87)
Social Theory and Institutions 1964/65-date (Sociology and Social Administration 1970/71, Sociology and Social Policy 1985/86, School of Applied Social Sciences 2004/05)
Sport and Exercise Sciences 2019/20-date
Spanish 1958/59-date (including Italian 1984/85) (Hispanic Studies 2008/09) (part of the School of Modern European Languages 1986/87, School of Modern Languages and Cultures 2004/05)
Theology 1939/40-date (Theology and Religion 2004/05)
Zoology 1945/46-1987/88 (to Biological Sciences)

Applied Physics
UND/DB27

**Biographical information:** A department of Applied Physics was established in Durham in 1959/60. Its brief was expanded to Applied Physics and Electronics in 1969/70 and it was all subsumed into the School of Engineering in 1984/85.

Papers of and about individual members
UND/DB27/G

UND/DB27/G1 [September 2010]
Notes on the early years of the department by Martin Morant for its 50th anniversary on 1 October 2010. Paper, 1f

Applied Social Sciences School
UND/DB24

**Biographical information:** Including Community and Youth Work, Social Work, Sociology and Criminology, and Sport.

Publications
UND/DB24/H

UND/DB24/H1 [2011]
School of Applied Social Sciences Research Briefings:
No.2 *Mapping rapidly changing minority ethnic populations*, 2f
No.3 *Mapping human rights organisations in Scotland*, 2f
2 printed colour illustrated paper leaflets
School of Applied Social Sciences publications:


2 printed colour illustrated paper booklets

50 Years School of Applied Social Sciences, history of the school, including studies of John Rex, Philip Abrams, Stanley Cohen, Richard Adams and Ruth First.
Printed colour illustrated paper booklet, 56p

Pospectuses:

Sport in the Community undergraduate degree, at Durham or Stockton
Printed colour illustrated paper booklet

Poster for Social Work Public Lecture by Lord Anthony Giddens 3 April.
Paper, 1f


S.A. Draper, *From Aesica to Asia: a short history of archaeology at Durham University*, (Durham 2008) (includes a list of permanent staff).

Paper file

Archaeological Reports 1984 University of Durham University of Newcastle upon Tyne, ed A.F Harding
1 booklet

Papers of or about Individual Members
Photographs of Joyce Kewley (1921-1979), vice-principal of Wentworth Castle College and formerly Head of History at Neville’s Cross College, mostly images used in her 1970 Durham PhD thesis “The sculptured decoration on Roman votive altars and pedestals from northern Britain”

23 groups of mainly photographs

Provenance: Given by her sister Mrs E. Kay 1981.

UND/DB9/G1/1/1-99 August [c.1964]
Photographs of mainly Roman sculpture, especially altars, pedestals, and funerary urns, also some armour, bowls, rings and archways, mostly at Regensburg, Saalburg, Mainz, and Weisbaden (in Germany).
Size: 165 x 120mm (90), 140 x 90mm (9)
99 BW prints

UND/DB9/G1/2/1-69 August [c.1964]
Photographs of mainly memorial slabs, altars, pedestals and vases.
Mostly at Arlon, Strasbourg, Burgeuol and old Vuton.
Size: 165 x 120mm (69)
69 BW prints

UND/DB9/G1/3/1-18 June [c.1964]
Photographs of mainly workmen’s tools, chisels, hammers and mallets.
Each photograph has a description on the back which can include the date and location. One of a tracing of workmen’s tools.
Size: 165 x 12mm (18)
18 BW prints and 1 tracing

UND/DB9/G1/4/1-5 August [c.1964]
Photographs of Roman pedestals.
Size: 165 x 12mm (5)
5 BW prints

UND/DB9/G1/5/1-16 August [c.1964]
Photographs of frying and sauce pans, ladles and decorative handles.
Pictures from Naples, Colchester and Sheffield.
Size: 165 x 12mm (16)
16 BW prints

UND/DB9/G1/6/1-2 August [c.1964]
Photographs of two Roman pedestals.
Size: 215 x 160mm (2)
2 BW prints

UND/DB9/G1/7/1-25 August [c.1964]
Figs from thesis, profiles and positions of foci, types of fascia, central profile of the capital, tangential cyma reversa mouldings, types of fascia on datable altars.
Size: 245 x 205mm (25)
25 List of figs from Thesis
UN/D/G1/8/1-22 August [c.1964]
Photographs of Roman stone carvings, including officials, soldiers and peasants, 2 monuments and a tomb fragment.
Size: 145 x 115mm (22)
22 BW prints

UN/D/G1/9/1-43 August [c.1964]
Photographic prints of memorial slabs, Roman pedestals and Roman altars.
Size: 160 x 125mm (43)
43 BW prints

UN/D/G1/10/1-27 August [c.1964]
Black and white photographs of memorial stones/slabs.
Size: 140 x 100mm (1) 155 x 88mm (1) 160 x 120mm (25)
27 BW prints

UN/D/G1/11/1-61 August [c.1964]
Black and white photographs of memorials stones/slabs and plaques. Collection of objects from Loudon Hill, including horn bow tips, bronze lamp, bronze jug, axe-heads, iron javelin heads, iron arrow heads, shoes, distance slabs and the Antonine Ditch.
Size: 218 x 164mm (12) 167 x 114mm (49)
61 BW prints

UN/D/G1/12 August [c.1964]
Index cards - unknown meaning, names and possible reference numbers written on them but unknown what for, further information is not provided.
Size: 152 x 102mm
Index cards

UN/D/G1/13/1-31 August [c.1964]
Roman altars, memorial slabs, commemoration plaques and pedestals. N8, 9, 11, 12, 13, 14, 15 and 30 have National Museum of Antiquity Scotland stamp on the back.
Size: 164 x 121mm (31)
31 BW prints

UN/D/G1/14/1-6 August [c.1964]
Medium format black and white negatives
Size: 85 x 65mm (6)
6 medium format black and white negatives

UN/D/G1/15/1-6 August 1964 [c.1964]
6 black and white photographs of Roman inscribed slabs. Number 3 has National Museum of Antiquity Scotland stamp and Number 5 has 'Buxton Museum 16.4.64' written on the back.
Size: 163 x 119mm (6)
6 BW prints
UND/DB9/G1/16/1-49  August 1964 [c. 1964]
BW prints of Roman artefacts, figures and text. Includes a sarcophagus, altars and memorial plaques. Few are from the Halifax museum. Ribchester and Corbridge.
Size: 114 x 89mm (1) 160 x 120mm (48)
49 BW prints

UND/DB9/G1/17/1-44  July 1964 [c. 1964]
BW prints of Roman altars and pedestals. Mostly found at St Johns and Trinity Colleges Cambridge
Size: 164 x 122mm (44)
44 BW prints

UND/DB9/G1/18/1-41  Pictures developed 2nd June 1967 [c. 1967]
BW prints of Roman altars, tombs, statues, base of statues, slabs and seals. Copyright stamps found from National Museum of Antiquity Scotland and the British Museum
Size: 165 x 120mm (41)

UND/DB9/G1/19/1-16  August 1964 [c. 1964]
BW prints of base columns, bricks, diagrams and drawings - photos are very faded. Mostly at Stanhope, Lanchester and Lanercost.
Size: 165 x 120mm (16)
16 BW prints

UND/DB9/G1/20/1-88  August 1964 [c. 1964]
BW prints of seals, stone carvings, statues, base columns and one photograph of a dig site, mostly in Austria, (Magdalensbey, Carnuntun and Ragdalensbey).
Size: 120 x 160mm (88)
88 BW prints

UND/DB9/G1/21  August 1964 [c. 1964]
Index cards covering the themes of the Roman empire including, the Iron Age, religion, legacy, effects on Britain, daily life, coinage, Romanisation of the countryside, towns, trade, the city in Britain, Roman industry, Roman administration. The index cards have numbers referencing the text books from which the information has come from.
6 x 5" index cards

UND/DB9/G1/22  [c.1964]
Photographs of Roman altars etc.
3 rolls of BW negatives in round tins

Photographs of mostly North England Roman altars, pedestals etc, including Saalburg, Bowes, Piercebridge, Binchester, Lanchester, Chester, South Shields, Ebchester, Corbridge, Risingham, Rochester, Benwell, Wallsend, Rudchester, Carrawburgh, Chesterholm, Housesteads, Brunton, Halton Chester, Newcastle Museum. With some notes for a lecture, on the back of Wentworth Castle College Open Day tea tickets for 29 June 1974.
168 x 35mm slides, mostly card-mounted but some plastic-mounted
Publications
UND/DB9/H

UND/DB9/H1  [1989]
Printed paper booklet, 32p

UND/DB9/H2  2008
S.A. Draper, *From Aesica to Asia: a short history of archaeology at Durham University*, (Durham 2008) (includes a list of permanent staff)
Printed paper BW illustrated booklet, 44p
Ownership history: Former reference: PamL 378.4281 DUR/DRA

UND/DB9/H3  [September 2017] - [June 2018]
Archaeology department prospectuses:
2017, leaflet, with images of all members of staff.
2018, booklet *Archaeology What will you uncover?* with details of courses
Printed colour illustrated paper leaflet & booklet

UND/DB9/H4  [June 2018]
Archaeology at Durham University with information on courses, website printouts about a year abroad, and leaflets on *Tales of the Frontier*
Card folder with paper inserts

Ephemera
UND/DB9/K

UND/DB9/K1  2007 - 2014
Posters:
“Under the Butcher's Knife” day of talks, 28 July 2012.
Lecture by David Rollason, “Aachen and Alhambra”, 10 April [2014]

Biological Sciences Department
UND/DB22

Publications
UND/DB22/H

UND/DB22/H1  [c.1993]
*Guidelines for the Preparation of Written Work and Oral Presentations in Biology*

Botany Department
UND/DB34

Annual and Other General Reports
UND/DB34/A

UND/DB34/A1  1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

Administrative files
UND/DB34/C
UND/DB34/C1  October 1972
“The Grounds and Botanic Gardens of the University of Durham”, report by C.D. Sayers, horticultural officer, on the management and development of the university's landscape, woodland and botanic garden.
Paper file
Ownership history: Formerly PamL+ 712.5 DUR/SAY

Business School
UND/DB19

Annual and Other General Reports
UND/DB19/A

UND/DB19/A1  1961 & 1962
Paper file

UND/DB19/A2  [c.2005]
Durham Business School internal review and self assessment report by EQUIS.
Colour printed file in a 4-ring binder with plastic covers, and a separate card folder

Minutes
UND/DB19/B

UND/DB19/BA1  May 1986 - June 1988
Board of Governors minutes, agendas, papers, accounts, reports and some correspondence.
Paper file
Ownership history: Transferred from Trevelyan College archive (B2/2) October 2016.

UND/DB19/BA2  June 1988 - June 1989
Board of Governors minutes, agendas, papers, accounts, reports and some correspondence.
Paper file
Ownership history: Transferred from Trevelyan College archive (B2/3) October 2016.

Papers of and about Individual Members
UND/DB19/G
Papers of Grigor McClelland
UND/DB19/GA 1959 - 2001
Administrative files of his time at the Business School and Washington Development Corporation.
18 files

**Biographical information:** Files of W. Grigor McClelland (1922-2013), honorary visiting professor of Business Administration at the Business School 1977-1988, also chairman of the Washington Development Corporation from 1977 and crucial in securing the Nissan car deal for the North East, being thereby awarded an honorary DCL by Durham. He was previously a senior research fellow at Balliol College Oxford (1962-1965), and then director of the Manchester Business School (1965-1977).

**Provenance:** Given by his daughter Jen McClelland, 12 September 2016, Acc No Misc.2016/17:19.

UND/DB19/GA1 1959 - 1964
Articles on distribution:
National Association of Multiple Grocers Branch Wage Bills [1959], draft Retail Trade for *Britannia Book of the Year* [1964], draft, with correspondence [Distributive Trades] for *World Book* August 1964, draft Reflections on Retailing in *The Investment Analyst* [?1964], offprint, annotated
Paper file

UND/DB19/GA2 August 1977 - March 1980
Business School correspondence with McClelland, including some examiners' reports and occasional minutes.
Paper file

UND/DB19/GA3 February 1980 - July 1985
Business School correspondence with McClelland, including re the Rothmans Spennymoor Graduate & Business Development Awards presented by Lord Young 26 July 1985
Paper file

UND/DB19/GA4 May 1983 - March 1988
Business School correspondence and circulars, especially re the establishment of an SCR, and also re his appointments to the School's Board of Governors (November 1986), and as chairman of the technology enterprise agency (July 1987), and including also a staff teaching and research interests list December 1986, a project on North Eastern Supermarkets PLC, and a discussion paper on Computing in DUBS.
Paper file

UND/DB19/GA5 February 1988 - June 1993
Business School correspondence with McClelland, and some minutes.
Paper file
UN/D/DB19/GA6 1996 - 2001
Articles:
Paper file

UN/D/DB19/GA7 June 1980
AACSB/EFMD (Association to Advance Collegiate Schools of Business/European Foundation for Management Development) Paris conference (co-chaired by McClelland), including programmes, notes for speeches, reports, details of delegates.
Paper file

UN/D/DB19/GA8 November 1989 - January 1994
The Booker Chair in Entrepreneurship in the Service Sector, correspondence re the appointment (April 1990), and minutes of the Management Committee for the Centre.
Paper file

UN/D/DB19/GA9 1989, 1994
Business School director, papers re the appointment of.
Paper file
Access restrictions: Closed until 2025.

UN/D/DB19/GA10 November 1992 - November 1994
Correspondence of McClelland with other members of the university, especially the vice-chancellor.
Paper file

UN/D/DB19/GA11 February 1981 - November 1985, June 1989
Knott Industrial Projects, meetings of directors’ meetings, accounts and correspondence, including re the James Knott Trust, with McClelland as chairman of Laws Stores Ltd (1966-1985).
Paper file

UN/D/DB19/GA12-15 August 1977 - July 1988
Washington Development Corporation, correspondence, brochures, reports, papers, note for speeches, photographs of McClelland as chairman.
4 paper files

UN/D/DB19/GA16 May 1977 - January 1997
Washington Development Corporation, National Economic Development Council, Northern Association regional policy reports and correspondence.
Paper file
UND/DB19/GA17  1978
Washington Development Corporation, INMOS project
Paper file

UND/DB19/GA18  [1981]
_Nissan Motor Company Limited - the case for Washington_, submission by
Tyne and Wear County Council, Sunderland Borough Council and
Washington Development Corporation.
Paper file

Publications
UND/DB19/H

UND/DB19/H1  1988 & [c.1995]
Staff Teaching & Research Interests April 1988
Brochure and staff directory [c.1995]

UND/DB19/H2  [1969] - [c.1985]
_Durham University Business School_ prospectuses for [1969], [1970], [1972]
and [c.1985]
4 printed illustrated paper booklets
_Ownership history_: Formerly: Per Local DUR

UND/DB19/H4  [1984]
Folder containing leaflets:
“Developing the Local Economy The role of the Enterprise Agency”
“Management Extension Programme”
“Education for Enterprise Third Information Paper: September 1984”
“Small Business Centre Aiding the Successful Starter”
“Small Business Centre Assisting the Growth Company”
“Small Business Centre Research Activities”
“Integrating Approaches to Promoting and Developing Small Businesses”
“Masters (M.Sc./M.B.A.) Programme in Management Studies”
“The Work of the Durham University Business School Small Business Centre”
“Management Extension Programme”
“Counselling the Smaller Businesses”
“Enterprise as an educational resource”
“Small Business Growth Programme”
“Shell Technology Enterprise Programme”
“Conference Facilities”

Prospectuses for specific courses:
_M.Sc. Programme in Management Studies_ prospectuses for [1970/71],
_The Durham MBA Part-Time Programme_ [1995]
Economics MSc Programmes [2013/14].
_Career Development Programme Masters_ 2015/16
Illustrated paper booklets
UN/DB19/H6 May 2001 - Summer 2016
Alumninews (Issues 1-5; Issue 6 not present); Agora News (Issues 7-20);
DBS Alumni News (Issues 21-22), DUBS Alumni News (Issues 23-)
alumni magazine for Durham Business School with articles on the school and its
alumni. Produced twice yearly in the Spring and Autumn since May 2001,
with a hiatus of [2003/04]. Issues 1-5, 7-21, and 23-28 present.
27 printed colour illustrated booklets
Ownership history: Formerly: Per Local DUR

UN/DB19/H7 September 2003
Purple Pages Monthly Newsletter for DBS students and staff
Printed paper booklet, spiral bound

UN/DB19/H8 May 2003
Projects for your business promoting the MBA degree.
Printed paper booklet

UN/DB19/H9 January 2017
Impact, described as “Durham University Business School's thought
leadership and news magazine”, Issue One January 2017.
Printed paper booklet

Ephemera

UN/DB19/K
Chemistry Department

Biographical information: Heads of department:

1924-1938 Irvine Masson
1938-1953 Friedrich Paneth
1953-1968 Geoffrey Coates
1968-1971 Kenneth Musgrave
1971-1974 Thomas Waddington
1974-1977 Kenneth Musgrave
1977-1980 Thomas Waddington
1980-1981 Kenneth Musgrave
1981-1983 David Clark
1983-1986 Richard Chambers
1986-1989 Kenneth Wade
1989-1992 Robin Harris
1992-1995 Lyn Williams
David Parker
Randal Richards
Jeremy Hutson
2006-2009 Judith Howard
2009-date John Evans

Related material in other DUL collections: Annual group photographs of staff and graduates 1985-2016 are on display in a corridor in the department.

Annual and Other General Reports
UND/DB21/A

UND/DB21/A1  1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

Papers of and about Individual Members
UND/DB21/G

UND/DB21/G1  August 2011
Chemistry in and around Durham University before 1924 by Euan Ross, prepared for a reunion of Durham Chemists in September 2011, detailing in a parallel timeline developments in Durham, Newcastle and Britain, focusing especially on James Finlay Weir Johnston.
Paper file, 3f

UND/DB21/G2  July 2012
History of the department, by Euan Ross and others, in sections, to 1981 and then under successive heads of department (Clark, Chambers, Wade, Harris, Williams) to 1995. printed out from http://chemistry-alumni.dur.ac.uk/wiki/doku.php.
Paper file
Publications
UND/DB21/H

UND/DB21/H1 [c.1990]
*Graduate Opportunities in Chemistry*

UND/DB21/H2 2004
*Staff Profile* and *Research Profile* booklets, aimed at prospective postgraduate students, information is provided on all staff concerning their research interests and publications.
Printed colour illustrated folder containing booklets

Photographs
UND/DB21/I

UND/DB21/I1 1982
Size: 210 x 300mm

Classics Department
UND/DB28

Annual and Other General Reports
UND/DB28/A

UND/DB28/A1 1949 - 1958
Paper file

Economic History Department
UND/DB14

Committee Minutes and Other Papers
UND/DB14/B

UND/DB14/B1 October 1970 - February 1985
Board of Studies minutes, agendas and papers.
Paper file

Other Office Files
UND/DB14/F

UND/DB14/F1 1965 - 1987
*Access restrictions:* Closed until 2067.

UND/DB14/F2 1981 - 1985
Some Board of Studies minutes and supporting papers, including memorandum of Dr Michie on teaching loads, the merger with History, courses, and a departmental profile reseacrch statement.
Paper file

Economics Department
UND/DB3 [1998]

Publications
UND/DB3/H

UND/DB3/H1 [1998]
“A Guide for Prospective Applicants”, with a picture of the department on the front.
Printed paper booklet, 28p

UND/DB3/H2 [August 1989]
Elements of Economics Handbook for First Year Students
Paper booklet, 30p, in card covers

UND/DB3/H3 [August 1989]
Handbook of Courses in Economics for Second and Third Year Students
Paper booklet, 44p, in card covers

UND/DB3/H4 1977 - 1979
International Migration Project publications:
Country Case Study: the Kingdom of Morocco, Anne Findlay, Allan Findlay, Richard Lawless (1978)
Country Case Study: Tunisia, Allan Findlay (1978)
Country Case Study: the United Arab Emirates, (1978)
Movements of Migrant Labour from part of the North of the Sultanate of Oman, (1977)
Spatial Dimensions of Tunisian Emigration to Libya, Allan Findlay (1978)
Country Case Study: the Hashemite Kingdom of Jordan (1978)
Country Case Study: Syrian Arab Republic, M.E. Sales (1978)
Country Case Study: Arab Republic of Egypt (1978)
Country Case Study: Libyan Arab Jamahiriya (1978)
Country Case Study: Algeria, R.I. Lawless (1978)
The 1975 Kuwait Census: a Re-evaluation of the Size of the Expatriate Community of Kuwait (1977)
Country Case Study: the Sultanate of Oman (Part One) (1977)
Country Case Study: the State of Bahrain (1978)
Country Case Study: Kuwait (Part One) (1977)
Country Case Study: Yemen Arab Republic, J.S. Birks, C.A. Sinclair, J.A. Socknat (1978)
Country Case Study: the State of Qatar (1978)
Country Case Study: the Republic of Turkey, W.M. Hale (1978)
Country Case Study: the Democratic Republic of the Sudan (1978)
Country Case Study: the Kingdom of Saudi Arabia (1979)
20 printed paper files, with stapled card covers, some with sellotape repairs
Biographical information: Durham University was the first English university to appoint a professor of Education in 1895 when teacher education was carried on only in Newcastle. A department of Education was established in the Durham division in 1922, though much of the teaching was done by Bede College staff on Bede College premises. The School of Education was established in 1977 when the teaching and research functions of the Department and Institute of Education were combined. Then undergraduates could study for a BEd, postgraduates for a PGCE, the MA in Education, or research degrees, and there were various diplomas available and short courses of all kinds for teachers.

Annual and Other General Reports
UND/DB13/A

- UND/DB13/A1 1949 - 1962
  - Paper file

Head of Department's Files
UND/DB13/E

- UND/DB13/E1 1949 & 1953
  - Notices of showings of films made in the department.
  - Paper file

Other Administrative Files
UND/DB13/F

- UND/DB13/F1 [c.1985]
  - Bibliographies for “Mainstreaming and Physical Education” and “Physical Education and Sport for Children and Adults with a Variety of Handicaps”
  - Paper file

- UND/DB13/F2
  - Closed until 2056

- UND/DB13/F3 [c.1983]
  - Bibliographies for Physical Education and Sport.
  - Paper file
UND/DB13/F4  1985 - 1996
HM Inspectors' reports on the School of Education, with some of the
documentation produced:
1. 1985 Report of HM Inspectors from the Department of Education and
Science on Initial teacher Training, visited 14-18 May 1984, reference
R145/14/012
2. Documentation for Extended Visit by HM Inspectors 1989-90, produced
14 November 1989, with inserted additional details on the library
3. 1990 Report by HM Inspectors from the Department of Education and
Science on 3 Initial Teacher Education Course June 1989-March 1990,
reference 268/90/HE
4. 1996 Report by HM Chief Inspector of Schools from Ofsted on Primary
Initial Teacher Training, 13-16 March and 12-15 June 1995, reference
8/96/ITTP
Paper file

Publications
UND/DB13/H

UND/DB13/H1
Not used
UND/DB13/H2
Not used
UND/DB13/H3  [1989]
Post-Experience Courses For Students from Britain and Overseas
UND/DB13/H4  1970/71 - 1972/73
Department of Education Postgraduate Certificate in Education Handbook
3 paper booklets
UND/DB13/H5  1962/63 - [c.2010]
Prospectuses:
Department of Education Prospectus for 1962/63, 1966/67, 1973/74 and
1975/76.
Education Studies [c.2010]
Degree of Doctor of Education (Ed.D.) prospectus [c.2010].
7 printed paper booklets/leaflets, illustrated

Current Research in the School of Education, listed alphabetically under
the title of each research study, with a staff index.
2 paper files

UND/DB13/H7  [c.2010]
History of Art Modules flyer
Paper, 2f

Photographs
UND/DB13/I
UND/DB13/IA  c.1960 - 1981
Sets of slides on local topics from the Teaching Resources Centre:
Durham City and suburbs overview and peninsula tour (88 + cassette tape + script)
St Margaret's church Durham exteriors and interiors (56 + cassette tape + script)
Durham city views, exteriors, interiors, Milburngate road bridge half-built, some snow, also the Gala on the Old Racecourse July 1970 (75)
Durham city tour (60)
Durham cathedral distant views, some exteriors and interiors (38)
Durham castle exteriors and interiors (9)
Durham churches exteriors, St Giles, St Margaret, and Finchale priory (11)
Bede College exteriors (4)
Durham Wear and railway bridges (24)
Finchale priory exteriors and interiors, plans, manuscript images, St Godric (53 + cassette tape + script)
County Durham views, Barnard Castle, High Force (12)
Escomb church exteriors (3)
Bede 1300 - Jarrow, Monkwearmouth, Escomb, Saxon skeleton and glass, Cuthbert's comb, Lindisfarne gospels, Bede's tomb, with notes (81 + notes)
Blanchland views, Brougham castle, Bewcastle cross (45)
South Shields Roman fort, site, model, artefacts (29)
Hadrian's Wall views, with plans (41)
Tyneside Metro and Newcastle views (10)
Washington New Town aerials, views (20)
Sunderland docks, ships, views, plans (22)
Brewing at Vaux process, exteriors, drays (34)
Middlesbrough tidy-up campaign and views (33)
Cleveland and Durham views and industry (24 + notes)
Tees estuary development views (12 + booklet)
Saltburn views (15)
Stockton and Yarm bridges and views (8)
Teesside industry, Skinningrove, Port Mulgrave (63)
Whitby views and maps (36)
York street views (8)
George Walker's *Costume of Yorkshire* (1814) images (12 + notes)

Ephemera
UND/DB13/K

UND/DB13/K1  2008 - 2009
Posters:
Research seminar Andrew Elliott, 8 December 2008.

UND/DB13/K2  1975
Concert programmes:
Old Shire Hall Senate CHamber, 8 December 1975.
Paper file
Engineering School/Department
UND/DB17

Publications
UND/DB17/H

UND/DB17/H1  2001/02
School of Engineering Research Review
Printed colour illustrated paper booklet, 44p

UND/DB17/H2  2018
Department of Engineering Information, including:
a welcome letter
Creating the Future Today Engineering
Engineering Projects
Engineering Newsletter 2018
Card folder + leaflets

Ephemera
UND/DB17/K

UND/DB17/K1  2009
Lecture posters:
Temple Chevallier lecture, Tom Butler Bishop of Southwark, “God and

UND/DB17/K2  [2014]
Flyers advertising programmes etc:
Computer Science: Projects [2014]
Paper file

English/English Studies Department
UND/DB6

Annual and Other General Reports
UND/DB6/A

UND/DB6/A1  1949 - 1958
Paper file

Committee minutes
UND/DB6/B
UND/DB6/BA1-26 October 1984 - April 2007
Board of Studies minutes, agendas, papers and correspondence:
1. October 1984 - October 1985
3. October 1987 - September 1988
4. October 1988 - September 1989
5. October 1989 - September 1990
6. October 1990 - September 1991
7. September 1991 - August 1992
9. February - December 1994
10. January - October 1995
15. March - September 1998
17. February - May 1999
18. June - November 1999
21. March - December 2001
22. January - June 2002
23. July 2002 - April 2003 (not present)
24. May 2003 - March 2004
25. April 2004 - May 2005
26 paper files

Other Office Files
UND/DB6/F
UND/DB6/F1 1962
Reading lists for students accepted for English Honours.
Paper, 2f
UND/DB6/F2 1993 - 2011
Examinations: circulars, Boards of Examiners minutes, agendas and reports, correspondence with and about external examiners, and about the conduct of and arrangements for exams
8 paper files
Access restrictions: Closed until 2074-2083.
Papers of and about Individual Members
UND/DB6/G

UND/DB6/G1  1969
[Victor Watts] file: place Names, guides, each marked as Master and heavily annotated with examples: “Significant Points about Place Names” AEB October 69; “Bede College: English Department. A Rough Guide to Determining the Derivation of Place Names”
Paper file

Publications
UND/DB6/H

UND/DB6/H1  [December] 2016
Durham English Review An Undergraduate Journal, Vol.4 No.1 only edited by Laurie Atkinson, with articles by Georgia Thurston, Clare Vessing, Julia Rothchild, India Harris, Hannah Piercy, Rebecca Roughan and Laurie Atkinson (only the last being DU).
Printed paper journal, ii + 132p

UND/DB6/H2  [2013 - 2014]
Information for Prospective Undergraduate Students, [c.2013] and [c.2014]
2 printed paper booklets

UND/DB6/H3  2008 & 2014
Postgraduate handbooks:
Handbook for Postgraduate Students following the Taught MA and for Research Students 2008/09
Handbook for Postgraduate Students following the Taught MA 2014/15
2 printed paper booklets

UND/DB6/H4  2011 - 2016
Modules handbooks and some separate reading lists:
2011/12 Honours modules
2013/14 MA reading list
2016/17 Module Descriptions Handbook, Special Topic Reading List Booklet
10 printed paper booklets (A4 and A5)

Ephemera
UND/DB6/K
UND/DB6/K1 13 November [2006]
Inaugural lecture by Prof John McKinnell, “Beware of your Family: What was Old Norse Poetry For?”

UND/DB6/K2 2008 - 2013
Posters for seminars:
Staff and Postgraduate research seminar Michaelmas 2008.
“Reading between the Lines” workshop, 23 June 2012.
MA seminars Epiphany 2013

UND/DB6/K3 1986 - 2018
Lecture posters:
“Lectures in Literature”, free public late Summer lecture series, 018

Student Work
UND/DB6/M

UND/DB6/M1 1993

Paper file
Extra-Mural Studies/Adult and Continuing Education Department
UND/DB15  1886 - 1999

Biographical information: The idea of extension lectures for those outside the university was first mooted at Durham in 1886, and was raised again in 1893. Following a report to Senate in March 1895, a board was set up in that year to administer this but programmes of such lectures do not appear to have lasted after 1898. In a rather different approach, the university established a joint committee with the Workers Educational Association in 1911 to foster and supervise tutorial classes in the area. From 1926, this work was administered by a board for extra-mural studies. After July 1964, the board was replaced by a delegacy. On 1 September 1979, the department's title was changed to that of Adult and Continuing Education, as extra-mural was no longer felt to be meaningful and had connotations of a peripheral activity. In 1989/90, the delegacy merged with the Senate Committee on Continuing Education to produce the department for Adult and Continuing Education (DACE). The department was reinvented as the Centre for Lifelong Learning in 1998 which ceased in 2002.

Heads of department:
[F.B. Jevons, 1895-1928]
E.G. Pace, 1916-1947 (secretary of Durham Colleges Board for Extra-Mural Studies, also director)
H.J. Boyden, 1947-1959, director
T.F. Daveney, 1960-1968, director
J.F. Dixon, 1968-1986, director
Bill Williamson, 1987-1998, director
Vivian M. Shelley, 1998-2001, director


Annual and other general reports
UND/DB15/A
UND/DB15/A1/1896  1895/96
Annual report, draft, in ms.

UND/DB15/A1/1897  1896/97
Annual report on University Extension Lectures of the Board for the Organization of University Teaching at Local Centres, printed by Thomas Caldcleugh of Durham. 2 copies

UND/DB15/A1/1926-1927  1925/26 - 1926/27
Annual reports of the Board for Extra-Mural Studies.

Annual reports of the Board for Extra-Mural Studies for 1943/44-1945/46, 1947/48, and 1948/49 (the last including a programme of classes and a report of the director of the department). Typescript.

Annual reports of the Board for Extra-Mural Studies, printed as submitted to Senate, with a programme of classes for 1949/50 and a list of tutors for 1952/3 inserted.

UND/DB15/A1/1954-1964  1953/54 - 1963/64
Annual reports of the Board for Extra-Mural Studies

Annual reports of the Delegacy for Extra-Mural Studies

Annual reports of the Delegacy for Adult and Continuing Education

Annual reports of the Department for Adult and Continuing Education

UND/DB15/A2/1926-1945  1925/26 - 1944/45
Universities Extra-Mural Consultative Committee annual reports of University Extension Lecture Courses. One report covers 1939/40 and 1940/41, and another draft report provides an overview of the war years 1939/40 to 1944/45. The reports include summaries from the University of Durham for both the Durham and Newcastle divisions.

Universities Council for Adult Education annual reports. The first two cover two years each, thence they cover just one year. From 1952 the reports no longer detail the activities at each university but are rather general summaries, with tables of figures of tutors, courses etc with details for each university, including Durham.

Universities Council for Adult and Continuing Education annual reports

Committee minutes and other papers
UND/DB15/B
Committee of Senate to draw up a syllabus for an examination [for non-university students] minute book, the committee being expanded to include representatives from the Colleges of Science and Medicine and the County Council, and reporting to Senate on 12 March 1895.

Board for University Extension minute book. The board was set up “to appoint lecturers and examiners under the scheme, to receive applications for lectures and generally to promote and organise University teaching at various centres throughout the Northern district of England”. Its members were nominated by Senate, the two Newcastle colleges, the Oxford Delegacy and various county councils throughout the north.

Durham Colleges Joint Committee for Tutorial Classes/Board for Extra-Mural Studies minute book
The committee had changed title for the 9 December 1926 meeting, though its membership and business was little altered.
With some agendas, statements of account and other papers inserted; also an attendance register at the back.

Board of Extra-Mural Studies (Durham Division) minute book, including also some joint meetings of the two boards for Durham and Newcastle, with some annual reports of both the Durham division and the joint boards, and statements of account inserted.

Board of Examiners minutes and papers, including external examiners' reports, and lists of those attaining certificates
9 paper files

Course Management Committees minutes:
Humanities 8 March 1995 - 26 April 1996.
Social Studies 26 April 1996.
Environmental Science 10 November 1997.
Paper file
UND/DB15/C1  1895 - 1896
[Board for] University Extension cash book, with a receipt inserted

UND/DB15/C2  October 1896 - February 1898
Board for University Extension cash book

UND/DB15/C3  February 1916 - November 1930
Joint Committee for Tutorial Classes (1916-1925), Extension Committee (1925-1926) and Board for Extra-Mural Studies (1926-1930) account book, audited

UND/DB15/C4  November 1930 - October 1938
Board for Extra-Mural Studies cash account book, with an auditor's letter at the front

UND/DB15/C5  November 1938 - October 1945
Board of Extra-Mural Studies cash account book

UND/DB15/C6  November 1945 - October 1947
Board of Extra-Mural Studies cash account book

UND/DB15/C7  October 1947 - October 1955
Board of Extra-Mural Studies account book

UND/DB15/C8  October 1955 - February 1958
Barclays Bank paying in book (part unused) for the Board for Extra-Mural Studies No 1 and No 5 accounts.

UND/DB15/C9  23 September 1957 - 14 January 1958
Barclays Bank cheque book (all used) for No 1 and No 5 accounts.

UND/DB15/C10  April 1961 - November 1964
Board of Extra-Mural Studies cash No.1 account book

Student records
UND/DB15/D

UND/DB15/D1  1960
Applications by students for a travelling scholarship to a WEA international summer school, including application forms, supporting references and essays.

Access restrictions: Closed under DPA until 2040.

UND/DB15/D2  [?1996]
Student registration forms
Paper file

UND/DB15/D3  23 March 1998
Alphabetical list of students detailing their courses.
Paper file

UND/DB15/D4  April - December 1996
Centre for Lifelong Learning pass lists.
Paper file

Directors' Files
UND/DB15/E
UND/DB15/E1  February 1922 - June 1931
Correspondence, reports and memoranda of and with Rev E.G. Pace [as
director of the Extra-Mural department], especially from the Council of
Durham Colleges, the Workers Educational Association and the Board of
Education.

UND/DB15/E2  June 1932 - October 1949
Correspondence, reports and memoranda of and with Rev E.G. Pace and
H.J. Boyden as directors, including from the Association of Tutors in Adult
Education, the British Institute of Adult Education and the Board of Education.

UND/DB15/E3  1960 - 1962
Correspondence and enrolment statistics of T.F. Daveney, director.

UND/DB15/E4-5   1978 - 1999
Part-time tutors application forms, including some letters and CVs, organised
by subject.
2 paper files

Other Office Files
UND/DB15/F

UND/DB15/F1  May 1882
Copy letter from G.F. Browne to Dean [Lake] about the arrangements for
Durham setting up Local Lectures in combination with Cambridge University,
and a copy encouraging reply from the Dean[/Warden].

UND/DB15/F2  [February 1886]
Printed proposal of Senate for a scheme for University Extension Lectures
for October 1886 to October 1888.
Photocopy.
Original: in Senate minutes UND/BA1/6.
UND/DB15/F3  13 January 1895
Letter from ?R.E. Sadler at Charlbury to Robertson about the latter's "new enterprise" (?Extension Lectures, as in the proposal in UND/CA4/27).

UND/DB15/F4  1895 - 1902
Durham County Council education documents:
Technical & Manual Instruction Notice of Local Examination for Certificates by J.A.L. Robson, County Secretary of Education, 1 February 1895.
Education expenditure account for years 1892, 1893, and 1894, with estimates for 1895, photocopy.
Sub-committee's report on the Education Bill, photocopy.
Minutes of the Classes and Lectures Sub-Committee 19 March 1892, photocopy.

UND/DB15/F5  27 April & 3 May 1895
2 letters from R.D. Roberts, secretary for lectures of the University of Cambridge Local Examinations and Lectures Syndicate, clarifying what happened subsequent to the 1882 correspondence, in that Durham did not set up a joint committee with Cambridge but that the Newcastle committee sufficed.

UND/DB15/F6  1896/97 - 1897/98
*Durham University Extension Lectures*, describing the board, its members and courses for 1896-1897 *University Extension Lectures General Information, Instructions to Centres, and Lecture List for Session 1897-98*. Printed by Thomas Caldcleugh of Durham. 2 copies of each.

UND/DB15/F7  1928/29 - 1957/58
Lists of courses detailing course title, location, tutor, time and dates.

UND/DB15/F8  1965 - 1993/94
Lists of courses at various centres in Co Durham.

UND/DB15/F9  1896/97
University Extension programmes for Science lectures at Wolsingham 1896 and at Jarrow [1896-1897]. Photocopies.

UND/DB15/F10  1918 - 1951
Syllabuses for classes, some printed, some typed, some ms, including some book lists.

UND/DB15/F11  1976/77 - 1977/78
Syllabuses for classes, typescript.

UND/DB15/F12  1948 - 1984
Summer School prospectuses.

UND/DB15/F13  March 1952 - May 1956
Archaeology summer schools, training excavations at Corbridge, correspondence, programmes, and bills.

UND/DB15/F14  January 1944 - April 1950
Tutors' reports on individual classes, also overall mid-session and annual reports on classes for 1943/44 to 1949/50, with analyses of student occupations 1947/48 and 1948/49.
Tutors' reports on individual classes, also summer school and overall mid-session and end-of-session reports on classes for 1950/51 to 1956/57.

Letters of application from prospective tutors, with supporting *curriculum vitae* and references.

Letters of application from prospective tutors, with supporting *curriculum vitae* and references.

Board/Ministry of Education reports, circulars, memoranda, and correspondence re adult education, including (specifically concerning Durham):

- *Report by H.M. Inspectors upon University Tutorial classes under the supervision of the Durham Joint Committee, for the period ending 31st July, 1924*
- *Report by H.M. Inspectors on a Survey of Adult Education Provided by Durham University (Durham Division) Held in February, 1951*
- *Report by H.M. Inspectors on Courses in Art Provided by the Extra-Mural Department, University of Durham Inspected During the Session 1956-1957*

Ministry of Education Adult Education course particulars (form A.E.2) outlining courses to be held, for sessions 1945/46, and 1947/48 to 1949/50.

Board of Education Adult Education Rolls of Students, listing names of students on each class, certified.

Board/Ministry of Education Adult Education class registers recording attendance of students at each class, certified, for 1942/43-1945/46, 1947/48, 1949/50-1950/51.

Financial business, including Board/Ministry of Education applications for grants and statements of account, also correspondence and memoranda on extra-mural department estimates.

Library accessions register, recording accession number, date received, author, title, publisher, [publication] date, edition, price, vendor, classmark, and remarks (generally when recorded lost, sold or withdrawn).

Library accessions register, recording accession number, date received, author, title, publisher, [publication] date, edition, price, vendor, classmark, and remarks (generally when transferred to the University Library, or recorded lost, sold or otherwise withdrawn).
UND/DB15/F25  29 July 1975 - 21 February 1996
Community and Youth Work Course library accessions register, recording
date received, accession number, author, title, classmark, date published,
publisher, price, source and remarks (generally when lost, withdrawn, sold
or transferred to the University Library).

UND/DB15/F26  [1921]
“Adult Education Committee - Paper No: A 23 - General Survey of the Work
of the Principal Voluntary Organisations Engaged in the Provision of Adult
Education. 1919-20 and 1920-21.”
Paper booklet, 28p, in paper covers

UND/DB15/F27  [?1936] - July 1948
Central Joint Advisory Committee on Tutorial Classes (established 1910)
reports, memoranda, accounts and committee minutes.

UND/DB15/F28  1931 - 1945
Universities Extra-Mural Consultative Committee (established 1926 for
university extra-mural officers (replaced by the Universities Council for Adult
Education in 1947)) reports and memoranda.

UND/DB15/F29  1974 - 1993
Memoranda and reports on Adult Education of outside organisations (the
Universities Council for Adult Education, including the 1979 discussion paper
Towards Continuing Education) and universities (Liverpool 1989). Also
newspaper cuttings on Adult Education and obituaries of distinguished
practitioners elsewhere including T.N. George, Frank Pickstock, F.G. Thomas
and Ross Waller. Also a photocopy of J.R. Till's article “Adult Education”.

UND/DB15/F30  1972
Letters of Masahiro Kegawa re research into the history of the nineteenth
century university extension movement, with notes (some in Japanese) of
information in the Senate minutes and the Grey papers.

UND/DB15/F31  1972
Lists of slides [held by the department] and a letter from Margot Johnson
about procuring slides.
Paper file

UND/DB15/F32  [1995]
Module syllabuses.
Paper file

UND/DB15/F33  1995
New module proposals.
Paper file
UND/DB15/F34-44  February 1997
Module files including syllabus, course report, student register, mark sheet
and student assignments, for:
34. Art and Design History.
35. The Age of Edward I 1239-1307.
36. Human Growth and Development.
37. Museums and Archaeology.
38. The Medieval North-East.
42. The World of the Monks.
43. Making Sense of the Past.
44. Project Module.
11 paper files

UND/DB15/F45  February 1997
Student course evaluation questionnaires, with some course reports.
Paper file

UND/DB15/F46  September 1994
Lists of numbers of students on each course.
Paper file

UND/DB15/F47  February 1999 - February 2000
Applications by students for accreditation of prior learning.
Paper file

UND/DB15/F48  February 2000
Mark Robinson's tutor's file for The Creative Impulse module taught at
Stockton, including module handbook, enrolment sheet, register, job
description, instructions and handouts.
Paper file

UND/DB15/F49  [c.2000]
Regulations, instructions for examiners and procedures for conducting
Boards of Examiners meetings.
Paper file

UND/DB15/F50  August 1958
Summer school programme and notes.
Paper file

Papers of and about Individual Members
UND/DB15/G

UND/DB15/G1  14 July 1950
“The Extra-Mural Work of the Durham Division of the University of Durham”
, paper by E.G. Pace on the department's work, with amendments and with
notes from a covering letter.

Publications
UND/DB15/H
16 August 1957
Peter C.G. Isaacs, “Roman Public-Works Engineering”, paper presented to the summer school on Roman History and Archaeology at Corbridge.

December 1938
Report of an Unofficial Conference between Anglicans and Evangelical Free Churchmen on Religious Education held during 1937 and 1938

[1944]
The Post-War Development of Adult Education in the East Midlands

January 1945
The Universities and Adult Education

1945
The Army Education Scheme The Plan for the Release Period (HMSO)

1970
University Adult Education in the Later Twentieth Century (Universities Council for Adult Education)

1971
George Hauger, The Tutor and the WEA Class (WEA North Yorkshire District)

[c.1970]
[R.W. Rich] Teaching in Adult Education (University of Hull)

[1999]
Centre for Lifelong Learning Opportunities for Part-Time Study prospectus

September 1999
Centre for Lifelong Learning Part-Time Tutors’ Handbook for certificates, diplomas and degree programmes
Paper booklet

September 1999
Centre for Lifelong Learning Part-time Modular Programme leading to a BA in Lifelong Learning and Community Studies or a BA in Social Studies Student Handbook
Paper booklet

[c.1990]
Certificate of Continuing Education brochure, with illustrations of activities, individuals and buildings.
Foldout colour printed paper leaflet, 1f

[?1996]
Certificate of Higher Education in Information Technology at Stockton leaflet
Foldout printed paper leaflet, 1f
UND/DB15/IA [1995]
Extra-Mural department at 32 Old Elvet, views of classes and tutorials in progress inside, also staff at work on computers, the library, and exterior views front and back. Taken by Dorothy Hamilton, to use in publicity leaflets for a new generation of accredited course leaflets, and for other promotional purposes.

1-3. 32 Old Elvet.
4-6. The library in the attic at 32 Old Elvet.
7-9. Students and staff in the window of Rm2 at 32 Old Elvet.
10. ?Youth and Community course.
11.
12. Students with Sarah Banks (Youth and Community lecturer) in the Coffee Bar at 32 Old Elvet.
14. Departmental staff at 32 Old Elvet.
15,17. Alison Reed with Susan Mather and Maureen Oliphant.
16. Sue Temperley and Ben Knights.
18. David Bright and Sue Temperley.
19,20. Departmental staff at 32 Old Elvet.
22. Ben Knights, Sue Temperley, Bill Williamson and Viv Shelley.
23. Jean (secretary)
24. Susan Mather, Alison Reed, Maureen Oliphant.
25. David Bright (lecturer, Business Studies) and Susan Mather (finance secretary).
27. ?2 students.
28. Sarah Banks and students (Youth and Community).
29. Sarah Banks.
30. ?Students in the common room at 32 Old Elvet.
31. Students in the common room at 32 Old Elvet with Sarah Banks.
32. Students in the common room at 32 Old Elvet.
33.
34.
35. Room in 43/44 Old Elvet.
36. Sue Childs in the library at 32 Old Elvet.
37. Garden behind the modern block at 32 Old Elvet.
38. Diana Gower, Sue Childs, Ruth Seed, Bernie Athey in the garden at 32 Old Elvet.
39. Coffee bar at 32 Old Elvet.
40. Alison Reed, Maureen Oliphant and Susan Mather in Rm2 at 32 Old Elvet.
41. Susan Temperley (secretary to Human Resources courses and Employment Law).
42. ?Jane Roscoe (Summer courses) in 43 Old Elvet.
43. Susan Childs, librarian.
44. Viven Shelley (lecturer, Sciences).
45-47. Students in the coffee bar at 32 Old Elvet.
48. Jean (departmental secretary).
49. Maureen Oliphant in the main office.
50. Susan Mather in the main office.
51. Ruth Seed (secretary).
52. Beryl (secretary).
53. Dorothy Hamilton (assistant administrative officer).
54. 
55. ? Youth and Community tutor.
56. Diana Gower (Youth and Community tutor).
57. Dennis Doran (technician).
58. Kate Singelhurst (secretary, Darlington).
59. Pat Whaley (lecturer, Community Education).
60. Bill Williamson (director).
61. Ben Knights (lecturer, Literature).
62. John Smith (lecturer, History and Local History).
63. Viv Shelley (lecturer, Sciences).
64. Susan Temperley (secretary to Human Resources and Business courses).
65. ? (secretary to Youth and Community studies).
66. Susan Mather (Finance secretary).
68. Jean (Departmental secretary).
69. Maureen Oliphant (secretary).
70. Roy Biggs (lecturer, Art and Design).
71. Tim Bond (lecturer, Counselling).
72. Sarah Banks (lecturer, Youth and Community Studies).
73. Bernie Athey (receptionist).
75. Staff outside Beamish Hall on an awayday.
76. David Bright (lecturer, Employment Law).
77. Peter Smith (lecturer, Youth and Community Studies).
78. Alison Reed (administrative officer).
79. Umme Iman (lecturer, Youth and Community Studies).
UND/DB15/IB1-16  [c.1950 - 1980]
Staff, students and classes
1-2. Two ?lecturers outside the Pemberton Rooms, Durham, H.J. Boyden on the right.
3-4. Two groups of ?Trade Union leaders students outside the Pemberton Rooms, Durham.
5. Group of five ?students (one female) and a miner at a snowy coal mine.
6. Group of 1957/58 Co-op students round a table: Gregory, Keenan, Dixon, Huggan, Brown (all CWS), Wallave (Blaydon), Newman (Gateshead), Harding (Newcastle), also Kaim-Caudle (4th from left).
7-10. Class indoors [1952], with other university students, and walking towards the cathedral, including Joe Guy, tutor P.R. Kaim-Caudle, Bill Sinclair, John Tookes, and Tom Gettings (cf newspaper cutting in K1).
11-16. Classes of female students in classrooms [1980], including Mr H.J. Smith on left end in 12, female lecturer Diana Gower in 13-15 teaching New Opportunities for Women (NOW), and Roger Carterlige on right end and Dr Margaret Bradshaw in centre of 16 in 32 Old Elvet common room.

UND/DB15/IB17-56  [c.1950s - c.1970s]
Views of the department, classes and visits away from Durham.
17-30. Interior and exterior views of the department at 32 Old Elvet, including a class, the library, noticeboard and kitchen, with 2 sheets of contact prints, including Ogilvie Buchan (philosophy) lecturer in 26, and Ossie O'Brien (5 from left, tutor in industrial relations) and George Patterson (right end) in 17.
31. Man examining 1960 RAF aerial photographs.
32. Man in lab coat examining a bottle of [hydrochloric] acid.
33. Students in wet weather gear examining grids on moorland and recording species.
34. Students examining pegged-out moorland.
35-44. ?Summer school visit to Ryedale Folk Museum, Hutton-le-Hole, including views of St Gregory's Minster (Kirkdale) (35), carved standing cross in a wall (36), Harome Cottage] (37,38), wagons and a threshing machine (39,40), craftsmen working in stone (41,42), stone artefacts (43,44).
45-46. Natural patterns.
47-50. [Summer school students fossil-hunting] in a quarry.
51-54. Choral [summer school] rehearsing in the Caedmon Hall at Hild-Bede College, and outside in front of the memorial [1970s].
55-56. Man and woman being rehearsed in singing duets by a pianist (Lynden) at a Welmar piano, with an accompanying critical letter from J. Murray Brown [1970s].
Classes and outings
Lectures to students at archaeological sites, including Chesters, Housesteads, Hadrian’s Wall, Aldborough, and Lindisfarne, also images of the sites and artefacts, and also of archaeological digs at Corbridge and surveying of the river crossing of the Tyne, including:
57-59. J.P. Gillam lecturing on Hadrian’s Wall.
68-70. Mr Walter Taylor lecturing at Housesteads.
73. West Hartlepool WEA atop Lumley Castle 1955.
74-75. Groups at Lindisfarne priory 1955.
76. Evening lecture outside 1952.
77-78. West Hartlepool WEA in Aldborough Museum 1957.
79-80. Learning surveying and cleaning finds at Corbridge 1957.
84. Cleaning the site at Corbridge 1955.
102-105. Items in Chesters Museum.
106. Hexham Abbey interior.
107-135. Excavations at Corbridge.
137-139. Surveying in the river [at Corbridge].

[UNDB15/IB140] [1952]
[P.R. Kami-Caudle] lecturing to a class of 7 male students inside [in Old Elvet].
Size: 205 x 250mm
BW print
[Summer School] group photos, 1 at Durham Castle, 2-7 at Hatfield College, 8 outside the department, 9-16 outside St Mary's College. Most photographed by Fillinghams. Identified:

1. WEA class, Easter.
2. Includes John Brennan (died April 1980, former literature class student at Crook) [1931] (another copy in UND/F7/FK1).
3. Back row: 3 from right Roger Till; standing: left end D.S. Reid; 5 from left Kaim-Caudle.
4. Middle row, 4 from right Roger Till.
7. Front row, 3 from R D.S. Reid; back row, 6 from right Roger Till; 2nd row, 3 from left Og Buchan (with pipe), with Kaim-Caudle in front.
8. Back row, 2 from right Roger Till; 2nd row right end Og Buchan; 2 from right Kaim-Caudle; 3 from right Walter Taylor.
9. Middle row, Roger Till; on his left Kaim-Caudle; back row, 6 from right D.S. Reid.
10. Back row, 6 from right D.S. Reid, also Kaim-Caudle (dark glasses); centre front, H.J. Boyden (glasses).
11. Front row, 2 from left Roger Till, on his left Kaim-Caudle; centre front H.J. Boyden (dark suit), on his left Og Buchan, on his left Newcastle philosophy lecturer.
12. Front row, left end David Reid, 4 from left Peter Kaim-Caudle. 7 from left H.J. Boyden, on his right Newcastle philosopher, on his right +1 Roger Till.
13. Back row, 4 from left David Reid, 5 from left Roger Till; 2nd row right end Peter Kaim-Caudle.
14. Back row 5 from right Walter Taylor, down and to his left Roger Till; 2nd row 4 from right David Reid.
UND/DB15/ID1-21  [1980s]
Views of classes
1. Formal group, indoors: 2nd row left end R.W. Grainger, centre John Dixon, on his left (dept of Economics lecturer), on his left Ann P Lewis; front row Alan (politician, trade union councillor, married to Linda).
2. Formal group, indoors: back row, 3 from left Richard Brown (Sociology); middle row 2 from left Bill Grainger, 4 from left John Dixon, to his left Economics lecturer; front row right end Mrs A.P. Lewis.
3-9. Counselling certificate class, group discussions and interviews, with camera ?1989, including (in 3) Tim ?.
10. Students with microscopes.
11. Students taking water samples in a river.

UND/DB15/IE1-5  [c.1960]
Views of Durham.
1. From the Wear riverbank, showing Brown's boathouse and boats, Elvet Bridge, the castle and cathedral.
2. Castle entrance from Palace Green.
3. Cathedral, castle and Framwelgate Bridge (with buses) from around the station.
4. Aerial view of the castle, Palace Green, cathedral and South Bailey.
5. Castle courtyard showing Great Hall and Tunstal's Gallery.

Ephemera
UND/DB15/K

Newspaper cuttings about extra-mural classes, miners and steelworkers etc being educated at Durham etc.

French Department
UND/DB30

Annual and Other General Reports
UND/DB30/A

UND/DB30/A1  1949 - 1958
Paper file

Geography Department
UND/DB12

Annual and Other General Reports
UND/DB12/A

UND/DB12/A1  1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file
UND/DB12/A2  1973/74 - 1997/98
Annual reports
16 paper booklets/files
Ownership history: Formerly: Per Local DUR

UND/DB12/A3  1987/88 - 2006/07
Durham Geography Graduates Association Friends of the Department of Geography annual reports, including AGM minutes, annual accounts, news of the department, news and lists of members, and photos of staff and postgraduates/graduates. The association was established in 1986 and wound up in 2007.
19 paper booklets

Papers of and about Individuals
UND/DB12/G

UND/DB12/G1  1954 - 1955
File of papers of Elizabeth Shaw (1928-2013), hydrologist, of the Dept of Geography, Durham University, including letters (4) to Mr Clay at the Wear and Tees River Board June to September 1955 sending and discussing stream gauge readings (present) for Middlehope Burn at Westgate in Weardale April 1954 - September 1955, a stage discharge curve and a table of discharges of Middlehope Burn, and Shaw's map of the area (1955).
Paper file

Publications
UND/DB12/H

UND/DB12/H1  1968
The Geogradauate No1, a newsletter listing all current geography graduates, their dates and addresses, and news of their activities since graduation, in celebration of the department's 40th anniversary. Despite stated aspirations, this seems to have been the only issue. Photocopy.

UND/DB12/H2  January 1984
Institute of British Geographers Annual Conference Handbook

UND/DB12/H3  1989
University of Durham Department of Geography Sixty Years Exhibitions 10-22, April 1989, catalogue, each folio by a different academic Card folder containing 12f

UND/DB12/H4  1989
Paper booklet, 11f + covers

63
UND/DB12/H5  [1974]
Postgraduate Studies and Research University of Durham Geography Department, with sections on: departmental philosophy, facilities, admissions; postgraduate courses, seminars, research fields; staff biographical sketches (with photos); staff publications 1970-73, postgraduate theses 1957-73; departmental publications; general information.
Printed paper book, 94p
Ownership history: Formerly: L378.4281DUR/DUR

UND/DB12/H6  [1974]
Prospectus A brochure for intending Geography students
Printed paper book, 20p

UND/DB12/H7  1978
Occasional Publications (New Series):
No.12, D.C.D. Pocock, The Novelist and the North, iv + 46p
Paper booklet

Photographs
UND/DB12/I

UND/DB12/IA1967  [June 1967]
Group photo of Geography/Anthropology students with staff, in suits and gowns, outside in the field near St Aidan's College.
Size: 100 x 200mm
BW print
Biographical information: Aspects of Geological Sciences were taught from the start of the university, but it was not until 1924 that the Geology Department was created, headed by Arthur Holmes. He developed a strong department, which produced a succession of distinguished professional geologists. Holmes left the department in 1943, shortly before the publication of his groundbreaking textbook *Principles of Physical Geology*. Lawrence Wagner was appointed as Holmes's successor. He oversaw the growth of the department, recruiting David Vincent (Geochemistry) and Fred Stewart (Petrology), both of whom were later elected FRS.

The department in its modern form began with the appointment of Kingsley Dunham as head in 1950. He brought huge energy and vision to the role, overseeing a dramatic expansion in staff numbers. The Rookhope Borehole Project was perhaps the stand-out scientific achievement of this period, and marked the rise of Geophysics in the department, led by Martin Bott. Malcom Brown arrived in 1967 and shared the head of department role with Bott for the next 12 years; petrological, mineralogical and geochemical analysis of moon rocks, returned by the Apollo missions, was a highlight of this period, and laid the foundations for the department's pre-eminent status as a centre for Geochemistry.

The department became Earth Sciences in 2003 and moved to the Arthur Holmes Building, which includes state-of-the-art laboratory facilities and purpose-built teaching rooms. In 2018, the department comprised 31 academic staff, 30 research staff, 70 PhD students and around 250 undergraduates, and is known internationally as one of the top-rated Earth Science departments in the country.

*Related material in other DUL collections:* Annual group photos of staff, undergraduate finalists and final year research students 1949-2017 are on display in a corridor in the department.

**Annual and Other General Reports**
UND/DB33/A

UND/DB33/A1  1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

**Publications**
UND/DB33/H

UND/DB33/H1  March 1973 & March 1974
Handbook for the first year field meeting, 1974 inscribed Shelagh Stewart of St Cuthbert's
2 paper files, in card covers
*Ownership history:* 1973 formerly: L+554.28 DUR

UND/DB33/H2  2000
*Geology Class of 2000*, images of staff and students, field trips, balls etc.
Printed paper book

UND/DB33/H3  5 June 2018
*Department of Earth Sciences Conference 2018* papers and proceedings.
Printed paper booklet, 56p
“An Introduction to Palaeontology and Stratigraphy Compiled for Students Reading the 'M' and 'S.1' Courses in Geology”, 5th edition (partly revised), inscribed 'Shelagh Stewart'.

Paper file in card covers

Teaching Materials
UND/DB33/L

UND/

German Department
UND/DB31

Annual and Other General Reports
UND/DB31/A

UND/DB31/A1 1949 - 1958
Paper file

Government and International Affairs School
UND/DB18

Publications
UND/DB18/H

UND/DB18/H1 January 2005
SGIA News Issue 1
Printed colour illustrated paper leaflet

Ephemera
UND/DB18/K

UND/DB18/K1 2007 - 2009
Posters for lectures, seminars and conferences.

History Department
UND/DB11

Biographical information: Prior to 1985/86 it was the Modern History Department.

Annual and Other General Reports
UND/DB11/A

UND/DB11/A1 1949 - 1958
Paper file

Minutes
UND/DB11/B

UND/DB11/BA1 October 1980 - October 1982
History Board of Studies agendas, minutes, reports, papers and correspondence.
Paper file

Ownership history: Transferred from Trevelyan College archive (B1/14)
October 2016.
UND/DB11/BA2  November 1982 - November 1984
History Board of Studies agendas, minutes, reports, papers and correspondence.
Paper file

UND/DB11/BA3  December 1984 - April 1988
History Board of Studies agendas, minutes, reports, papers and correspondence.
Paper file
Ownership history: Transferred from Trevelyan College archive (B1/15)
October 2016.

UND/DB11/BB1  29 October 1975
16th/17th Century British History Group meeting minutes.
Paper, 1f

UND/DB11/BC1  November 2004 - June 2006
Management Committee of the MA in Medieval History meetings minutes, with related papers, including grant applications, course outlines and a handbook.
Paper file

Other office files
UND/DB11/F
UND/DB11/F1  1939 - 2002
“Honours School of History Record Book”, signed by the examiners each year, and including the marks of students up to 1997, with the marks changing from Greek letters in 1985.
Access restrictions: Closed until 2077.

UND/DB11/F2  13 October 2009
Research, Teaching, and Outreach in the History of the Book at Durham University, by David Rollason
Paper booklet, 12p with card covers

Publications
UND/DB11/H
UND/DB11/H1  [c.1980]
Postgraduate Research in the Department of History
UND/DB11/H2  [1992]
UND/DB11/H3  2001 - 2002
Level 1 Handbook
Paper booklet, 28p + covers
UND/DB11/H4  2002 - 2003
Final Honours Handbook
Paper booklet, 56p + covers
The History of History: A Durham Perspective, by Ranald Michie, with tables of staff numbers (including Economic History), and profiles of current academic staff.
Paper booklet, 6f + covers
UNDB11/H6 2011 - 2018

Symeon a magazine for Durham History Alumni, established in 2011 “to open a direct channel of communication between current research in Durham and our diverse alumni community, and to give historians at all levels within the department an opportunity to share the products of their research with an audience of historically-aware and interested people”, edited by research students with articles on their research by students and staff, with some news of the department.


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5 printed illustrated paper booklets & 3 paper files

Ownership history: Formerly: Per Local DUR

UND/DB11/H7  2014
Information for Prospective Applicants 2014/2015, including a listing of all academic staff and their interests.

Paper booklet, 8f

UND/DB11/H8  1984 & [1985]
Handbook
2 paper booklets

Ephemera

UND/DB11/K

UND/DB11/K1  2007 - 2014
Posters for seminars.

Student Work

UND/DB11/M
UND/DB11/M1  1928 - 1999, most [1948-1951]

Papers (lecture notes, undergraduate essays, notes for the guidance of overseas students, etc.) of Walter Scott Dunn (b.1928), from his student years in the University of Durham, 1948-51, where he read history (B.A. 1951) and was a member of St Cuthbert's Society. The papers also include a CV, and brief autobiography.

11 files

Biographical information: The son of a Sunderland man who emigrated to the USA, Walter Scott Dunn was born in Detroit, and served in the US army 1946-47. After a year at Wayne State University, Detroit, he took advantage of the Servicemen's Readjustment Act of 1944, known as the "G.I. bill of rights", to come to Durham under a programme of the US Veterans Administration to assist ex-servicemen to study abroad. After graduation from Durham, W.S. Dunn returned to the USA, where he graduated Ph.D. from the University of Wisconsin, and became a museum curator and military historian.

Provenance: Given by Dunn in September 1999 (Acc No Misc.1999/00:4) and September 2001 (Acc No Misc.2001/02/118).

UND/DB11/M1/1  1928 - 1999

Personal Life/Information

-A letter from Walter Dunn explaining the donation of his ‘brief biography’, essays, lecture notes, and ‘odds and ends.
-A typed two-page biography of Dunn's life up to 1999, as well as information on his parents and grandparents. Attached is a biography of Dunn from Who's Who in Entertainment.
-Dunn's academic record from high school and his first year of university.
-List of lectures attended.
-Veterans Administration Notice of Expiration of Entitlement, 17 June 1951.

Paper file
University Application Information etc,

-A letter from the Veterans Administration, providing information on institutes abroad that Dunn could go to under the G.I. Bill (1pp) 15 June 1948. Attached to this is general information on universities in Britain (19 double-sided pages), and information from the British Information Services (7 pages) on entrance exams, applications, and work. A ‘Memorandum for those interested in foreign study’ from the Veterans Administration (2pp).

-A Passage Contract Ticket for Dunn using Greek Line, sailing from Southampton to Montreal on 09 July 1951.

-A Provisional Driving Licence, 1949.

-Information on lectures, and lecturers at Durham for all three years.


-University of Durham Preliminary Examination in the Honours School of Modern History, June 1949. Pages of exam questions for Latin, Medieval European History, Medieval English History, etc.

-University of Durham Final Examinations for the Degree of B.A. Honours in Modern History, June 1950.

-St Cuthbert’s Association Constitution and list of committee members 1950-51.

-St Cuthbert’s Society Magazine 1952, Vol. 1, No. 5.

-International Certificate of Inoculation and Vaccination as approved by the World Health Organisation.

-Abstract log of the Cunard White Star R.M.S. Aquitania from Halifax to Southampton September 1948.

-Ticket stubs from public transport in France and London.

-Programmes for day two of the Durham Regatta 1950, and days one and two of the Durham Regatta 1951.

-York Festival Regatta Programme for the 16 June 1951.

-*Palatinate* (Durham university newspaper) 15 March 1951, No.36.

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3 notebooks of reading and lecture notes, labelled A-C, with numbered pages.

-Unnumbered/unlabelled notebook, also with history notes in.

Typed essays and history assignments by Dunn (32), with a hand-written list of the essays’ titles.
Notes on lectures on Tudor and Stuart History taught by E. Jackson
- Tudor England notes, with T- and page number in in top right corner of each page, and Stuart England notes indicates with an S- or SE- and page number in top right corner of each page.

19th Century British History Notes
All labelled with B- and page number in top right corner of each page.
Likely from third year at Durham.

Medieval England History notes
- All labelled with M- and page number in top right corner of each page.
Likely from second year.

Medieval England Constitutional History notes
All labelled with CH- or CD- and page number in top right corner of each page. Likely from second year.

Medieval Documents notes
All labelled with and then D- and page number in top right corner of each page. Likely from second year.

First Year Subject Notes
- Economics notes, some unlabelled, and some with E- and page number in top right corner of each page.
- Medieval Europe notes, some unlabelled, and some with H- and page number in top right corner of each page.
- Politics notes, some unlabelled, and some with P- and page number in top right corner of each page.

Lecture Notes
- Politics notes.
- Notes labelled ‘MG-’ and page number in top right corner of each page, on medieval history.
- Economics notes.
Law Department
UND/DB10

Publications
UND/DB10/H

UND/DB10/H1  1989 - 1990
2 printed paper booklets, colour illustrated

UND/DB10/H2  [c.2010]
Durham Law School brochure for the Gateway development
Coloured paper foldout leaflet

UND/DB10/H3  Michaelmas 2010
Durham Law E-Bulletin, Vol.5 only
Paper file

UND/DB10/H4  2011 - 2013
Law School Research Briefing Documents:
No.1 Clare McGlynn, Nicole Westmarland and Nikki Godden, “Is restorative justice possible in cases of sexual violence?” (2011)
No.2 Clare McGlynn, Erika Rackley and Rosemary Hunter, “Feminist Judgments: From Theory to Practice” (2012)
No.3 Thom Brooks, “Punishment” (2013)
No.6 Erika Rackley, Clare McGlynn and Aoife O'Donoghue, “Diversity in the Legal Profession and Judiciary” (2013)
Paper file

Ephemera
UND/DB10/K
Posters for talks etc:
Lord Goldsmith to the European Law Students' Association 1 June 2007.
Hugh Tomlinson giving the Human Rights Centre Annual Lord Irvine Human Rights Lecture 23 October 2009.
Law in the City Past, present and your future, Baker & McKenzie, 23 February 2012.

Linguistics and English Language/Linguistics and Language
UND/DB26

Biographical information: Departments of English Studies, and Linguistics and English Language, were created out of the School of English and Linguistics in 1993. Linguistics and English Language became just Linguistics and Language in 2001 and ceased to exist in 2004.

Minutes
UND/DB26/B

UND/DB26/BA1 May 1998 - May 2001
Board of Studies minutes, agendas and papers.
Paper file

UND/DB26/BA2 September 2001 - July 2004
Boards of Studies minutes, agendas and papers, including also minutes of Annual Review Meetings in July 2002-2004.
Paper file

UND/DB26/BB1 September 2001 - April 2004
Teaching and Learning Committee minutes, agendas and papers, including minutes of the Staff/Student Consultative Committee and PLOD.
Paper file

UND/DB26/BC1 June 1987 - March 1996
External examiners’ reports and some papers re Boards of Examiners meetings.
Paper file

UND/DB26/BC2 June 1989 - May 1996
Correspondence with external examiners re meetings and arrangements for dinners.
Paper file

UND/DB26/BC3 June 1996 - April 2002
Boards of Examiners minutes, reports and papers.
2 paper files

Departmental files
UND/DB26/F

UND/DB26/F1 1994 - 2004
Postgraduates, including lists of research students and correspondence about their registration, induction, and supervisions.
Paper file
Sample assignments from the MA in Linguistics.
Paper file
Access restrictions: Closed under DPA until 2084.

Publications

UND/DB26/H

UND/DB26/H1 July 2002
4th Postgraduate newsletter
Paper booklet, 24p

UND/DB26/H2 1995/96
Undergraduate Information Booklet detailing departmental organisation, general requirements for attendance and registration, courses, work expected, and assessments.
Paper booklet

UND/DB26/H3 2016 - 2018
English Language Centre, Academic Language and Communication Courses wall planners/timetables 2016/7, 2017/8, and 2018/9, with a one to one consultation service flyer and other posters.
Paper file

Mathematics Department
UND/DB2 1928 - 2003

Annual and Other General Reports
UND/DB2/A

UND/DB2/A1 1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

Minutes
UND/DB2/B 1928 - 2002

UND/DB2/BA1 3 July 1928 - 14 October 1930
Board of Studies for Mathematics minute book.
Inserted:
- Correspondence of [Mr J.L. Burchnall as convenor of the Board of Studies for Mathematics] regarding the Joint Examinations (Training Colleges) Board Northern Area, and agenda papers [c.1929 – 1931]. (Some of the correspondence concerns individual students.)
- Printed “Suggestions on Mathematical Work in Training Colleges” (memorandum by the Committee of the Mathematics Section of the Training Colleges Association, 1929).
- Printed “Regulations for the Examination of Candidates for the Teacher's Certificate” 1932.
- Mathematics exam papers for finals for BSc in Pure Science 1929-1931 and BA 1931.
Paper book
Ownership history: Transferred from OSH deed box 2 (UND/CA2/8) 8 November 2004 by MMNS.
UND/DB2/BA2  October 1991 - June 1992  
Boards of Studies for Mathematics minutes, agendas and papers, with occasional Board of Examiners' minutes  
Paper file

UND/DB2/BA3  April 1994 - June 1997  
Boards of Studies for Mathematics minutes, agendas and papers, with occasional Board of Examiners' minutes  
Paper file

UND/DB2/BA4  October 1997 - May 2000  
Boards of Studies for Mathematics minutes, agendas and papers, with occasional Board of Examiners' minutes  
Paper file

UND/DB2/BA5  October 2000 - June 2002  
Boards of Studies for Mathematics minutes, agendas and papers, with occasional Board of Examiners' minutes  
Paper file

UND/DB2/BB1  1969 - 1980  
[Board of Examiners'] mark sheets for the BEd Mathematics papers, detailing marks for individual questions, with occasional correspondence.  
Paper file

UND/DB2/BB2  1960 - 1969  
[Board of Examiners'] mark sheets for Fourah Bay Mathematics papers, including occasional exam papers, correspondence and a menu for the dinner at St Mary's College in 1969 to mark the final visit to Durham by Fourah Bay examiners.  
Paper file

UND/DB2/BB3  1958 - 2002  
[Board of Examiners'] mark sheets for BA and BSc Honours and General degree Mathematics papers, detailing marks for questions in individual papers (sampled), and totalling the various papers, with occasional agendas, circulars, correspondence with examiners about the papers and students' performance, requests for concessions (sampled), photos and addresses of students, and some Collections mark sheets. 1989 includes computer printouts of all Maths student courses.  
39 paper files

Board of Examiners' mark sheets for MSc Mathematics papers, with some correspondence and draft papers.  
Paper file

UND/DB2/BB5  September 1994 - June 2004  
Board of Examiners' meetings minutes and agendas.  
Paper file

Departmental files
UND/DB2/F
UND/DB2/F1-4  1966 - 2003
Staff files
4 files
  *Access restrictions:* Closed under DPA until 2073.

Publications
UND/DB2/H

UND/DB2/H1  2005
Department of Mathematical Sciences handbooks for 2005-2006 for:
  *First-Year Mathematics*
  *Second-Year Mathematics*
  *Auxiliary Level 1 Mathematics Modules*
3 printed paper booklets

Printed Ephemera
UND/DB2/K

UND/DB2/K1  [c.2002]
Poster advertising PhD and MSc degrees.
Paper, 1f
Biographical information: Beginnings
From the University's foundation in 1832 the study of the languages and literature of the Middle East had formed part of the study of theology. Later, the study of Arabic developed in its own right. Within a year a post of Reader in Hebrew and Oriental Languages was proposed and the Reader in Hebrew was duly functioning from 1835. In 1841 a salary of £500 was proposed to fund a professorship of Hebrew and other oriental languages. The next development was the appointment of the distinguished British Islamicist, Alfred Guillaume, as Professor of Oriental Languages in 1921. He introduced degree and diploma courses in Arabic which at the time were unique in Britain in that they included modern as well as classical Arabic language and literature in their syllabuses. In 1948 the Scarbrough Committee, influenced by Durham's long-standing interests, recommended expansion and recasting of Oriental Studies in British universities and selected Durham as one of only five universities in which special facilities were to be made available. As a consequence, a School of Oriental Studies was established with special responsibilities for Middle Eastern and Islamic Studies. Its director was Professor T.W. Thacker, and James Craig was appointed Lecturer in Arabic. Sir James Craig later became one of Britain's most respected Arabists, also serving as the British Ambassador to Saudi Arabia. By 1950 there was an Assistant in Colloquial Arabic; Gordon Simpson was Reader in Turkish, Fazlur Rahman was Lecturer in Persian Studies, and Richard Hill was Lecturer in Near Eastern History. In addition, there were other staff members teaching Hebrew, Egyptology and Assyriology.

Centre for Middle Eastern and Islamic Studies 1962
Durham University's prominent position in Middle Eastern scholarship was recognised in the 1961 Hayter Committee Report on Area Studies which recommended that extensive development in Middle Eastern and Islamic Studies, with particular emphasis on contemporary affairs, should be given especial support in the universities of Durham, London and Oxford. Durham's Centre for Middle Eastern and Islamic Studies was set up in the following year with Professor W.B. Fisher, a geographer, as its director. Originally it had no teaching role but served to encourage, co-ordinate and support the relevant activities of departments with strong Middle Eastern interests. Its support included the establishment of a documentation centre and the further enhancement of library provision in 1970. This grew to contain well over 200,000 publications by 2009. The documentation unit’s central purpose is to monitor current economic, social and political developments in the region and to procure and make available on the widest possible scale, primary material relating to the modern Middle East and the Muslim world in general. Its holdings include primary data in the form of official government reports and statistical publications (at ministerial, departmental and municipal levels), reports produced by banks, chambers of commerce, trade unions and political parties, together with publications of the main international organizations working in the region. The unit has good coverage of basic documentary material from the early 1960s onwards and in some cases and for some countries from 1945. Much of the material is in the original language (Arabic, Persian, Turkish or Hebrew) but in many cases the documents are also published in English or French translation. The collection covers all the countries of the Arab world together with Afghanistan, Cyprus, Iran, Israel, Pakistan and Turkey.
Separate Department 1988

Following the reorganisation of Oriental Studies in Durham, the Centre, in addition to its previous activities, became a teaching department in its own right in 1988 with responsibility for undergraduate and postgraduate degree courses in Arabic, Middle Eastern History, and Islamic Studies. A major expansion occurred in 1993 with the appointment of a number of social science staff with expertise in politics and international relations. These additions greatly broadened the range of expertise and courses offered and strengthened the Centre's international standing. In 1998 it made two new appointments (lecturer in Political History of the Middle East and lecturer in Political Economy of the Middle East) and created a new post in Islamic Studies and Persian. In 2000, it appointed Professor Rodney Wilson as its Professor of Middle East and Islamic Economics. In 2009, IMEIS is one of the largest Area Studies departments in the country and has continued to expand and develop into the School of Government and International Affairs (SGIA) along with the Department of Politics in August 2004. It has also established a successful in-house publication, the Durham Middle East Papers. These have a healthy international readership and are available as an e-journal via the University Library.

Annual Reports
UND/DB23/A
UND/DB23/A196 1962/63 & 1964/65
Annual reports.
UND/DB23/A198 1980/81 - 1989/90
Annual reports, every year.http://library.dur.ac.uk/record=b1450157~S1
10 paper booklets
UND/DB23/A199 1993/94
Annual report.http://library.dur.ac.uk/record=b1450157~S1
Paper booklet

Publications
UND/DB23/H
UND/DB23/H1 1980
Information and Activities, detailing staff profiles, research activities, publications, facilities, courses and images.
Printed paper booklet, 38p
UND/DB23/H2 1983
Register of Current British Research in Middle Eastern Studies No.4; 1983, compiled by C.H. Bleaney http://library.dur.ac.uk/record=b1787062~S1
Paper booklet
UND/DB23/H3 [1965], [1975], [1995]
Prospectuses:
[ Prospectus] [1965]
[ Prospectus] [1975] with separate Appendix 2 Published Books and Articles on Middle Eastern and Islamic Topics since 1950 and Appendix 3 Postgraduate Studies on Middle Eastern and Islamic Topics
[ Prospectus] [1995]
Graduate Studies in Middle Eastern and Islamic Studies [1995]
4 paper booklets
Research, teaching and consultancy expertise in the Centre for Middle Eastern & Islamic Studies with profiles of each academic.

Printed paper booklet, ii + 14p + covers

Modern European Languages/Modern Languages and Cultures, School of UND/DB25

Minutes
UND/DB25/B

UND/DB25/BB1 June 2003 - June 2005
Board of Examiners minutes, reports and papers.
Paper file

Departmental files
UND/DB25/F

UND/DB25/F1 July 2001 - May 2004
New BA in European Studies and Language programme approval documentation, including modules, relevant committee minutes and correspondence.
Paper file

Publications
UND/DB25/K

UND/DB25/K1 1994 - 1995
Student Handbook
Paper booklet

UND/DB25/K2 1974
Poster for a French Dept Molière Tercentenary Exhibition, 25 November - 6 December.
Paper, 1f

UND/DB25/K3 2004 - 2005
Information Booklet Studying in the Language Centre 2004/05
Paper booklet, 60p + covers

UND/DB25/K4 [October 2012], [October 2013], [October 2015]
Flyers for learning a language with the Centre for Foreign Language Study.
Paper file

UND/DB25/K5 1985

UND/DB25/K6 2009
School of Modern Languages and Culture Information for Applicants 2009/2010
Printed paper booklet
Music Department
UND/DB7

Biographical information: The days of the BMus and DMus degrees became numbered when Professor David Greer as head of the department was strongly opposed to the existence of a degree in music that was outside the control of the departmental head. He therefore inspired the phased withdrawal of these external degrees. The first stage was to apply a cut-off date for the registration of new applicants; and the second was to specify a date for the last Second Examination. Derek Downes piloted this external degree through its closing stages, acting as the chairman of the panel involved in the *viva voce* examinations.

Annual and Other General Reports
UND/DB7/A
UND/DB7/A1 1949 - 1958
Paper file

Departmental files
UND/DB7/F
UND/DB7/F1 2016
Reunions:
Service paper for a choral evensong at Durham St Oswald's 30 July 2016, sung by graduates of the Music School.

Publications
UND/DB7/H
UND/DB7/H1 1966
*Faculty of Music Regulations and Syllabus 1966-67*, with inserted rules for the submission of work for higher degrees.
Paper booklet, 16p + 2p inserted
UND/DB7/H2 March 2011
*Sir John Stainer A Life in Music*, comprising a programme of events to celebrate his life and an introduction to an exhibition of his archive at Palace Green Library, including images of Stainer, Prof Chris Higgins (on violin), Prof Jermev Dibble (author), the Brodowski Quartet, Prof David Fallows and Magdalen College choir.
Printed paper booklet, 22p, with card covers, BW images
UND/DB7/H3 June 1999 - February 2001
*Durhamusic* newsletter, inaugural issue June 1999, then volumes 4 (June 2000) and 6 (February 2001).
3 printed paper booklets
Music department prospectus
Printed colour illustrated booklet
UND/DB7/H5 [2018]
Flyers and leaflets: *
New Music at Durham* [2018]
Paper file
UN/DB7/H6  1991
Notices of seminars:
Centenary seminars 1991
Paper file

Ephemera
UN/DB7/K

UN/DB7/K1  2007 - 2019
Posters for concerts, the Musicon series, Palace Green Lunchtime Concerts, and others such as the Centre for Brass Band Studies concert, the examination concert for MA conducting students, and performances of Mauricio Kagel’s Staatstheater.

UN/DB7/K2  1984 - 2010
“Durham Music Calendar”, produced termly, listing all concerts in Durham. 5 card files

UN/DB7/K3  November 1975 - October 2019
Musicon concert series and individual programmes (mostly lunchtime concerts in the Music School, a number featuring the Viaduct Wind Band, Schola Cantorum or Durham Gamelan).
Paper file

UN/DB7/K4  [1989]
Programme for memorial concerts:
Arthur Hutchings, Durham St Oswalds, 28 April [1989].
Paper, 1f
Biographical information: Beginnings
From the University's foundation in 1832 the study of the languages and literature of the Middle East had formed part of the study of theology. Later, the study of Arabic developed in its own right. Within a year a Reader in Hebrew and Oriental Languages was proposed and a Reader in Hebrew was in post from 1835. In 1841 a salary of £500 was proposed to fund a professorship of Hebrew and other oriental languages. The next development was the appointment of the distinguished British Islamicist, Alfred Guillaume, as Professor of Oriental Languages in 1921. He introduced degree and diploma courses in Arabic which at the time were unique in Britain in that they included modern as well as classical Arabic language and literature in their syllabuses.

School of Oriental Studies 1951
In 1948 the Scarbrough Committee, influenced by Durham's long-standing interests, recommended expansion and recasting of Oriental Studies in British universities and selected Durham as one of only five universities in which special facilities were to be made available. As a consequence, a School of Oriental Studies was established in 1951 with special responsibilities for Middle Eastern and Islamic Studies. Its director was Professor Thomas W. Thacker who had been appointed professor of Hebrew and Oriental Languages by the university in absentia in 1941 and who became in 1948 the newly created professor of Semitic Philology. At the same time James Craig was appointed lecturer in Arabic. Later knighted, he became one of Britain's most respected Arabists, also serving as the British Ambassador to Saudi Arabia. The support of benefactors, especially H.N. Spalding, allowed the school to expand its academic activities in the 1950s. A library was also built up and a museum collection was developed, established in a building given by the Calouste Gulbenkian Foundation in 1960. The School had moved from 29 Old Elvet to Elvet Hill House in 1955.

Durham University's prominent position in Middle Eastern scholarship was recognised in the 1961 “Hayter” Committee Report on Area Studies which recommended that extensive development in Middle Eastern and Islamic Studies, with particular emphasis on contemporary affairs, should be given especial support in the universities of Durham, London and Oxford. Durham's Centre for Middle Eastern and Islamic Studies was set up in the following year with Professor W.B. Fisher, a geographer, as its director. Originally IMEIS had no teaching role but served to encourage, co-ordinate and support the relevant activities of departments with strong Middle Eastern interests. Its support included the establishment of a documentation centre and the further enhancement of library provision.

Department of East Asian Studies 1989
The Department of East Asian Studies was created on 1 October 1989 out of the School of Oriental Studies, teaching Chinese, Japanese and Korean courses; the now Institute for Middle Eastern and Islamic Studies became a teaching department in its own right with responsibility for undergraduate and postgraduate degree courses in Arabic, Middle Eastern History, and Islamic Studies.

Heads:

Annual reports
UND/DB20/A
UND/DB20/A1 1948/49 - 1964/65
Annual reports
UND/DB20/A2 July 1978 - [July] 1986
Oriental Studies contributions to the Warden's annual reports, including appointments, activities, publications and statistics.

Committee minutes and other papers
UND/DB20/B
UND/DB20/BA January [1964], October 1989 - June 2007
Board of Studies agendas, minutes and papers
9. 2000/01.
10. 2001/02.
11. 2002/03.
13. 2004/05.
14. 2005/06.
15. 2006/07.

UND/DB20/BB October 1996 - April 2007
Teaching and Learning Committee, set up in 1996 in response to the faculty putting a similar committee in place.
4. 2000/01.
5. 2001/02.
6. 2002/03.
7. 2003/04.
8. 2004/05.
9. 2005/06.
10. 2006/07

Strategy and Resources/Executive Committee agendas, minutes and papers. An occasional Administration and Management Review committee was set up in 1996 to prepare the department for the retirement of Keith Pratt. Its recommendations to the Board of Studies in October 1996 led to, amongst other things, the establishment of the Teaching and Learning Committee. A new departmental administrator encouraged the reestablishment of A&M as a Strategy and Resources Committee in May 1998 to monitor all strategy planning and resource allocation in the department. It became the Executive Committee on 19 July 2002.
4. 2000/01.
5. 2001/02.
6. 2002/03.
7. 2003/04.
8. 2004/05-2005/06.
UND/DB20/BD  November 1989 - November 2006
Staff Student Consultative Committee agendas, minutes and papers.
3. 2001/02-2005/06.

UND/DB20/BE  July 1996 - January 2005
Research Committee agendas, minutes and papers, with a brief of:
- discussing matters relating to research activities
- encouraging research and creating an environment conducive to research
- supporting research active staff
- monitoring deadlines for applications to funding bodies
- monitoring applications for research leave.
Paper file

UND/DB20/BF  October 2002 - September 2005
Postgraduate Committee minutes, overseeing taught postgraduate students
and research students.

UND/DB20/BG  June 1999
Board of Examiners meetings for preliminaries and diploma candidates (10
June) and finals (16 June) recordings.

Director of Oriental Studies's files
UND/DB20/E
UNDB20/E1-5  November 1949 - [1988]
Administration of the department, correspondence and reports re bids for further funds (including the Spalding Trust and Rockefeller Foundation), outlines of the department's past and possible future development, staffing, accommodation, and also the running of the museum, including acquisitions for it, and the Oriental library; also a November 1965 report on excavations at Meore, Sudan.
1. 1949-1954.

UNDB20/E6-7  November 1951 - February 1988
Buildings, correspondence, reports, timetables and plans for the 29 Old Elvet and especially Elvet Hill sites, including lecture rooms and a JCR in 1965, and especially for the work in 1988, and also for the Teikyo University development.

UNDB20/E8-9  October 1952 - July 1984
Chinese studies, correspondence about their development and the appointment of lecturers, including copies of Britain-China, the newsletter of the Great Britain-China Centre for 1975-1976.

UNDB20/E10  October 1959 - March 1984
Courses, correspondence and reports.

UNDB20/E11-12  June 1951 - July 1979
Middle Eastern Studies, correspondence and reports about their development and especially the establishment of the Centre for Middle Eastern and Islamic Studies in 1962.

UNDB20/E13-16  March 1950 - June 1987
Staff and students, correspondence, reports and curriculum vitae for the appointment of staff, students in general and individual students, especially postgraduates, concerning such as exam performances and research work.

Access restrictions: Closed for 80 years under the DPA.

Departmental files for East Asian Studies
UNDB20/F
UND/DB20/F1  2003 - 2004
Advice for students spending the academic years 2003/4 and 2004/5 in China.

UND/DB20/F2  November 1994 - July 2006
British Association for Chinese Studies, correspondence and reports from Durham for the BACS Bulletin.

UND/DB20/F3  February 2001 - January 2007
Chairman's correspondence of Don Starr.

UND/DB20/F4  January 1997 - June 2000
China Teaching Programme, correspondence and applications, including the agreement with Renmin University of China.

UND/DB20/F5-9  March 2003 - June 2004
Closure of the department
5. The case for retention prepared for University Council members by DEAS staff, including answering of the university's case, press coverage and supportive letters/emails, July 2003.
6. Correspondence re closure, including letters to the government, June-July 2003.
7. Correspondence supporting retention of DEAS, June-July 2003.
8. Correspondence re closure March-October 2003.

UND/DB20/F10  July 1999 - March 2000
Contemporary Chinese Studies Centre, bid to HEFCE, including HEFCE report 99/09 Review of Chinese Studies and Invitation to Bid for Special Funding 99/35.

UND/DB20/F11  September 1999 - April 2005
Contemporary Chinese Studies Centre, correspondence re its establishment, posts and administration.

UND/DB20/F12  February - April 2005
Disaster Recovery Plan

UND/DB20/F13  June 1995 - September 1998
Durham China Group, minutes, agendas and correspondence. The group was (revised aims April 1997) “to advise the vice-chancellor on the strategy and mechanisms which the university should adopt with universities in mainland China and to encourage and facilitate their implementation”.

UND/DB20/F14  [c.1995 - 2000]
Durham East Asia Papers Series, list and order form.

UND/DB20/F15  February 1998 - May 2000
Duties and committee memberships in the department.

UND/DB20/F16  October 2005
Easington School Book Project on conservation, in English and Chinese, correspondence and printout
UND/DB20/F17  April 1988 - August 2005
Elvet Hill House, including plans, histories of the house and watercolour paintings of it by Liu Ling.

UND/DB20/F18  May 2001 - November 2005
HEFCE-funded Reach Out to the Business Community (HEROBC) Programme, correspondence re outreach work.

UND/DB20/F19  1996 - 2005
Information on the department, including overviews of teaching in Korean, Japanese and Chinese.
Paper file
UND/DB20/F20 December 1997 - October 2003
Japan Foundation Staff Expansion Grant Programme, correspondence re the funding of Carol Hayes lecturer in Japanese.

UND/DB20/F21 December 1994 - June 2005
Job Descriptions - Academic Staff, correspondence.

UND/DB20/F22 April 1998 - October 2003
Job Descriptions - Language Instructors, correspondence.

UND/DB20/F23 December 2000 - May 2003
Job Descriptions - Support Staff, correspondence.

UND/DB20/F24 April 1996 - June 2004
Korea Research Foundation, correspondence and applications.

UND/DB20/F25 August 1998 - July 2002
Korean Embassy, correspondence.

UND/DB20/F26 May - October 1996
Louis Allen collection, lists, correspondence and obituaries.

UND/DB20/F27 September 1999
Nanjing University, correspondence re links with.

UND/DB20/F28 November 1999 - January 2005
Oriental Museum, correspondence.

UND/DB20/F29 March 1996 - October 2001
North of England Anglo-Japanese Society, members updates and notices of AGMs.

UND/DB20/F30 November 1993 - November 2004
Renmin University, correspondence re students at and from it.

UND/DB20/F31 July 2001 - March 2002
Review of the department by the university, carried out in January 2002, including correspondence about arrangements, policy documents, programme specifications and the review report.

UND/DB20/F32 April 2002 - April 2005
Review of the department by the university, correspondence and memoranda re the closing of the department.

UND/DB20/F33 January - March 2000
Samsung Electronics, correspondence re support for Korean studies.

UND/DB20/F34 April 1995 - June 2006
Seminar and occasional lecture notices.

UND/DB20/F35 June 1998 - June 1999
Teaching and Learning committee correspondence and documents.

UND/DB20/F36 August 1998 - February 2002
Teikyo University of Japan in Durham, correspondence.

UND/DB20/F37 April 1991 - May 1997
Translation work for outside organisations, correspondence and invoices.
Papers of Individual Members

UND/DB20/G

UND/DB20/G1-10 November 1961 - March 1971
Papers of Prof T.W. Thacker as a member of the University Grants Sub-Committee on Oriental, African, Slavonic and East European Studies, of which he was a member 1961-1971. Following the Hayter Report of 1961, produced by the committee chaired by Sir William Hayter on national interests and needs in relation to the development of Oriental, African, Slavonic and East European area Studies, this sub-committee was established to monitor progress in implementing the report’s recommendations and to consider the allocation of earmarked resources made available as a consequence of it, with Durham University being one of those receiving funding.


1. 1961.
2. 1962.
4. 1964.
5. 1965.
7. 1968.

10 paper files


Publications
UND/DB20/H
UND/DB20/H1  1990/91, 1994/95, 1995/96
East Asian Studies, departmental handbooks

UND/DB20/H2  1996/97 - 2006/07
Undergraduate Handbooks
(Separate undergraduate and postgraduate handbooks were implemented for Michaelmas 1996.)

UND/DB20/H3  1996/97 - 2003/04
Postgraduate Handbooks

UND/DB20/H4  2003
Writing Guide, by G.L. Barnes

UND/DB20/H5  [1982 - c.2005]
Departmental brochures on:
Chinese Studies at Durham
Japanese Studies
MA in Chinese Art and Archaeology (bis)
Degrees in East Asian Studies (bis)
Research and Taught Programmes in East Asian Studies
Degrees in Chinese or Japanese and Management Studies

UND/DB20/H6  2005/6 - 2006/7
Staff Handbook

UND/DB20/H7  1991/92 - 1996/97
Alumni newsletters, annual, with news of graduates' personal and professional developments.

UND/DB20/H8  1990 & 1992
China Expeditions:
Final report 1990
Revised prospectus “South of the Clouds Yunnan” 1992

UND/DB20/H9  [?1962] & [?1965]
Prospectuses: Oriental Studies Courses available in the University of Durham
2 printed paper booklets

UND/DB20/H10  2000
Carol Hayes, A Stray Dog Howling at the Moon The Poetry of Hagiwara Sakutarō (1886-1942), Durham East Asian Papers 14 with an appendix of a translation of Tsuki ni Hoeru
[vi] + 48 + iv + 50

Photographs
UND/DB20/I
Graduation group photo of students in Chinese and Japanese, outside in the garden at Elvet Hill House, in suits/skirts/ties/jackets:

Size: 255 x 205mm

Teaching materials

UND/DB20/L

Only samples of teaching materials have been retained.

UND/DB20/L1-2   [c.2000]
Teaching materials - Chinese core language
Language: English & Chinese

UND/DB20/L3   [1997 - 1998]
Teaching materials - Japanese core language
Language: English & Japanese

UND/DB20/L4   Michaelmas 2000
3H written competence in Japanese supplementary teaching materials
Language: English & Japanese

UND/DB20/L5   Epiphany 2001
3H written competence in Japanese supplementary teaching materials
Language: English & Japanese

UND/DB20/L6   2004 - 2005
4H advanced Japanese supplementary teaching materials
Language: English & Japanese

UND/DB20/L7   2004 - 2005
The Alfee (Japanese pop group) performing numbers including Bridge to the Sun, Affection, Wild Bahn, I Love You, Starship, Complex Blue, Aub, Dark Side Meditation, DNA Communication Dynamite Generation, and Flower Revolution, recorded by Kazuki Takada.
Language: English & Japanese

UND/DB20/L8   [c.2000]
[Recordings of Japanese TV programmes]
Language: Japanese

Student work

UND/DB20/M

Samples only retained
UND/DB20/M1  2005 - 2006
Project essays by 4th year Japanese students
Language: Japanese

UND/DB20/M2  September 1994

UND/DB20/M3  [1998]

UND/DB20/M4  June 1998
Jonathan M. Scott-Kiddie, “The Fate of Tibetan Law”, MA dissertation

UND/DB20/M5  September 2002
[?P. Martin], “The Two Koreas: Can reunification become a reality?”, MA dissertation

UND/DB20/M6  September 2003
[?Nobuyuki Tagaua], “How has the evolution of national tourism policies in China favoured regional disparity as reflected in the indicators of supply and demand of inbound tourism?”, MA dissertation

UND/DB20/M7-14  2002
Oral exams in Chinese, Korean and Japanese

UND/DB20/M15  1984

UND/DB20/M16  1989
Sally Brown, “Chinese Labour in World War I Did the British Military Exacerbate or Alleviate the Problems of the Alien Workers?” BA dissertation.

UND/DB20/M17  January 1994

UND/DB20/M18  [1999]

UND/DB20/M19  [2005]
[Anonymous], “Painting, Calligraphy, Poetry and Tea An Investigation into how the tea drinking culture of China developed these three great Chinese artforms. The specific example of Qu Yingshao will be referred to.” [BA] dissertation.
Palaeography and Diplomatic Department
UND/DB4  1938 - 1994

Biographical information: The Palaeography and Diplomatic department (1948-1990) had its origins before WW2 in a desire on the part of Durham dean and chapter, in cooperation with Durham university and with the assent of Durham diocese, to provide more satisfactory accommodation for the archives of the cathedral and the diocese, with proper facilities for research. The assistance of the Pilgrim Trust led to the production of a report by W.A. Pantin, presented by Sir Maurice Powicke in 1939, which recommended that the deanery kitchen should be used as an archives repository with adjacent premises for technical facilities and staff, to be run by a reader in Palaeography on the staff of the university, who was also to act as archivist. It was envisaged that local collections other than those of the cathedral and diocese could be accommodated. After WW2, the scheme was put in place, with the first reader (James Conway Davies) being appointed in 1948, with the papers of the Baker Baker family of Elemore Hall having already been accepted for the new institution. The completion of conversion work in 1951 provided, in addition to the archival storage, a search and seminar room, staff offices, and repair and photostating facilities, all with convenient access to the invaluable reference, manuscript, and archival material of the adjacent chapter library. The cathedral's archive was now moved in along with the first instalment of the diocesan archive. These were followed by quantities of further records, particularly notable accessions being the estate records of the Howard earls of Carlisle from Naworth Castle in 1954 (for Northumberland) and 1960 (for Cumberland), Durham palatinate records in 1954/55, papers of the Earls Grey in 1956, and the pre-1858 probate records in 1958 and post-1858 probate registers in 1962. The Church Commissioners also now disgorged records back to Durham, for the Halmote Court in 1953 and the cathedral estate in 1956.

With all these accessions, storage space rapidly became an issue. Outstores in St Helen's chapel and elsewhere in The College were taken on, with various more satisfactory solutions being explored, including an Elvet Riverside scheme. The consequent limit on accessions was one stimulus for the establishment of a Durham County Record Office. The development of a new University Science Library provided a self-contained portion in South Road for Palaeography with strong-rooms, staff and search rooms, facilities for photostating and repair, and for part of the department's teaching activities. Most of the collections were removed to this new South Road operation in 1966 along with 3 archivists/assistant keepers and a lecturer. The cathedral's own archive along with 3 archivists/assistant keepers remained behind at Prior's Kitchen in a now two site operation overseen by John Fagg, reader and head of department since 1957.

The expansion of the Science Library to become the main university library in 1982 with the transfer of many of the printed collections from Palace Green, meant that the South Road Palaeography operation had to move again, back into The College at No5 with four floors of strongrooms, and searchroom, teaching, conservation and microfilming facilities all being provided there. David Thomas, appointed reader in Papyrology, had taken over as head of department in 1979.

In the later 1980s, the future of the department came under serious review. It was merged with the University Library's Special Collections operation at Palace Green to form an Archives and Special Collections department in the library in 1990. The subsequent history of the staff and collections really forms part of the library's...
development. Physical moves followed two years later with the political collections and the university's records transferring from 5 The College to Palace Green along with one archivist, and the Prior's Kitchen operation and the records there being transferred to 5 The College, which then comprised some 3.6 archivists in 1992. Five years later, all the remaining records, except those of the cathedral and the concomitant Church Commissioners' material, were moved to Palace Green, along with 1.4 archivists. In October 2008 this material was still at 5 The College, overseen by 0.6 archivists with a searchroom service provided there on 3 days a week.

Heads of department:
- James Conway Davies, reader in Palaeography and Diplomatic, 1948-1956
- John Fagg, reader in Palaeography and Diplomatic, 1957-1978
- David Thomas, reader in Papyrology, 1979-1990

Staff members (dates and posts from the University Calendars):
- James Conway Davies 1948-1956 Reader in Pal & Dip
- Bertram P Wolfe 1951-1952 Research Assistant
- Constance M Fraser 1952-1953 Research Assistant
- Gordon H H Glasgow 1952-1953 Research Assistant
- David L Bickersteth 1953-1954 Research Assistant
- Honorary Research Associate
  - Carson I A Ritchie 1954-1955 Research Associate
  - David W Gooding 1955-1957 Research Assistant
  - Malcolm A Jack 1955-1957 Assistant
  - Ronald A Doig 1958-1959 Assistant, 1959-1962 Assistant Keeper
  - Margaret A Sidaway/Harriss 1958-1960 Assistant temp
  - Pat Mussett 1963-1980 Assistant Keeper, 1980-1997 Senior Assistant Keeper
  - Elizabeth Peirce/Fewster 1963-1965 Assistant temp, 1965-1968 Assistant Keeper
  - Margaret S McCollum 1968-2009 Assistant Keeper
  - Meryl R Foster 1982-1983 Assistant Keeper temp
Before 1956, there was no departmental secretary and no filing system. Letters were sent to the Durham Colleges office at 36 North Bailey, where there was a typing pool, being returned to the department for signature. The first secretary, Miss Chester, was appointed in 1956 and began a filing system, but much post was sent to London where the reader, Conway Davies, spent several months a year. By 2003, the former department's files were in about four or five sequences, largely ordered simply alphabetically by correspondent, in two locations at 5 The College and Palace Green Library. They were then inventoried in situ and weeding was carried out by Genevieve Budd in 2003/4. Some weeding of one sequence at Palace Green had already been carried out by Kath Taylor. Weeding was completed and the residual material was sorted into the present arrangement in 2008 by Michael Stansfield. The original sequences to some extent reflected the various locations that the fragmented department had occupied over time, but there was some duplication between the often two locations, and some files of continuing correspondence were carried over from one location to the next. The original card indexes of correspondents and subjects have been retained to provide a further way in to particularly the enquiries correspondence until such time as the material might be listed in detail. The indexes also provide indications of the full range of the department's contacts, which included most other archive-keeping bodies in the country, the major creators of archives in the region, most medieval historians of the 20th century, and many other individuals interested in family and property history, and all other aspects of the region's past.

Related material in other DUL collections: For subsequent records of the former Palaeography and Diplomatic Department staff at 5 The College after 1990, see the files of the Archives and Special Collections department of the University Library at UND/EQ2/11.

Annual reports
UND/DB4/A

UND/DB4/A1  1948/49 - 1989/90
Annual reports of the department for the university

UND/DB4/A2  1955/56 - 1994/95
Annual reports to the dean and chapter of Durham. The first report covers the period from 1948 to 1956 and includes a separate "Recommendations and Suggestions on the Preservation, Repair and Binding and Listing of the Dean and Chapter Muniments and Manuscripts". The 1991/92 report includes notes of a meeting with the Dean and Chapter [?the annual visitation]. The 1993/94 report includes a conservation report on the Archdeacon's Act Book (D/SJA/1).

UND/DB4/A3  1981/82 - [1986/87]
Annual entries for the Warden's Report and (from 1983) University of Durham Gazette.

UND/DB4/A4  1985/86 - 1989/90
Annual reports of individual members of staff, including reader numbers, names and interests, groups, tours, reprographics numbers, enquiry numbers and topics, and conservation work.

Paper file
UND/DB4/A5  1990/91 - 1994/95
Annual reports of teaching undertaken by members of staff.
Paper file

Committee minutes
UND/DB4/B

Biographical information: A Board of Studies was set up in 1963, replacing an earlier Palaeography Committee, for whose records see UND/BB11.

UND/DB4/B1  21 October 1963 - 24 November 1986
Board of Studies minutes and papers.
Paper file

Board of Studies minutes, papers and agendas.

UND/DB4/B3  22 January 1968 - 18 June 1990
Board of Studies agendas.

UND/DB4/B4  September 1970 - June 1990
Annual lists of books bought for the departmental library and books recommended for the university library, submitted to the Board of Studies.

UND/DB4/B5  February 1963 - October 1988
Board of Studies correspondence (in chronological order) and circulars.

Head of department's files
UND/DB4/E  1959 - 1994

UND/DB4/E1  February 1959 - February 1968
John Fagg's acquisition of copies of Sophocles, Propertius, Ovid and other classical texts for teaching purposes from libraries in Brussels, Cambridge, Florence, Hamburg, Paris, the Vatican and Wolfenbuttel,

UND/DB4/E2  October 1974 - March 1994
Personal correspondence of J.D. Thomas concerning especially his work on the Vindolanda tablets, also reviews, his orders for photographs, references for students, enquiries about courses, visiting the archives, acting as external examiner, and attending meetings.

Departmental administration
UND/DB4/FA
UND/DB4/FA1  1938 - 1956
Setting up of the department:

UND/DB4/FA2  January 1946 - May 1949
National Register of Archives, correspondence of Col. George Malet, registrar of NRA, re organising a meeting in Cosin's Library 12 March 1947, chaired by J.F. Duff, to establish a “County of Durham Archives Committee” to provide for the county's archives, with an executive chaired by Lt Col C.F. Battiscombe, with minutes of its meeting 3 May 1949.

UND/DB4/FA3  1981 - 1992
Administration of 5TC, including an inventory of fittings [1981], with plans and correspondence re the building's maintenance and equipment.

UND/DB4/FA4  1956/57, 1963/64 - 2008/09
Paper file

UND/DB4/FA5  1982
Exhibition catalogues: “Forerunners of the University” 28 April - 1 May 1982.
Paper file
Forward planning - memos, lists of objectives, discussion papers about the
department's future, and the cathedral library's future, plans for archives at
Palace Green.

UND/DB4/FA7  1970 - 1986
Histories of the department and guides (including “Boldon Book” and “The
Use of Seals”) by Martin Snape and Pat Mussett.

UND/DB4/FA8  May 1986 - October 1987
Institute for Historical Studies in Durham university, proposals, papers,
constitution, minutes, agendas, correspondence.

UND/DB4/FA9  May 1977 - October 1987
Lecture posters

Lists of handlists for sale, and distribution lists for individual handlists.

UND/DB4/FA11  1966
Move of Halmote court records [to South Road], lists of records and where
they were to go.

UND/DB4/FA12  1970
Possible move from South Road to Palace Green Library, some plans, lists
of material and desiderata, and memoranda.

UND/DB4/FA13  December 1977 - January 1982
Move to 5 The College including, Building Sub-Committee minutes and
papers, plans, storage estimates, memoranda and correspondence.

UND/DB4/FA14  1987 & 1991
Possible move to Palace Green Library, plans, papers, drafts, feasibility
study and correspondence

UND/DB4/FA15  1985 - 1990
Palaeography Committee, agendas, correspondence and reports.
Paper file

UND/DB4/FA16  October 1988 - February 1990
Palaeography Working Party, agendas, minutes, reports, papers,
correspondence re the future of the department.

UND/DB4/FA17  [c.1966]
Photocopying memorandum, scale of charges, specimen order forms and
letters, and how to pay accounts.

UND/DB4/FA18  1988
Planning for the 1990s.
Paper file

Policy Committee visit 12 October 1987, documents prepared and the report.
Paper file
UND/DB4/FA20  1989
Projects for possible outside funding.
UND/DB4/FA21  August 1976 - April 1990
Publications of records, especially microfilming by Harvester.
UND/DB4/FA22  October - December 1986
Research Profiles of the department's members.
UND/DB4/FA23  May 1988 - February 1989
Research Selectivity Exercise report and correspondence.
UND/DB4/FA24  April 1982 - June 1992
Sabbatical/Research leave.
Searchroom registers Prior's Kitchen, detailing date, documents looked at and reader's name.
UND/DB4/FA28  February 1986 - November 1995
Teaching file of Pat Mussett, including classes and tours of the archives and cathedral, and Latin classes.
UND/DB4/FA29  June 1985
UGC Equipment sub-committee visit papers and correspondence
UND/DB4/FA30  July - November 1985
UGC Arts Sub-Committee visit papers and correspondence
UND/DB4/FA31  1983 - 1995
Searchroom information file including:
Library opening hours 1995/96
List of collections held at 5 The College, April 1992
Closure periods
List of Co Durham places which can be studied from the collections at 5
The College, October 1986
List of places in the cathedral and bishropic archives, October 1993
Archives and Special Collections leaflet, December 1992
Archives in Durham City leaflet, June 1993
Summary of genealogical sources at 5 The College
Leaflet on probate records, November 1993
Archives and Special Collections list of publications, April 1992
Archives and Special Collections list of unpublished handlists and guides,
April 1992
List of record agents, September 1994
Searchroom rules
Searchroom handling guidelines
Searchroom document order tickets
Conspectuses of diocesan records old and new box numbers, June 1985
Location guide for 5 The College strongrooms, March 1983
J. Gosden's 16th/17th century inventories glossary
Newspaper cutting on genealogical research of Maurice Handcock and
Arthur Marley, 25 December 1986
Paper file
UND/DB4/FA32  [c.1970]
Location guide to South Road strongrooms.

UND/DB4/FA33-36  March 1966 - December 1971
South Road document production registers, listing date, documents and reader.

UND/DB4/FA37  1 May 1970 - 28 November 1972
South Road readers' register, detailing name, date of first visit and address or institution.

UND/DB4/FA38  June 1966 - 22 October 1997
South Road accessions register, detailing date, reference, description, dates of documents, donor/depositor, type of accession, location and remarks. Covers collections at South Road to December 1981, and then at 5 The College, including those transferred in from Prior's Kitchen from December 1992. From 6 June 1997, it details only accessions to the DDR and AUC collections, with even these being entered instead in the online register from 23 October 1997.

UND/DB4/FA39  October 1957 - February 1993
Prior's Kitchen accession register (photocopy), detailing date, description, quantity, dates of documents, donor/depositor, conditions, location and remarks. With some additional notes by M.S. McCollum. Original: still in use at 5 The College where it was reopened after April 1997 for the continuing accessions of cathedral records.

UND/DB4/FA40  1983 - 1987
School groups, notes on possible sources and activities.

UND/DB4/FA41  [c.1955]
Lists of university and dean and chapter phone numbers.
Paper file, 2f
Ownership history: Formerly in: SC+02341

UND/DB4/FA42  1979
Photocopied draft agreement and lease between the dean and chapter, the Church Commissioners, the bishop of Durham and the university of Durham relating to 5 The College.
Paper file

UND/DB4/FA43  May 1983
Minutes of a University Archives working group.
Paper file

UND/DB4/FA44  March 1972 - August 1995
Search Room rules, correspondence with the dean and the vice-chancellor about rules, access to collections, and closures of the Search Room.
Paper file
UND/DB4/FA45  1985
University exhibition, drafts for a panel on the department as part of a university exhibition, including notes on and photos of selected documents and damaged documents and their subsequent repair by Tom Cotton, also the searchroom at 5 The College and Alan Piper working at [Prior's Kitchen], Paper file

The development of 5 The College for archival storage 1978-1982:
46. Plans of Nos4 & 5 The College by Donald McIntyre in 1969 and plans by Bernard Taylor of 1978 for the proposed conversion of No.5 to archival uses, with staff comments, 1969-1978.
48. Correspondence and plans by Bernard Taylor for the conversion of 5 The College, including some Building Sub-Committee papers, November 1979 - December 1981.
49. Correspondence and plans re shelving the strongrooms, January 1979 - January 1982.
50. Correspondence and plans re moving archives and furniture from South Road to 5 The College, January 1979 - November 1981.
51. Correspondence re an intruder alarm system, May - August 1980.
51A. Correspondence about locks, with Bernard Taylor plans of February 1979 for the redevelopment of 5 The College, 1979-1980, and further copies marked up with room numbers 1999.
7 paper files

UND/DB4/FA52  July - October 1993
Report by R.W. Gregory and Partners, consulting engineers, on the air conditioning system at 5 The College, with correspondence. Paper file

UND/DB4/FA53  February - March 1985
Correspondence re making proper provision for the university's archive in Old Shire Hall and the housing of material in the Oriental Library. Paper file

UND/DB4/FA54  1972 - 1986
Correspondence, especially of Alan Piper, with departmental and university superiors re staff leave and proposed alterations consequent on searchroom opening hours changes. Paper file

Inventories of the cathedral's archive, especially the medieval section, with some correspondence, ?compiled to meet the requirement for an inventory in the Care of Cathedrals Measure. Paper file
Administrative correspondence with other organisations and major depositors
UND/DB4/FB
Correspondence with university departments and outside organisations and individuals about the administration of the department and/or major accessions of records to or on occasion from it.
UND/DB4/FB1 [c.1950 - c.1990]
Card index of correspondents from all correspondence with the department.

UND/DB4/FB2 [c.1950 - c.1990]
Card index of subjects from all correspondence with the department with a smaller index of subjects for the cathedral's manuscripts.

UND/DB4/FB3 December 1958 - May 1991
Backhouse family, re deposits of papers 1949, 1958, 1982 [and 1995].

UND/DB4/FB4 April 1964 - April 1994

Bodleian Library (especially re the transfer there from Durham of the Adderbury papers 1959).

UND/DB4/FB6 May 1965 - February 1990
Borthwick Institute.

UND/DB4/FB7 April 1954 - May 1980
British Museum/Library.

UND/DB4/FB8 June 1948 - May 1990
British Records Association.

UND/DB4/FB9 October 1953 - November 1992
Church Commissioners.

UND/DB4/FB10 March 1963 - July 1983
Cumberland/Cumbria Record Office, especially re the transfer of Alston BTs and Howard of Naworth documents.

UND/DB4/FB11 July 1954 - May 1989
Durham City Council.

UND/DB4/FB12 March 1956 - August 1987
Durham County Council, except record office.

UND/DB4/FB13 April 1961 - March 1989
Durham County Council, record office.

UND/DB4/FB14 September - December 1950
Durham Dean and Chapter, chapter clerk, C.F. Battiscombe.

UND/DB4/FB15 September 1955 - March 1969
Durham Dean and Chapter, chapter clerk, A.W. Laybourne.

UND/DB4/FB16 June 1969 - September 1979
Durham Dean and Chapter, chapter clerk, R.H. Walker.

UND/DB4/FB17 November 1979 - September 1987
Durham Dean and Chapter, chapter clerk, David J. Perham.

Durham Dean and Chapter, chapter clerk, Frank Gibbs.
UND/DB4/FB19 October 1955 - October 1974
Durham Dean and Chapter, dean, John Wild.

UND/DB4/FB20 October 1974 - May 1979
Durham Dean and Chapter, dean, Eric Heaton.

UND/DB4/FB21 October 1980 - April 1987
Durham Dean and Chapter, dean, Peter Baelz.

UND/DB4/FB22 September 1981 - February 1994
Durham Dean and Chapter, Friends.

UND/DB4/FB23 January 1963 - September 1974
Durham Dean and Chapter, librarian, canon, A.H. Couratin.

Durham Dean and Chapter, librarian, canon, Ronald Coppin.

Durham Dean and Chapter, librarian, deputy, Roger Norris.

Durham Diocese: bishop.

UND/DB4/FB27 March 1973 - September 1982
Durham Diocese: office.

Durham Diocese: registry.

UND/DB4/FB29 April 1957 - June 1973
Durham University, chief clerk: W. Morrow.

Durham University, Computer Centre.

UND/DB4/FB31 August 1963 - February 1978
Durham University, Estates and Buildings, P.A. Boobyer et al.

Durham University, Estates and Buildings, R.J. Metcalfe.

UND/DB4/FB33 March 1950 - November 1965
Durham University, librarian: David Ramage.

UND/DB4/FB34 December 1965 - July 1987
Durham University, librarian: Nance Macaulay.

UND/DB4/FB35 February 1990 - September 1992
Durham University, librarian: John Hall.

UND/DB4/FB36 November 1963 - March 1983
Durham University, library rare books: Ian Doyle.

UND/DB4/FB37 November 1983 - April 1992
Durham University, library rare books: Beth Rainey.

UND/DB4/FB38 June 1968 - October 1990
Durham University, library general and various.
Durham University, Old Shire Hall, various departments especially Human Resources.

UND/DB4/FB40  October 1964 - July 1987
Durham University, procurement: S.D. Grace.

UND/DB4/FB41  January - March 1989
Durham University, pro-vice-chancellor, Graham E. Rodmell.

UND/DB4/FB42  March 1952 - July 1957
Durham University, registrar: Sydney Holgate.

UND/DB4/FB43  February 1956 - September 1984
Durham University, registrar: Ian Graham.

UND/DB4/FB44  July 1966 - November 1988
Durham University, registrar: Graham R. Thrush.

UND/DB4/FB45  March 1969 - May 1990
Durham University, registrar: Ian M. Stewart.

Durham University, registrar: M.E. Lavis.

UND/DB4/FB47  October 1985 - May 1989
Durham University, registrar: John C.F. Hayward.

UND/DB4/FB48  June 1977 - May 1987
Durham University, safety officer.

UND/DB4/FB49  April 1967 - December 1968
Durham University, Science Site manager: Brig R.H. Fisher.

UND/DB4/FB50  February 1953 - July 1970
Durham University, treasurer/finance officer: Col J.C.R. Fitzgerald-Lombard.

UND/DB4/FB51  October 1955 - June 1958
Durham University, treasurer/finance officer: Eric Walker.

UND/DB4/FB52  July 1959 - June 1971
Durham University, treasurer/finance officer: Bryan Cooke.

UND/DB4/FB53  March 1965 - January 1989
Durham University, treasurer/finance officer: A. McWilliam, finance officer, then Paula Lubacz, treasurer.

UND/DB4/FB54  October 1968 - July 1979
Durham University, treasurer/finance officer: S. Hunter.

UND/DB4/FB55  September 1973 - October 1982
Durham University, treasurer/finance officer: C. Christie.

UND/DB4/FB56  February 1953 - September 1960
Durham University, vice-chancellor/warden: James Duff.

UND/DB4/FB57  July 1961 - December 1978
Durham University, vice-chancellor/warden: Derman Christopherson.
UN D/DB4/FB58 November 1979 - March 1987
Durham University, vice-chancellor/warden: Fred G.T. Holliday.

UN D/DB4/FB77 March 1958 - July 1976

Paper file

UN D/DB4/FB59 November 1955 - June 1987
Grey papers - Earl Grey, re the various deposits.

UN D/DB4/FB60 March 1956 - May 1972
Grey papers - Rhodesia and Rhodes.

UN D/DB4/FB61 February 1957 - July 1962
Grey papers - American material, publication of guide to.

UN D/DB4/FB62 November 1954 - December 1964
Grey papers - Canadian material, copies for Canadian archives.

UN D/DB4/FB63 October 1957 - March 1972
Grey papers - microfilm orders.

UN D/DB4/FB64 August 1967 - August 1994
Headlam-Morley family, especially K.A.S. Headlam-Morley 1972-1972 re the inventoring and deposit of family papers.

UN D/DB4/FB65 September 1955 - January 1987
Historical Manuscripts Commission, including National Register of Archives.

UN D/DB4/FB66 July 1955 - June 1994

Related material in other DUL collections: See also Cumberland Record Office file above.
UND/DB4/FC  c.1950 - c.1990
Enquiries about records held and information in them (especially the cathedral's archive, the Grey papers, probate records, marriage bonds, bishops' transcripts and the Howard of Naworth archive), reprographic orders, requests for copies of handlists, visits (individuals and groups, with lists of documents displayed and on occasion texts of talks), accessions of records, and building and equipment maintenance and procurement, with copy responses and some drafts from James Conway Davies (only infrequently), John Fagg, David Thomas, Jo Fewster, Margaret McCollum, Linda Proom/Drury, Martin Snape, Christopher Hudleston and Alan Piper.
65 paper files
Correspondence is filed alphabetically by correspondent and then chronologically. Where the correspondent is from a library, record office, museum, public authority or company, the correspondence is generally filed under the name of that organisation; if the correspondent is an academic or an otherwise unattached individual, then it is generally filed under their name.
UND/DB4/FC1

UND/DB4/FC2

UND/DB4/FC3

UND/DB4/FC4

UND/DB4/FC5

UND/DB4/FC6
E.V. Cable to R.G. Cave.

UND/DB4/FC7
Chadwyck-Healey to Cluttons.

UND/DB4/FC8
A. Coates to N. Curtis, including with Sir Edward Collingwood re the temporary deposit of documents for identification 1964-1968.

UND/DB4/FC9
B.J. Dalton to C.W. Daykin, including with Darlington County Borough about examining Blackwell estate papers there 1959.

UND/DB4/FC10
Debretts to G. Downs.

UND/DB4/FC11
Dring's Bookshop to M.C. Dutchman-Smith.
UND/DB4/FC12
E.J.R. Eaglesham to Eyemouth Museum.

UND/DB4/FC13
O.F. Faber to A. Fitzpatrick.

UND/DB4/FC14
A.C. Flagg to F. Furness.

UND/DB4/FC15
T. Gage to R. Gazzard, including with Gateshead County Borough re the cleaning and repair of their charters 1956-1959.

UND/DB4/FC16
E. Gemmill to Glasgow Museums and Art Galleries, including Genealogical Society of Utah/Church of Jesus Christ of Latter Day Saints re the microfilming of records 1965-1968, and W.W. Glaister re local history and much photocopying 1958-1978.

UND/DB4/FC17
J. Godden to T. Gwynne.

UND/DB4/FC18
H.J. Habakkuk to J.C. Hanekmap.

UND/DB4/FC19
M.W. Harbott to R.W. Hays.

UND/DB4/FC20
P. Heath to Royal Historical Society

UND/DB4/FC21
J. Hoare to J.C. Holt.

UND/DB4/FC22
A.T. Hooker to R.W. Hoyle.

UND/DB4/FC23
F. Hudry to A. Hyde.

UND/DB4/FC24
J.K. Ibbs to P.C.G. Isaac.

UND/DB4/FC25
A.C. Jackson to M.I. Joyce.

UND/DB4/FC26
R.J.P. Kain to S. Kuttner.

UND/DB4/FC27
L. Lacey to Leys Photographic Ltd.

UND/DB4/FC28
W.H. Liddell to D.W. Lloyd.

UND/DB4/FC29
J. Lomas to S.G.E. Lythe.

UND/DB4/FC30
J. McAllister to H. MacQueen.
UND/DB4/FC31
J.R. Maddicott to R.H. Mayne.

UND/DB4/FC32
P.M. Meadows to A.W.D. Mitton.

UND/DB4/FC33
Modern Humanities Research Association to S. Mowat.

UND/DB4/FC34
J. Munby to P.J. Myers.

UND/DB4/FC35
L. Namier to S.C. Newton.

UND/DB4/FC36
D. Nicholl to E.D. Nuttall.

UND/DB4/FC37
A.M. Oakley to Ozalid Co Ltd.

UND/DB4/FC38
G.G. Pace to P.I.C. Payne.

UND/DB4/FC39
P. Peacock to Phillput Ltd.

UND/DB4/FC40
Thomas Pickard to E.R. Poyser.

UND/DB4/FC41
D.E.H. Pratt to R.C. Pybus.

UND/DB4/FC42
Bernard Quaritch Ltd to R. Quirk.

UND/DB4/FC43
Radio Durham to R.W. Rennison.

UND/DB4/FC44
J.N. Rhodes to C.A. Rivington, including Reinmuth February 1958 to April 1978.

UND/DB4/FC45
K. Robbins to Royal Institute of British Architects.

UND/DB4/FC46
V. Rudd to G. Ryder and Co Ltd.

UND/DB4/FC47
H.D. Saffrey to K. Severs.

UND/DB4/FC48
E.W. Shafto-Hilton to Shropshire County Record Office.

UND/DB4/FC49
Sidney Sussex College Library to L. Sleigh.

UND/DB4/FC50
B. Smalley to SSRC Research Division.
UND/DB4/FC51
Staffordshire County Record Office to M. Sturt.

UND/DB4/FC52
E. Suddes to N. Sykes.

UND/DB4/FC53
J. Tait to A.E. Teulon.

UND/DB4/FC54
T.W. Thacker to G.C. Thursfield.

UND/DB4/FC55
G. Tibbe to W. Toyn.

UND/DB4/FC56
G. Trasler to F.J. Tyzack.

UND/DB4/FC57
S. Uhler to Ushaw College Library.

UND/DB4/FC58
J.A.C.J. van de Wouw to V. Voss Smith.

UND/DB4/FC59
J. Wackett to P.H. Walker, including L.E.M. Walker of St Andrews University re annual visits with students for display classes.

UND/DB4/FC60

UND/DB4/FC61
Wear Valley District Council to Westmorland County Council.

UND/DB4/FC62
L.E. Whatmore to Messrs Thomas Boyd Whyte.

UND/DB4/FC63
A.A. Wijffels to W. Winward.

UND/DB4/FC64
Wolsingham Parish Council to R.P. Wright.

UND/DB4/FC65
D.E.C. Yale to P.N.R. Zutshi.

Papers of or about individuals
UND/DB4/G
Table of pontifical years of the bishops of Durham 1333-1628, with a satirical covering note on such tables and the Reader's making off with *The Handbook of British Chronology*.

Notes, transcripts and photocopies of documents in Durham archives about and written by the Rackett (also Raket) family from the 15th to 18th centuries, compiled by Alan Piper and Pat Mussett.

Entries from records (almost all from the bishop of Durham's archive, with others from the cathedral archive, but none referenced) concerning members of the Rackett family:
- Richard Rackett 1422-1472.
- Henry Rackett 1438-1457.
- Antony Rackett 1520s-1530s.
- William Rackett 1403-1470s.
- William Rackett jr 1460s.
- John Rackett 1470-1513x1523.
- John Rackett of Coatham Mundeville 1525-1539.

Catalogue descriptions of documents written by John Raket (1.10.Pont.6-9, 2.10.Pont.1a,3-6, 4.9.Spec.33-35), and notes of others written by him.


Notes of Raket entries in documents in the cathedral archive and some elsewhere, especially the bursars' accounts.

Notes of Raket entries in documents in the bishop's (especially receiver-generals' accounts) and palatinate (especially from the Deputy Keeper's Reports) archives.
UND/DB4/G8
Notes of Raket wills and other probate records, with transcripts and photocopies of:
John Rackett, 6 March 1560 (recte 1559), will, transcript and photocopy.
Maria Rackett, 1 July 1575, administration bond, photocopy.
John Raket, 28 April 1578, will, transcript and photocopy.
Elizabeth Rackett, 20 January 1584, transcript and photocopy.
Cuthbert Rackett, 10 December 1587, will and inventory, transcript.
John Rackett, 29 May 1701, will, photocopy.
Robert Rackett, 22 July 1630, will and inventory, photocopy.
Henry Rackett, 27 December 1736, will, photocopy.

UND/DB4/G9
January 1968 - April 1970
Translation of the charters of Berwick-upon-Tweed of 29 November 1417 and 16 April 1603 for the borough by Pat Mussett from Latin to English, drafts and correspondence about the work January to April 1968, with also notes about other charters and a letter about other Berwick documents of 13 April 1970, and including 2 copies of Joseph Stevenson's report for the Commissioners [of the Public Records c.1850] on the Berwick-upon-Tweed records 1417-1840 held by the town clerk and treasurer.
Paper file

Files of Alan Piper (d2012) reflecting some of his work (1968-2008) on the cathedral's archive and library manuscripts, and the University Library's medieval manuscripts.
23 files

UND/DB4/G10 [c.1995]
Paper file, 113f

UND/DB4/G11 September 2000 - April 2006
Correspondence re the use and significance of the title “magister” and Thomas of Lund's annotations.
Paper file

UND/DB4/G12 [c.1990 - 2005]
“Corpus/Cells”, notes, correspondence, transcripts and copies of documents re book collections at the various Durham cells: Jarrow, Wearmouth, Stamford, Lytham, Coldingham, Farne, Holy Island.
Paper file
UND/DB4/G13  1988
Notes and correspondence re homiliaries, at Durham and elsewhere, especially with Prof J.E. Cross.
Paper file

UND/DB4/G14  [c.2000 - 2005]
The cathedral's manuscripts: notes on surveys of the Spendement and Cloister; incomplete printout of a catalogue of A.IV.36-B.II.2; notes on manuscripts associated with Symeon; list of non-cathedral priory manuscripts in the cathedral library; full description of Hunter 100.
Paper file

UND/DB4/G15  [c.1990 - 2005]
Draft catalogue entries, with some correspondence and photocopies, of cathedral manuscripts A.I.2 to C.IV.18.
Paper file

Repertoria of the cathedral's archive, including concordances of document references in the various medieval repertoria, notes on references, dates and arrangements of documents, and a paper “The Provenance of Durham Cathedral Muniments 1400-1430” delivered to an AMARC conference in Durham 7 July 2003.
Paper file

UND/DB4/G17  [c.1975 - c.2004]
Papers and articles by or sent to AJP, most ?unpublished:
2. “Changing Patterns of Land Use on Spennymoor in the Later Fourteenth and Fifteenth Centuries”, by Simon J. Harris [c.2004].
8. “St Cuthbert and his Monks in the Twelfth Century”, [by AJP, c.1975].
12. “Morwick and Preston Charters of the Twelfth Century, Ernulf and Hugh of Morwick (d.1187): the One a Turncoat, the Other a Bastard?”, by AJP 1997, with correspondence.
Paper file
UND/DB4/G18  [c.1990]
List of cathedral library mss, no longer in Durham, held on microfilm [XM/Film] with details of provenance and ownership identifications.
Paper file

UND/DB4/G19  2004
Liberties and Loyalties Colloquium, held in the History Dept, Durham University, 7-8 July 2004, including colloquium details and papers by Keith Stringer, Robin Frame, Beth Hartland, Matthew Holford, Cynthia Neville, Melanie Devine, Henry Summerson, and Sandy Grant.
Paper file

UND/DB4/G20  1997 - 2004
Chronological list of documents re Spennymoor; correspondence with especially Prof A.A.M. Duncan re Duncan II's charter (Misc Ch 554) 1997-1999; note from Martin Snape re Bishop Skirlaw's licensing of priors' elections; correspondence with Sandy Heslop 2002 re a priory seal of c.1000; list of selected seals from the cathedral's archive 1999; list of monks with more than 40 years' service; AHRB rejection of the Durham Charters Project bid 2004.
Paper file

UND/DB4/G21  [c.1985]
Draft reviews of Andrew Watson's editions of *Dated and Datable Manuscripts* (1984), with notes on and lists of datable manuscripts in the British Library and Oxford, and a copy of Neil Ker's notes of July 1944 on "The early-twelfth-century English manuscript".
Paper file

UND/DB4/G22  [c.1990s]
Western Bookhand from 800 class, copies of manuscript examples with a list
Paper file

UND/DB4/G23  [c.1990s]
[Durham cathedral priory] books in Ushaw College Library, lists and notes.
Paper file

UND/DB4/G24  [c.1990s]
Paper file

UND/DB4/G25  [c.1990s]
Lists of and notes on various aspects of the medieval cathedral archive, such as those documents with braided seal cords, documents concerning Raket or written by Stiphel or other members of the community, list of manuscripts at Durham and elsewhere containing annotations by Thomas Swalwell.
*Size*: 6 x 4" & 5 x 3"
Pack of index cards
UND/DB4/G26  1988 - 2002
Notes and correspondence principally re the Medieval Manuscripts in
British Library project.
Notes by A.I. Doyle and A.J. Piper of the methodology for and a draft
catalogue of the medieval manuscripts of Lincoln Cathedral 1988
Correspondence between A.J. Piper and Alex Rumble re a catalogue
of the medieval manuscripts in the John Rylands Library 1989-1990
with a list of such mss.
Note by A.I. Doyle on the Chambre continuation 1989.
Email from Katharine Donahue re an incunable in UCLA library 2002.
List of monks appearing in Durham Cathedral mss.
Transcription and description of *Regule Compoti*.
Paper file

UND/DB4/G27  1982 - 1990
Drafts of a catalogue of Durham University Library's medieval Cosin
manuscripts, with occasional notes and correspondence.
Paper file

UND/DB4/G28  [c.1980s]
Photocopied printed draft catalogue of Durham University Library's
medieval Cosin manuscripts, with some annotations.
Paper file

UND/DB4/G29  [c.1980s]
"Cosin Mss Work to do elsewhere", notes, order tickets and
correspondence.
Paper file

UND/DB4/G30  June 1983
Cosin Mss descriptions taken by AID[oyle] to Paris some queries &
observations, including an offprint of Mahmoud Manzalaqui, “The Secret
Secretorum The Mediaeval European Version of ‘Kitab Sirr-ul-Asrar’", *Bulletin of the Faculty of Arts, Alexandria University* (XV, 1961),
Paper file

UND/DB4/G31  1968 - 1982
Collection of University Library items:
Library rules with appropriate images, as displayed in the Science Library
Octyober 1968.
Paper by A.I. Doyle on present and future policy for “Special Collections
(Excluding Oriental)”, 18 November 1982.
Papers on the division of bookstock between Palace Green and South
Road by E.M. Rainey, A.J. Piper, Sarah Milner, and Marilyn Hird,
November 1982.
Brief List of Special and Obsolete Locations, much annotated by [A.I.
Various instructions for locking up, call-out, and security alarms
Paper file
Personal correspondence of Alan Piper about matters in various colleges.
Paper file
Access restrictions: Closed under DPA until 2069

Publications
UND/DB4/H
UND/DB4/H1  [c.1980]
“How to Trace the History of a Property in the Records of the Estates of the Dean and Chapter of Durham”
UND/DB4/H2  June 1982
Typescript, card-covered, paper booklet, ii + 34p

Photographs
UND/DB4/I
UND/DB4/I1  [c.1980]
Prior’s Kitchen searchroom, with a school group of boys and girls, examining documents, especially a long roll.
Size: 205 x 255mm

UND/DB4/I2  c.1950s - January 1971
Lists of plates and (mostly) photostats held by the department, taken from documents/manuscripts in the department and elsewhere, especially PRO, and including those used in seminars by Mr H.C. Johnson May-June 1955, Lady Doris Stenton May 1954, Dr N. Williams January 1956, Dr P. Chaplais, and Prof F. Wormald May 1957.

UND/DB4/I3  [c.1955]
Images from printed books of alphabets and examples of handwriting and penmanship:
2. F. Clement, _The Petie Schole_ (1587), 2 images.
3. E. Cocker, _Magnum in Parvo, on the Pen’s Perfection_ (1672), 6 images.
3. G. Shelley, _Natural Writing_ (1709), 1 image.
4. J. Seddon, _The Penman’s Paradise both Pleasant and Profitable_ (1695), 4 images.
5. C. Snell, _The Art of Writing_ (1712), 3 images.
Size: 85 x 85mm
Palaeographical images from manuscripts and inscriptions.
1/1. Trajan's column 114A.
1/2. Enlargement of E from Trajan's column.
1/3. St Gall Cod.1394.
1/5. Durham Cathedral Library A.II.17.
1/6. Cambridge University Library MS. N.n.41.
1/9. Graffiti from Pompeii.
1/10. Graffiti from Pompeii.
1/11. Berlin P.8507.cl.2.
3/19. Naples MS.
4/1. P.Ox.30, de Bell. Maced.
4/2. P.Land.90, Cic. Verr.ii.2.3-4.
4/4. Tullius fragment.
4/5. Vero Augustens (Sched.Vat.) 9.i.61.
Size: 50 x 50mm

Images of the searchroom at No 5 The College.
1. A shoeless female reader looking at a [tithe] map.
2. The same reader discussing with two other ladies standing, Jo Fewster reading at a desk.
Size: 100 x 150mm
UND/DB4/I6 [c.1980]
George Peart, conservator, at work in the basement conservation workshop at 5 The College.
1-2. Sewing the spine of a book on a sewing frame.
3-4. Applying gold lettering to a spine.
5-6. Document on a light box.
7. General view of the workshop, document on a light box.
8-11. Greenwood’s 1822 map of Northumberland, badly fragmented.
13. Applying gold lettering to a spine.
Size: 100 x 150mm

UND/DB4/I7 [c.1980]
Durham doorways, including St Cuthbert's, St John's, 10, 11 and 27 ?Bailey. ?Taken for a calendar of Durham doorways.
Size: 150 x 100mm

UND/DB4/I8 [July 1988]
Medieval quadrapartite wooden storage box, and various groups of medieval documents, some in a modern box.
Size: 35mm
6 colour slides

UND/DB4/I9 [October 1984]
Howdenshire Church Commissioners' records, original admittance with straw for Howden manor 20 November 1802, sent to East Yorkshire Record Office at Beverley by the Dept of Pal and Dip in October 1984 to become ?DDHM/111-236733.
Colour slide

UND/DB4/I10 [1957]
Various groupings of staff and ?researchers, standing outside the Prior's Kitchen/ Refectory, with roses in flower behind, taken on Conway Davies's retirement, featuring his doctoral students (LtoR):
1. ?, ?, Geoffrey Scammell, ?, Martin Snape, Marjorie Graham (later Snape), ?, Constance Fraser, ?, ?.
2. Constance Fraser, ?.
3. ?, Marjorie Graham.
4. ?, Geoffrey Scammell, ?, Martin Snape, Marjorie Graham, ?.
5. Geoffrey Scammell, Constance Fraser, Marjorie Graham, ?, Martin Snape.
7. Constance Fraser, Geoffrey Scammell, Martin Snape.
Size: 90 x 65/140
7 BW prints
Photocopies and photographs of the Prior's Kitchen.

1. Section drawing, photocopy of MS Top Gen b.53, 12 September 1725.
2. Plan of the roof drawing, photocopy of MS Top Eccles d.6, [c.1750].
3. Interior drawing showing kitchen fittings, photocopy, c.1780.
4. Interior engraving showing kitchen fittings, BW print, 19th century.
6. Roof exterior from NW, BW print by Canon Walker, 1901.
7. Roof exterior from NE. BW print, [1901].
8. Interior showing kitchen fittings, copy BW print, early 20th century.
9. Interior showing kitchen range and tables, BW print, early 20th century.
10. Interior showing tables and entrance, BW print, early 20th century.
11. Interior showing tables and doorways, BW print, 1932.
12. Interior empty and clean, BW print, c.1950.

3 photocopies & 9 BW prints

Images of the department and its work taken for an exhibition.

1. Part of a Misc.Ch., badly damaged by damp, before repair
2. A Misc.Ch., 3 June 1354, badly damaged by damp, repaired.
3. Misc.Ch. 554 (King Duncan charter) with the seal's reverse, with a negative.
4. Misc.Ch. 554 King Duncan's seal obverse.
5. George Peart repairing a map, on a wall board.
6. George Peart applying gold lettering to the spine of a rebound book.
7. Jo Fewster using a [?microfilm reader] and Margaret McCollum transcribing at a table with a repaired large [?CCB/MP/48b] map unrolled, at the E end of 5 The College searchroom.
8. Mobile racking in a 5 The College strongroom, containing Howard of Naworth documents.

10 colour prints + 1 negative

Plans


Scale: 16:1"
Size: 550 x 760mm
Philosophy Department
UND/DB5  1934 - 1986

Biographical information: Boards of Studies for the subjects taught at Durham were first mooted in November 1938 in a report of the Durham Colleges Council which was accepted by the Colleges' Academic Board. Philosophy was not on the initial list, but was added in January 1939. The 1939 Calendar first has departments listed in the Durham Colleges and these include Philosophy, with Arthur Robinson as the professor of Logic and Psychology, Rev Robert Macgregor as the lecturer in Philosophy and Rev Canon Charles Steel Wallis as the lecturer in Logic. However, at the university's King's College in Newcastle, Mental and Moral Philosophy, first appear in the Calendar in 1938 with Louis Arnaud Reid as the professor and James Drever as the lecturer. Philosophy had been taught in both places before 1938 with various specific appointments in the subject. In fact, Arthur Robinson had been appointed the first professor of Logic and Psychology in 1910 when Frank Jevons was appointed the first professor of Philosophy, both in Durham, and Reinhold Friedrich Alfred Hoernle was appointed the first professor in Mental and Moral Philosophy in Newcastle at the then Armstrong College in 1911. And of course philosophy had always comprised part of the Arts syllabus at Durham from the start of the university in 1832.


Annual and Other General Reports
UND/DB5/A

UND/DB5/A1  1949 - 1958
Paper file

Other office files
UND/DB5/F

UND/DB5/F1  4 December 1972 - 14 January 1981
Philosophy department library borrowings' register recording name, college, author, title, dates out and in, and signature of [librarian]/borrower.

UND/DB5/F2  16 January 1981 - 5 June 1986
Philosophy department library borrowings' register recording name, college, author, title, dates out, in and recalled. With library regulations affixed to the inside cover and a note of stocktaking 16 August 1982 at the back.

Papers of or about individuals
UND/DB5/G
UND/DB5/G1  [1934 - 1935]
Wittgenstein's Blue Books
“These remarks were dictated by Wittgenstein to four or five of his students, in 1934. The students met with him twice a week - sometimes oftener - for discussions of two or three hours length. The first part of the meeting was devoted to questions asked by the students; and following that Wittgenstein dictated, keeping close to the subject matter of the previous questions, and endeavouring, as far as possible, to connect each dictation with the previous one. The dictations were mimeographed, for a limited circulation. The present copy is a typescript made from the original booklets.”
Also lectures 8 to 15 on Mathematics 1935.
With inserted a newspaper cutting from The Guardian of 19 February 2005 re the sale of a Wittgenstein notebook.
Provenance: Bequeathed to the department of Philosophy by Colin King Grant, professor 1959-1981.

UND/DB5/G2
Lectures and papers of Doreen Bretherton, lecturer in philosophy:
Biographical information: Dr Doreen Bretherton joined the department in 1960 and died of an illness in post on 28 January 1969 at the age of 46. She was also a senior member of St Mary's College. She bequeathed the bulk of her estate to found a research scholarship in philosophy (the Doreen Bretherton studentship) at Durham. An obituary is in University of Durham Gazette (New Series 16, 31 July 1969), p.5.

UND/DB5/G2/1
A course of 14 lectures [on Kant].
UND/DB5/G2/2  [?1947 - 1948]
A course of 4 lectures on Utilitarianism et al,
UND/DB5/G2/3
A course of 5 lectures on the Epistemology of Morals.
UND/DB5/G2/4  [?1951]
C.K. Grant, “Freewill: a Reply to Professor Campbell”[’s article in Mind October 1951], corrected typescript.
UND/DB5/G2/5
C.K. Grant, “Professor Ryle’s Theory of Psychological Explanation” as expounded in his book The Concept of Mind (1949), typescript, with typescript comments by Bretherton.

Publications
UND/DB5/H
UND/DB5/H1  [August 2000]
Staff Handbook 2000-1
Paper booklet, 6 + 88p, with card covers
UND/DB5/H2  August 2000 & June 2003
Student & Departmental Handbook for 2000/01 and 2003/04
2 paper booklets
Printed Ephemera
UND/DB5/K

UND/DB5/K1 26 June 2003
Posters for lectures:
Peter van Inwagen, "The End is Nigh," Royal Institute of Philosophy lecture, 26 June 2003.
Paper, 2f

Physics Department
UND/DB8

Heads of department (in Durham)
J.E.P. Wagstaff 1939/40-1954/55
G.D. Rochester 1955/56-1972/73
A.W. Wolfendale 1973/74-1976/77
A.W. Wolfendale 1980/81-1982/83
B.H. Bransden 1983/84-1985/86
D. Bloor 1993/94-1995/96
M.R. Pennington 1999/00-2002/03
R.A. Abram 2003/04-2009/10

Directors of the department at King's:
W.E. Curtis 1939/40-1954/55
Vacant 1955/56
S.K. Runcorn 1956/57-1962/63

Annual and Other General Reports
UND/DB8/A

UND/DB8/A1 1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

Departmental Administration
UND/DB8/F

UND/DB8/F1 1981/2
Booklists and syllabuses
3 paper booklets
UND/DB8/F2  1950 - 1975
Mark book, hand written up to 1957, thence typescript, excluding first
year/preliminaries but including honours and general pass students, with
an index at the front of students up to 1967
Paper book, with entries stuck in, only 69 of 241 folios used

Photographs
UND/DB8/I
UND/DB8/I1  [c.1950]
Physics department staff and students on the steps of the department,
mostly in jackets and ties, including [Prof J.E.P. Wagstaff] 3rd from the right.
Paper printout of a digital copy of a BW print, 1f
Provenance:  Sent as an email attachment 18 September 2013
From the original of Prof Arnold Wolfendale

Ephemera
UND/DB8/K
UND/DB8/K1  1990 - 2010
Posters for the Rochester lectures:
Sir John Pendry, “A Cloak of Invisibility: Harry Potter Does
Electromagnetism”.
UND/DB8/K2  2009 & 2012
Posters for the Grubb-Parsons lectures:
Isobel Hook, “The European Extremely Large Telescope”, 2013
Paper file
UND/DB8/K3  9 February 2011
Posters for other Physics Dept events:
Science Engineering & IF Fair, 9 February 2011.
Paper, 1f
UND/DB8/K4  [c.2000]
Poster advertising postgraduate research.
Paper, 1f
UND/DB8/K5  [1995]
Undergraduate Degrees in Physics prospectus.
Printed colour booklet, 8f

Politics Department
UND/DB35

Minutes
UND/DB35/B
UND/DB35/B1  October 1981 - April 1988
Politics Board of Studies minutes, agendas and correspondence (from the
papers of Debroah Lavin, Trevelyan College principal).
Paper file
Psychology Department
UND/DB29

Biographical information: The department was initially that of Educational Psychology, but had become just Psychology by 1957.

Annual and Other General Reports
UND/DB29/A

UND/DB29/A1 1949 - 1958
Annual reports for 1948/9, 1949/50 and 1957/58.
Paper file

Minutes
UND/DB29/B

UND/DB29/B1 9 November 1963 - 23 January 1975
Board of Studies minute book
Paper book, spine lost, with minutes sellotaped/stapled in

Board of Studies minute book
Paper book, in a springback binder

Student Work
UND/DB29/M

UND/DB29/M1 2002 - 2003
Masters theses:
MSc in Developmental Psychopathology 2002
MA Research Methods (Developmental Psychology) 2003
2 paper files

Social Studies Department
UND/DB32

Annual and Other General Reports
UND/DB32/A

UND/DB32/A1 1949 - 1958
Paper file

Administrative Files
UND/DB32/C

UND/DB32/C1 [c.1965]
“Sociology”, memorandum by Dr Hood, including a bibliography
Paper file

Publications
UND/DB32/H
Regulations for B.A. in Social Studies
Theology/Theology and Religion Department
UND/DB16

Annual and Other General Reports
UND/DB16/A

UND/DB16/A1  1949 - 1958
Paper file

Minutes
UND/DB16/B

UND/DB16/BA1-19   October 1958 - June 2000
Board of Studies minutes, agendas and papers:
1. October 1958 - June 1964
2. October 1964 - June 1967
3. October 1967 - June 1971
4. October 1971 - June 1975
5. October 1975 - June 1979
6. October 1980 - June 1982
7. October 1982 - June 1985
8. October 1985 - June 1987
15. October 1995 - June 1996
16. October 1996 - May 1997 (minutes only)
17. October 1997 - May 1998
19 paper files

UND/DB16/BB1  November 1995 - June 2002
Management Committee minutes, agendas and papers.
Paper file

UND/DB16/BC1  April 1995 - June 1997
Committee for Undergraduate Affairs minutes, agendas and papers.
Paper file

UND/DB16/BD1  October 1995 - August 1999
Resources Committee minutes, agendas, papers and correspondence.
Paper file

Head of department's files
UND/DB16/E
UND/DB16/E1  1991 - 1992
Faculty Review 1992, correspondence and reports.
Paper file

Faculty review 1997, papers (including a copy of the 1992 report) and correspondence, including about a further possible review in 1999.
Paper file

UND/DB16/E3  1993 - 1996
Research Assessment Exercise 1996, correspondence, reports and draft submissions.
Paper file

UND/DB16/E4  1997 - 1998
External review papers and correspondence, including prospectuses and handbook entries.
Paper file

UND/DB16/E5  1997 - 1998
New appointments, correspondence.
Paper file
Access restrictions: Closed until 2079.

UND/DB16/E6  1989 - 1997
Promotions, correspondence with curriculae vitae of candidates.
Paper file
Access restrictions: Closed until 2078.

UND/DB16/E7  April 1997 - April 1999
Chair of the Board of Studies, correspondence about the succession.
Paper file
Access restrictions: Closed until 2080.

UND/DB16/E8  1995 - 1996
Committee for Undergraduate Affairs papers.
Paper file

UND/DB16/E9  October 1991 - February 1995
Durham Centre for Theological Research (DCTR), correspondence about its establishment in April 1992, annual reports, circulars and notices of lectures and seminars.
Paper file

UND/DB16/E10  February 1997 - March 1999
Research Committee, correspondence about the department's possible need for one, and includng the winding up of the DCTR in 1999.
Paper file

UND/DB16/E11  October 1997
Centre for Applied Ethics and Relational Studies (CAERS), correspondence about its establishment (in partnership with Van Mildert College and the Business School).
Paper file
UND/DB16/E12   April 1995
Administration Audit, including recommendations and a “Handbook of
Departmental Administration 1995-6”.
Paper file

UND/DB16/E13   March 1998 - June 1999
Portfolios, correspondence about who might carry out administrative duties
within the department.
Paper file

UND/DB16/E14   July - September 1997
Appraisal, correspondence about the departmental process.
Paper file
Access restrictions: Closed until 2078.

UND/DB16/E15   October 1985 - April 1994
Centre for the Study of Literature and Theology, correspondence about its
establishment in October 1986, the appointment of its director, and soliciting
funding, then agendas, minutes and papers of its committee.
Paper file

UND/DB16/E16   November 1994 - February 1997
Liturgy, correspondence and papers re its teaching and minutes of a working
group about it.
Paper file

UND/DB16/E17   October 1993 - October 1994
Budget, including Durham Resource Allocation Models for 1993/4 and
1994/5.
Paper file

UND/DB16/E18   March 1987 - March 1991
Edward Hulmes, correspondence concerning his funding.
Paper file
Access restrictions: Closed until 2072.

UND/DB16/E19   December 1992 - October 1996
Cuming Fellow and Duane Arnold, correspondence.
Paper file
Access restrictions: Closed until 2077.

Other Office Files
UND/DB16/F

UND/DB16/F1   1945 - 1979
Mark sheets for the preliminary honours in Theology, including also some
pass lists, and collection marks for January 1972.
Paper file
Access restrictions: Closed until 2060

UND/DB16/F2   1944 - 1979
Mark sheets for final honours in Theology
Paper file
Access restrictions: Closed until 2060
Mark sheets for the BA in General Studies.
Paper file
Access restrictions: Closed until 2069

Mark sheets for the qualifying/first year Theology exams for the BEd.
Paper file
Access restrictions: Closed until 2070

UND/DB16/F5  2001/2 - 2005/6
Student essay marks.
Paper file
Access restrictions: Closed until 2087

UND/DB16/F6  August 1985 - February 1997
Bernard Gilpin Pastoral Theology lectures, notices, invitations, correspondence with lecturers, with also some general correspondence about the series and its planning:
1986 Msgr Kevin F. Nichols
1987 Revd Prof Oliver M.T. O'Donovan
1988 Revd Kenneth Leech
1989 Prof Stanley Hauerwas
1990 Sr Benedicta Ward
1991 Rt Revd Richard Holloway
1992 Prof Duncan B. Forrester
1993 Mr Frank Field MP
1994 Prof Patrick Hannon
1995 Dr Jack Dominian
1996 Prof John Saward
1997 Rt Revd Peter S.M. Selby
Paper file
1954 - 1991


Correspondence, especially with Mrs Richardson, about establishing the fellowship 1990-1991.

Obituaries and appreciations 1975-1976, including from The Ampleforth Journal and an address by Dr Donald Coggan, archbishop of Canterbury, also reviews of R.H. Preston’s essays in memory of him Theology and Change (1976).

Offprints of articles by him:
Religious Truth in an Age of Science, University of Nottingham Inaugural Lecture 22 January 1954
“The Feeding of the Five Thousand”, Interpretation A Journal, of Bible and Theology April 1955
“Gnosis and Revelation in the Bible and in Contemporary Thought”, Scottish Journal of Theology Vo. 9 No. 1, March 1956, p.31-45
“Man, the Universe and the Second Coming”, The Ampleforth Journal, p.300-306
History, Humanity, and University, p.1-21

Paper file

Papers of and about Individual Members
UND/DB16/G

UND/DB16/G1 23 January 2019
Talk by Canon Simon Oliver, Van Mildert Professor, on the foundation of Durham University 1832.
Paper, 1f

Publications
UND/DB16/H

UND/DB16/H1 [1986]
Opportunities for Post-Graduate Study

UND/DB16/H2 1966
Regulations in the Faculty of Divinity 1966-67, with inserted rules for the submission of work for higher degrees.
Paper booklet, 12p + 2p inserted

Ephemera
UND/DB16/K
UND/DB16/K1  2006 - 2013
Lecture posters:
Alan Richardson fellowship, 6 October 2006.
Alistair Ross, “Sacred Psychoanalysis”, 20 October 2011
Alan Richardson lecture: Ashley Null, 16 March 2009; Robin le Poidevin,

UND/DB16/K2  2013
Posters for postgraduate research days etc
Paper file

Zoology Department
UND/DB1  1974

R.A. Baker, “The Origins and Early Development of Botany in the Durham Division
of the University”, (Vasculum, 76 No 3, 1991), p.18-20;

R.A. Baker, “The Durham connection in the history of arachnology in Britain

Annual and Other General Reports
UND/DB1/A

UND/DB1/A1  1949 - 1950
Annual reports 1948/9, 1949/50.
Paper file

Photographs
UND/DB1/I  December 1974

UND/DB1/IA  December 1974
Photographs and newspaper cuttings recording the displays of the work of the
Zoology department and its animals, live (snake) and stuffed (baboon,
moose, koala), being looked at by members of the public, put on 9 - 11
December to celebrate the 50th anniversary of the opening of the Dawson
building.
Also including a newspaper cutting on the possibility of using warm water
from power station cooling towers to culture freshwater crayfish.
3 newspaper cuttings, 12 colour prints 126 x 127mm, 27 BW prints 160 x
207mm

Institutes and Centres
UND/DC
Research Foundation - Society of Fellows
UND/DC1 1982 - 1994

Biographical information: The Society of Fellows was established in 1982 for co-ordinating the interests of the fellows of the Durham University Research Foundation, which was also set up in 1982 to commemorate the 150th anniversary of the university's foundation. All fellows holding fellowships endowed through the Research Foundation are automatically fellows of the society. Others who may also be included are those holding full-time research appointments in the university and those visiting Durham for significant periods to undertake advanced research. Admission is at the discretion of the president, vice-president and foundation fellows, on guidelines from Senate.

Presidents:
1982 Prof. G. Malcolm Brown
to 1988 Dr J.P. Barber
from 1988 Prof A.W. Wolfendale

Annual Reports
UND/DC1/A

Annual reports: first to sixth.

UND/DC1/A2 1989/90 - 1991/92
Director's annual reports.

UND/DC1/A3 1984/85 & 1985/86
Reports of Fellows in Residence.

Minutes
UND/DC1/B

UND/DC1/B1 May - July 1989
Annual meeting minutes, agenda papers and correspondence

Director's Files
UND/DC1/E

UND/DC1/E1 March - September 1984
"Future of the Society of Fellows" paper by David Barker

UND/DC1/E2 October 1985 - March 1990
Director's correspondence - Tony Downes

UND/DC1/E3 October 1987 - July 1989
Treasurer's department correspondence re the annual budget

UND/DC1/E4 July 1990 - October 1993
Director's correspondence - Jeremy Black

Office Files
UND/DC1/F
UND/DC1/F1  October 1983 - November 1994
Posters of lectures

UND/DC1/F2  March 1984 - December 1992
Addison Wheeler Research Fellowship

UND/DC1/F3  June 1990 - March 1991
Alan Richardson research fellowship in theology.

UND/DC1/F4  February 1984 - July 1993
Arthur Prowse visiting fellowship at Van Mildert College

UND/DC1/F5  [September 1988]
Arts Research Fellowship

UND/DC1/F6  December 1983 - October 1986
Durham County Council Visiting Fellowship

UND/DC1/F7  April 1984 - November 1990
Elf Aquitaine Research Fellow in Fossil Energy Exploitation

UND/DC1/F8  June 1988 - July 1992
Hawker Siddeley engineering visiting fellowship

UND/DC1/F9  October 1986 - November 1990
Isabel Fleck fellowship

UND/DC1/F10  May 1983 - July 1993
Leonard Slater visiting fellowships at University College

UND/DC1/F11  November 1988 - September 1992
Mountjoy fellowship

UND/DC1/F12  May - November 1990
Northern Engineering Industries fellowship proposal

UND/DC1/F13  January - May 1992
Northumbrian Water fellowship at Collingwood College

UND/DC1/F14  February 1983 - July 1991
St Mary's College visiting fellowships

UND/DC1/F15  October 1984 - March 1991
Shell UK Research Fellowship

UND/DC1/F16  August 1988 - April 1989
Small Business Centre fellowships proposal

UND/DC1/F17  February - June 1989
Tioxide plc Chemistry fellowship proposal

UND/DC1/F18  November 1982 - January 1991
Trevelyan College visiting fellowships

UND/DC1/F19  January 1991 - June 1993
Vaux Breweries fellowship in geography
UND/DC1/F20  28 June 1983 & 1 July 1985
Dinner menus:
Inaugural annual dinner, Shincliffe Hall, 28 June 1983
Third annual dinner menu, St Chad's College, 1 July 1985.
2 items, each card, 2f

Publications
UND/DC1/H

UND/DC1/H1  [?1988]
Brochure describing the Research Foundation and the Society of Fellows, the research strengths and resources of Durham, with leaflets inserted about the various research resources of the university library, the availability of fellowships in the university and the contacts of the Society. With a sheet of 10 negatives of images used in the inserts, and a BW print of Guti’s caricature of Basil Bunting.
2f, with card covers, and 11f inserted

UND/DC1/H2  27 July 1984
Newspaper cutting from THES - Peter Scott on the Society of Fellows.

UND/DC1/H3  January 1983
Research Foundation - Society of Fellows general leaflet, listing the foundation, research and visiting fellowships available.
Printed paper leaflet, 2f

UND/DC1/H4  [c.1984]
The Society of Fellows of Durham University Research Foundation, printed by Titus Wilson, Kendal, with amendments by [A.I. Doyle].

Institute of Advanced Study (IAS)
UND/DC2  2006 - 2016

Biographical information: The Institute was set up in 2006 “to foster the development of new knowledge at the forefront of various disciplines, significantly raising the University's international research standing, measured through increases in impact and output.” Its first executive director is Prof Ash Amin, supported by 3 other directors from each of the university’s 3 faculties and by an advisory council chaired by the vice-chancellor. It provides 10 fellowships per semester and is based in Cosin’s Hall on Palace Green.

Related material in other DUL collections: Annual reports are on open access in the Local section at Palace Green Library at Per Local DUR.

Annual Reports
UND/DC2/A
UND/DC2/A1  2007 - 2012
Annual Reports:
2006-2007
2007-2008 Modelling
2008-2009 Being Human
2009-2010 Water
2010-2011 Futures
2011-2012 Futures II
2012-2013 Time
2013-2014 Light
7 printed illustrated paper booklets
Ownership history: Formerly: Per Local DUR

Office Files
UND/DC2/F

UND/DC2/F1  July 2016
Quinquennial report.
Paper file

Publications
UND/DC2/H

UND/DC2/H1  [2006]
Flyer promoting the establishment of the institute in October 2006.
Printed, coloured, paper, 1f

UND/DC2/H2  2007 - 2019
Lecture posters, including Fellows' Public Lectures, and the Annual King Hussein Memorial Lecture

UND/DC2/H3  2011
Event programmes:
Seeing Further, Bill Bryson in conversation with four contributors to his book (Philip Ball, Georgina Ferry, Richard Homes, Martin Rees) at the Gala Theatre, Durham, 19 October [2010], signed by all.
Paper booklet
Annual programmes of events:
- 2007-2008 Modelling
- 2008-2009 Being Human
- 2009-2010 Water
- 2010-2011 Futures
- 2011-2012 Futures II
- 2012-2013 Time
- 2013-2014 Light
- 2014-2015 Emergence
- 2015-2016 Evidence
- 2016-2017 Scale
- 2017-2018 Structure

Ownership history: Formerly: Per Local DUR

Transforming the Way We Think, ed Veronica Strang, a celebration of 10 years of the Institute, with an overview and commentaries on each on the annual themes by various authors with lists of each year's fellows. Printed colour illustrated paper book, 148p

Dinner menu, with seating plan (Hild Bede) 24 October 2018

Biographical information: Based at Durham University, the network's aims in 2007 were outlined “as to bring together scholars and others interested in the relationship between medicine and the arts, in order to share ideas and encourage research collaborations within and between institutions in the North-East of England".
UND/DC3/H1  1 May 2007 - 16 June 2008
Poster for lectures:
Prof Robin Downie, "What Can the Humanities Do for Bioethics", 1 May 2007, St Chad's College.
Dr Penelope "Gouk, Soul Music: The Background to Ficino's Astrological Medicine", 22 November [2007], St Chad's College.
Prof Steven Connor, "Hypochondria, Medichondria, and the Arts of Illness", 16 June 2008, St Chad's College.

The Foundation Centre
UND/DC4
Biographical information: The Foundation Centre offers progression to a range of Durham University degrees.

Publications and printed ephemera
UND/DC4/H
UND/DC4/H1  2007
Poster advertising the mature student programmes taster events at Stockton.

Institute of Health Studies
UND/DC5  1990 - 1993
Biographical information: The Institute of Health Studies was set up in 1989 with the support of the Regional Health Authority. It aims to promote, coordinate and provide teaching and research opportunities in health studies, involving collaboration with other university departments, other educational institutions and other organisations, notably the local health authorities. The Institute established first a Centre for Nursing Studies, supported by the District Health Authorities in Durham and Cleveland, and linked with the Cleveland and County Durham Colleges of Nursing and Midwifery, New College Durham and Darlington College of Technology. In 1991 the Centre for Studies in Community Care was set up. The controlling body for the Institute is an Academic Board.
Director: Dr Jane Keithley 1989.

Minutes
UND/DC5/B
UND/DC5/BA1  28 November 1990 - 19 February 1992
Institute of Health Studies Academic Board minute book
UND/DC5/BA2  21 October 1992 - 21 April 1993
Academic Board minutes, agendas and papers.
UND/DC5/BB1  22 September - 8 October 1992
Staff meeting minutes, agendas and papers.

Publications
UND/DC5/H
UND/DC5/H1  March 1998
Health Facts - Smoking - A Continuing Public Health Concern, Bulletin of the Centre for Health Studies Special Issue
Printed paper leaflet, 6f
Ownership history: Formerly: PamL+ 616.863 HEA
Centre/Institute for Medieval and Renaissance/Early Modern Studies (CMRS, IMRS, IMEMS)
UND/DC6 2001 - 2013

Biographical information: The Centre for Medieval and Renaissance Studies is an interdisciplinary network of scholars working in a wide variety of fields, established to connect the interests of one of England's most diverse and dynamic centres of medieval and renaissance studies. Its membership encompasses all departments with medieval and renaissance staff. The Centre became an Institute in 2010. In 2012 it drew in the Centre for Seventeenth Century Studies to become the Institute for Medieval and Early Modern Studies. In 2013, IMEMS's aims were to inform the shape of medieval and early modern studies through its researchers and their collaborative, interdisciplinary projects, through its engagement with funding councils and public policy, through its first-rate postgraduate community, and through its national and international impact.

Directors:
Richard Britnell
David Cowling -2013
John O'Brien 2014-2016
Andrew Millard 2016-2017
Stephen Taylor 2017-

Minutes
UND/DC6/B

UND/DC6/B1 26 February 2010
General meeting minutes, considering the Centre's application for Research Institute status and the proposal for a Research Laboratory within Durham's World Heritage Site.
Paper, 2f

UND/DC6/B2 March 2002 - June 2013
History of the Book Steering Group minutes, agendas, papers and correspondence
Paper file

UND/DC6/B3 December 2008 - November 2011
History of the Book Comité d'Honneur minutes, agendas, papers and correspondence
Paper file

Administrative Files
UND/DC6/C

UND/DC6/C1 22 June 2011
Celebration of the Institute's inaugural year:
Invite to a lecture by Prof Faith Wallis “Imagining Bede's Ordered Universe in Anglo-Norman England”.
Catalogue of an exhibition in the Cathedral Library: “Bede Received: Durham Cathedral Books”.
Menu for the launch dinner in Hild Bede, devised by Caroline and Kevin Yeldham.
Paper file
Conferences:
Law and Society in Early Modern England, 19 March 2016
Authority, Gender and Social Relations, Durham Early Modern Studies Conference, 23-25 July 2018
Workshop on Early Book Collections, 16 November 2018
Scientific Study of Manuscripts and Inscriptions Summer School, 2-6 September 2019
Residential Research Library Inaugural conference, 10-13 September 2019, with a dinner menu by Blackfriars Resraturant, Newcastle

Publications
UND/DC6/H
UND/DC6/H1 [2001] - 2019
UND/DC6/H2 June 2012 - May 2019
Newsletter: Summer 2012. Then updates from the director from November 2012, then Events and News.

Ephemera
UND/DC6/K
UND/DC6/K1 2007 - 2015
Posters and calendars for public lectures and seminars.
UND/DC6/K2 [2014] - [2018]
Flyers:
MA in Medieval and Early Modern Studies [2014]
IMEMS [2018]
UND/DC6/K3 [2015]
Bookmark Card, 1f
Centre for the Study of the Ancient Mediterranean and the Near East

Biographical information: The Durham Centre for the Study of the Ancient Mediterranean and the Near East draws its membership from the Departments of Classics and Ancient History (http://www.dur.ac.uk/classics/), Archaeology (http://www.dur.ac.uk/archaeology/), Theology and Religion (http://www.dur.ac.uk/theology.religion/) and Physics (http://www.dur.ac.uk/physics/). The Centre aims to promote the study of cultural encounters and exchanges in the ancient world, from India in the East to the Iberian Peninsula in the West; and to foster diverse approaches to, and perspectives on, this area. It particularly encourages projects that straddle disciplinary and/or cultural, temporal and geographical boundaries. Most of the Centre’s work focuses on the ancient world (ca. 3000BCE – 650CE), but all discussions have a strong theoretical underpinning and are based on a clear understanding of how the ancient world has been received and studied in the modern period. The Centre hosts major collaborative research projects such as the Durham Berossos Project but also maintains a broader programme of seminars, workshops and conferences. Members of the Centre are involved in teaching and research across a wide spectrum of relevant disciplines.

Ephemera
UND/DC7/K
Biographical information: The Durham Centre for Catholic Studies is the first of its kind in British higher education. It represents a creative partnership between academy and church: a centre within the pluralist, public academy for critically constructive Catholic studies of the highest academic standing. The aims of the Centre are:

to create an academic forum for the discussion and analysis of key issues in Catholic thought and practice;

to initiate internationally regarded research projects focused upon such issues, and to attract increased amounts of associated project funding;

to nurture a leading postgraduate community in Catholic theology;

to disseminate the fruits of such research through seminars, scholarly publications, and international conferences;

to maintain excellent relations with relevant bodies, regional, national, and international and, in collaboration with them, to act as a unique resource in the North East of England and beyond;

to attract scholarship funding.

It existence having been formalised in October 2007, the early evening of Thursday 8th May 2008 saw the formal opening of the Durham Centre for Catholic Studies and associated free public lecture by Prof. David F. Ford of the University of Cambridge on the theme 'The Case for Catholic Theology in a Twenty-first Century University'. This event took place in the Debating Chamber on Palace Green and marked the start of a short international conference, until lunch-time on Saturday 10th May, on the theme 'Catholic Theology and the Public Academy'. The event included celebratory dinners in St Chad's College and the Cathedral Undercroft respectively and a second public lecture, by the well known local sculptor, Fenwick Lawson, on the theological themes in his much loved work.

Since that point the CCS has known consistent significant growth. In addition to existing CCS staff at Durham, the 2007-2008 academic year saw established both a Lectureship in Catholic Studies and, in May 2008, the Bede Chair of Catholic Theology as the UK's only such endowed post in Catholic theology since the Reformation. Also established since that point have been: two Post-doctoral Fellowships in Early Modern English Catholicism, a number of doctoral and MA scholarships, a devoted CCS Administrator post, and a devoted CCS Development Executive post. Most recently the department has appointed another Catholic theologian to a Readership / Senior Associate Professorship in Medieval Theology.
UN/DC8/C1  2013 - 2019
Conference programmes:
“What is Early Modern English Catholicism?”, 28 June -1 July 2013 at Ushaw College, with a poster and a programme for the Capella Fede concert of recusant music, 29 June
“Treasures of Ushaw: Secular and Sacred”, 15-16 January 2014 at Ushaw College
“The Tablet 175th Anniversary Conference”, 2-4 November 2015 at Ushaw College
“Catholicism, Literature and the Arts: 1850 - Present”, 5-7 July 2017, at Ushaw, Hatfield and St Chad's Colleges
“1569 Northern Uprising 450th Anniversary Conference”, 17-19 September 2019, at Ushaw and St Chad's Colleges

Paper file

UN/DC8/C2  19 April 2018
Centre for Catholic Studies 10th Anniversary Mass of Thanksgiving service paper, Durham Cathedral
Printed paper booklet, 8f

UN/DC8/C3  2018 - 2019
Programme of events, 2018/19, 2019/20.
Paper file

Publications
UN/DC8/H

UN/DC8/H1  [2010] & [2018]
Development plans
Catholic Theology in the Public Academy: Review and Development Plan, designed and edited by Marcus Pound, assistant director of the Centre, illustrated, including images of Paul D Murray (director), Marcus Pound (assistant director) and Lewis Ayres (first holder of the Bede chair), the Centre’s patron Cardinal Kasper, the Centre’s sponsors - the Oaklea Sisters of Mercy, Sister Barbara Stafford of the Sisters of La Retraite, Rt Rev Seamus Cunningham bishop of Hexham and Newcastle, postgraduates Patricia Kelly and Martin Browne, and the vice-chancellor Christopher Higgins [2010]
Shaping the Future of Catholic Theology in the Public Academy [2018]
2 printed paper booklets

UN/DC8/H2  2008 - 2019
Newsletters, editions 1-23, 25-26, 28, 30-33 (3 and 4 not used, 5 bis).
Paper file

UN/DC8/H3  2013/14, 2014/15, 2017/18, 2018/19
Prospectus
4 printed colour illustrated paper booklets

Ephemera
UN/DC8/K
Centre for Seventeenth-Century Studies
UND/DC9  1984 - 2010

Biographical information: The Centre was set up in 1984-85 with three principal aims: to serve as a focus for scholars in Durham working on all aspects of the 17th century, encouraging interchange of ideas between colleagues; to foster research in the century within the university, especially at postgraduate level; and to establish Durham as a centre of excellence in 17th century studies. It had four principal activities: organising biennial international conferences; inviting a series of visiting lecturers each year, in collaboration with the Early Modern Group; running an interdisciplinary taught MA in 17th century studies; and publishing a learned journal The Seventeenth Century, founded by Dr Richard Maber in 1986. The centre was merged with the Institute for Medieval and Renaissance Studies in 2012 to become the Institute for Medieval and Early Modern Studies.

Directors of the Centre:
Prof Raman Selden 1984-1985;
Mr Peter Malekin 1985-1987;
Dr Christopher Brooks 1987-1989;
Prof Richard Maber 1989-2012.

Further details can be found at https://www.dur.ac.uk/c17s/.


Reports
UND/DC9/A

Annual reports

Paper file

Minutes
UND/DC9/B

UND/DC9/B1  2 May 1984 - 2 October [1989]
Minutes, agendas and some papers for the ad hoc committee and then the standing committee (first met 17 October 1984).

Agenda and papers for a standing committee meeting 27 February 1998. Minutes, agenda and papers for an extraordinary general meeting 15 December 2000.

Correspondence
UND/DC9/C
UND/DC9/C1  May 1984 - July 1989  
Conference and seminar programmes, reading lists, correspondence.

UND/DC9/C2  1990 - 2003  
Correspondence, external examiners' reports, leaflets and some conference programmes.

Publications  
UND/DC9/H  
UND/DC9/H1  [1984]  
*The Centre for Seventeenth-century Studies*, 2 copies

Printed Ephemera  
UND/DC9/K  
UND/DC9/K1  July 2010  
Posters for lectures and symposia.  
Paper, 1f

Institute of Education  
UND/DC10  

Other Administrative Files  
UND/DC10/F  
UND/DC10/F1  July 1945 - July 1947  
Examination timetables:  
School Certificates July 1945, December 1945  
Higher Certificates July 1946, July 1947  
with some annotations  
Paper file

UND/DC10/F2  1924 - 1932  
School Certificates:  
1. School Certificate A for Rose Winifred Leddicote, b.31 December 1907,  
Rutherford College Girls' School, subjects detailed, July 1924, with additions  
July 1925. With also certificate that she was on the Register of Parliamentary  
Electors 15 September 1929 and an Armstrong College MA examination  
receipt of 2 April 1932.  
Paper file

UND/DC10/F3  1958 - 1987  
PGCE pass lists  
Paper file

UND/DC10/F4  May 1972  
"ATO/DES Course 1972-1973 The New Fifth Year", of the University of  
Newcastle Institute of Education in association with the University of Durham  
Institute of Education, papers for a conference including reports from 10  
groups, co-ordinating director Dr J. Kitching.  
Paper file

*Ownership history:* Former references: Store 42733 and O.S. JNO NEW.
Instruments and Articles of Government of the Colleges of Education:
- Sunderland Polytechnic Education Department 19 January 1973
- Teesside College of Education 29 July 1969
- Sunderland College of Education 11 July 1969
- Middleton St George College of Education 7 March 1969
- Neville’s Cross College of Education November 1968
- Bede College 28 November 1967
- Darlington College of Education 27 January 1967
- St Hild’s College 27 February 1958

Department of Education and Science Report of the Study Group on The Government of Colleges of Education (1966), also the first and second reports of the Committee on Non-Teaching Staff in Maintained Colleges of Education re administrative etc and library staff respectively, with a covering letter December 1969, and correspondence and circulars re colleges’ governance January 1967 - July 1969, with a map of the home areas of certificate students in September 1965.

Institute statistics, including numbers of students on various courses, numbers of staff.

Biographical information: Durham County Council's women's teacher training college 1946-1961, occupying much of the Marquis of Londonderry's home at Wynyard Hall.

Wynyard Hall Training College Prospectus
Printed BW illustrated paper booklet, 4f + card covers

Wynyard Hall Training College annual reports for 1948-1949 and 1949-1950, listing staff, activities, students, and some articles and poems.
2 printed paper booklets
UND/DC10/GA3  [early 1950s]
Photographs of the college and its members:
1-2. College exteriors front and back, 2 is a postcard, photo by Dennis Wompra.
3. Aerial view of the college and its grounds, postcard, photo by Dennis Wompra.
4-5. Interior views of the college library with students.
6. Interior of the hall with a stage, piano and painting, and students dancing.
7-8. Students performing gymnastic routines on Wolviston Green, with the school beyond.
9. Signed head and shoulders of Sophie C. Bertie, principal, in a hat with flowers and wearing a badge on a ribbon, by Fox Photos Ltd of 6 Tudor St, London, No.424189.
BW prints
UND/DC10/GA4  1950 - 1954
College group photos of staff and students, outside, with some students in college badged blazers, titled with the college badge, unidentified, by Panorgraphs Ltd of 10 Pall Mall then 63 Erskine St, of Liverpool, for 1949/50, 1951/52, and 1953/54.
3 BW prints
UND/DC10/GA5  5 December 1950
“Closing Ceremonies” service paper.
Paper leaflet, 2f
UND/DC10/GA6  1950 - 1958
Programmes for dramatic productions:
The Masque of Wynyard, November 1950
Tobias and the Angel, by James Bridie, June 1951
Prometheus Bound, by Aeschylus, translated by Rex Warner, 24-25 June 1952
The Flies, by Jean Paul Sartre, 25-26 November 1955
A Sleep of Prisoners, by Christopher Fry, 17 & 19 March 1956
Peer Gynt, by Henrik Ibsen, 23-24 November 1956
St. Joan, by Bernard Shaw, 21-23 November 1957
Murder in the Cathedral, by T.S. Eliot, 5,6,8 December 1958
8 paper leaflets
UND/DC10/GA7  18 April 1951
Letter of appointment by Durham County Council of Joan Burton as secretary at Wynyard Hall College.
Paper, 1f
UND/DC10/GA8  March 1956
Invitation to [Joan] Burton to attend the college's tenth anniversary on 17 March.
Card, 1f
UND/DC10/GB1  16 August 1952
“Records of the History of Education in Durham and Northumberland 1500-1800”, by J.G.A. Pocock (Research Fellow in Education)
Paper file, vi + 86p

Publications
UND/DC10/H

UND/DC10/H1  1959
Library Catalogue
1. J3 History of Education; J4 History of Education in England and Wales; JA Principles and Philosophy of Education.
2. JH Teaching and Teachers; JI Methods of Teaching; JJ Curriculum; JK Teaching Special Subjects.
Two copies of each.
Ownership history: Formerly numbered: XX016.37 and PamL 016.37 DUR.

UND/DC10/H2  1973 & 1974/75
Bachelor of Education Handbook
2 printed paper booklets

UND/DC10/H3  1948/49 & 1970/71
Handbook, including Almanack, Statute, Scheme, Standing Orders, Delegacy, Academic Board, Boards of Studies, Regulations, Syllabuses, College Notes and Staff Lists.
2 printed paper booklets

Reports of External Examiners on specific subjects and papers, with the examiners named from 1950.
30 printed paper booklets

UND/DC10/H5  1932 - 1969
Paper bundle

UND/DC10/H6  1935 - 1949
7 printed booklets

UND/DC10/H7  1931
List of Students, under Colleges, who Passed the Examination in 1931, and are Awarded Certificates
Printed paper booklet, 20p + covers

UND/DC10/H8  1935
Examinations in Religious Knowledge May 25, 1935 from the National Society's Depository, listing: Syllabuses for May 1935; Examiners for May 1935; Examination Questions; List of Successful Candidates; Summary of Results of Examinations; Syllabuses for 1936.
Printed paper booklet, 28p
UND/DC10/H9 May 1950
Journal of the Institute of Education of Durham University, only Vol.I No.5 present.
Printed paper booklet
A fuller set is on open access in the BRL at PGL at Per Local.

Institute of Hazard and Risk Research
UND/DC11
Biographical information: The IHRR was established in 2007.

Publications
UND/DC11/H

UND/DC11/H1 [2009] - [2018]
Information leaflets:
Risk and Security
When the Shaking Stops
Tipping Points: Rapid Neo-glacial transitions in the North Atlantic
Printed illustrated 3-fold paper leaflets

UND/DC11/H2 Summer 2014
Hazard Risk Resilience, special issue of the Institute of Hazard, Risk and Resilience, vol.1 No.3 Summer 2014
Printed colour illustrated paper booklet

UND/DC11/H3 Summer 2014
Institute of Hazard, Risk and Resilience newsletter, vol.7 no.3
Summer/Autumn 2014
Printed paper booklet

UND/DC11/H4 2016 - 2017
Brochures about the IHRR: December 2016, June 2017.
2 printed paper booklets

UND/DC11/H5 [c.2010]
Brett Cherry, “In Search of Tipping Points”
Printed paper leaflet, 4f

Ephemera
UND/DC11/K

UND/DC11/K1 2008
Lecture poster:

Centre for Middle Eastern and Islamic Studies
UND/DC12
Biographical information: The Centre was constituted on 1 October 1962. A standing committee of Academic Board was responsible for its overall functioning, including representatives from Anthropology, Economics, Geography, History, Oriental Studies, Politics and Social Studies.

Annual Reports
UND/DC12/A
Centre for Contemporary Chinese Studies
UND/DC13

Biographical information: The Centre was formally recognised by Senate in August 1999.

Directors:
Dr M.S. Dillon 1999-2003

Minutes
UND/DC13/B

UND/DC13/B1 September 1999 - June 2003
Management Committee minutes, papers and correspondence.

Centre for Overseas Research and Development
UND/DC14

Biographical information: CORD was established in 1983 to provide a permanent home base for practical and technical overseas field research, survey and development projects, building on over 30 years' experience of externally financed development projects undertaken in 20 countries by members of especially the Geography Department. It lasted until 2003.

Directors:
Dr R.W. Dutton 1983-

Publications
UND/DC14/H

UND/DC14/H1 [1985]
Brochure outlining CORD's operational experience background in various Middle East and North Africa countries.

Institute for the Study of Change/Durham Institute
UND/DC15

Biographical information: An Institute was established in 1996, to be based in the projected new college at Howlands Farm, as a centre for the advanced study of change, promoting research across the disciplines, in association with the Ibn Khaldun Centre for Graduate Studies. It was renamed The Durham Institute [in 2001].

Minutes
UND/DC15/B

UND/DC15/B1 6 April 1995 - 28 January 1997
Minutes and papers of the founding forum (6/7 April 1995), the second meeting of the university consultative committee (10 January 1997) and a workshop brainstorming session at the Education Centre, Queen Elizabeth Hospital, Gateshead on 28 January 1997.

Publications
UND/DC15/H

UND/DC15/H1 [2001]
The Durham Institute
Paper leaflet, 2f + covers
Centre for Nursing Studies
UND/DC16  1989 - 1993

Biographical information: The Centre was part of the Institute of Health Studies. Set up in 1989, it was supported by the District Health Authorities in Durham and Cleveland. It was linked with the Cleveland and County Durham Colleges of Nursing and Midwifery in the validation of Project 2000 nurse education programmes and with New College, Durham, in the validation of Diplomas in Health Visiting and Health Studies. A part-time undergraduate degree for registered nurses was established in October 1991 and it also developed courses in areas such as information technology, quality assurance and ethical and legal issues in health care.

Head of Nursing Studies: Dr Sheila Harrisson 1989-1992.

Minutes
UND/DC16/B

UND/DC16/B1  13 December 1989 - 26 January 1990
Executive Board minutes, agendas, papers and correspondence.

UND/DC16/B2  3 July - 23 November 1992
Advisory Board minutes, agendas, papers and correspondence.

UND/DC16/B3  5 July 1993
Management Board agenda, minutes and papers.

Centre for Iranian Studies
UND/DC17

Ephemera
UND/DC17/K

UND/DC17/K1  2009 - 2010
Posters for lectures and seminars.

Paper file

Wolfson Research Institute
UND/DC18

Reports
UND/DC18/A

UND/DC18/A1  2006
Annual report
Printed illustrated paper booklet, 84p

Ephemera
UND/DC18/K

UND/DC18/K1  November 2009 - November 2010
Posters for lectures:
Annual lecture, Ian Diamond, “Public services and the recession”, 12 November 2009.
Postgraduate Poster Event, 10 November 2010.
Paper, 1f
Institute of European Studies
UND/DC19

**Biographical information:** In 1969 the university made arrangements with the Institute of European Studies for students from the United States to study in Durham. The scheme had the status of an educational charity. The students registered for the academic year and their studies in Durham contributed to their requirements for graduation in the United States. The programme was based on the principle of integrating the students as far as possible in the life of the university. To this end, the Institute built accommodation at Parsons Field Court for forty students, and in return the students from the Institute lived in the different residential colleges. In 1996/97 students were first admitted to Stockton where they have followed academic programmes for one or two semesters.

The Institute was established in Chicago in 1950. Since when it provided opportunities for international education in a number of countries in Europe. Some students came to Durham from Affiliated Institutions which had a long-standing association with the Institute, but the majority were from colleges and universities spread throughout the United States. In 1997 its name was changed to the Institute for the International Education of Students. Durham ended the association with the Institute in June 2000 with the 1999/2000 intake being the last to enter the university under this arrangement. Subsequently, such students enrolled directly through the university's International Office as part of their home degree.

Directors:
Prof F.C. Spooner 1969-1975
Jenny Hobbs 1993-2000

**Related material in other DUL collections:** The Institute's admissions register of its students is: UND/CF1/D19.

Files of the Institute's students are in: UND/CF5/B.

- UND/DC19/1 October 1971 - November 1974
  Sealing register (all for Parsons Field).
  Paper book, blue half-leather bound, gold titles

Centre for Materials Science and Technology, then University of Durham Industrial Research Laboratories
UND/DC20

**Biographical information:** The Centre for Materials Science and Technology was established after the 150th anniversary of the university in 1982. Its name was changed to the University of Durham Industrial Research Laboratories in 1985.

Publications
UND/DC20/H
University of Durham Industrial Research Laboratories brochure, with:
“Short Course Programme 1987-1988”
“Materials Research Topics”
“Bioscience Research Topics”
“Kratos Analytical Extended X-Ray Absorption Fine Structure (EXAFS)”
“Darchem Ltd Ion Implantation”
“Varian Associates Analysis of Solid Materials by Nuclear Magnetic Resonance Spectroscopy”
“Infrared Spectroscopy for materials analysis”
“Inductively coupled plasma mass spectrometer (ICP-MS)”
Paper booklet, 2f + card covers, with a pocket containing Durhham Energy Institute
Publications
UND/DC21 [1987]
“Durham Energy Institute Science and Society” promotional leaflet illustrating the variety of disciplines involved.
Colour illustrated 3-fold leaflet

School Examination Board
UND/DC22
Biographical information: Before 1963 it was the Matriculation and School Examination Board and, in the 1940s, the School Examinations Board. The Board was based at 8 Sydenham Terrace, Newcastle.
Publications
UND/DC22/H
UND/DC22/H1 [c.1880]
Exam papers for junior and senior candidates, Examination of Persons not Members of the University, in Mathematics, French, Chemistry.
Paper file
UND/DC22/H2 [c.1880]
Examination of Persons not Members of the University. Regulations and Subjects of Examinations ... Class List, Examination Questions, and Examiners' Report, for junior (up to 16) and senior (up to 18) candidates, naming all successful candidates, with their residence and place of education in North Yorkshire, Co Durham and Northumberland.
6 printed paper booklets
UND/DC22/H3 [c.1880]
Examination of Persons not Members of the University. Regulations and Subjects of Examinations ... Class List, Examination Questions, and Examiners' Report, for junior (up to 16) and senior (up to 18) candidates, naming all successful candidates, with their residence and place of education in North Yorkshire, Co Durham and Northumberland.
6 printed paper booklets
UND/DC22/H4 [c.1880]
Examination of Persons not Members of the University. Regulations and Subjects of Examinations ... Class List, Examination Questions, and Examiners' Report, for junior (up to 16) and senior (up to 18) candidates, naming all successful candidates, with their residence and place of education in North Yorkshire, Co Durham and Northumberland.
6 printed paper booklets
UND/DC22/H5  1964
General Certificate of Education Question Papers:
Ordinary Level Midsummer 1964
Advanced Level Midsummer 1964
2 printed paper books
Related material in other DUL collections: Exam papers for School Certificate 1898–1939, and GCE 1944–1964 are held at the University of London Institute of Education Library.

International Centre for Regional Regeneration & Development Studies/Centre for the Study of Cities and Regions
UND/DC23
Biographical information: The International Centre for Regional Regeneration & Development Studies was inaugurated in the Wolfson Research Institute at Queen's Campus, Stockton, in February 2001. It aimed to combine innovative and original theoretical work with rigorous empirical research on regional, sub-regional and local regeneration and development. It became the Centre for the Study of Cities and Regions in 2005.
Director:
Prof Alan R. Townsend 2001-2005
Prof Joe Painter 2005-
Reports
UND/DC23/A
UND/DC23/A1  2001 & 2002
2 printed BW illustrated paper booklets

North East England History Institute
UND/DC24
Biographical information: The genesis of NEEHI was a public one-day conference, held in Durham on 30 September 1995, attended by around 250 members of the public, university staff, representatives of county council arts, libraries and archive services, museums (especially Beamish), local associations (including the Society of Antiquaries of Newcastle) and others. It aimed to bring together the five north-eastern universities of Durham, Newcastle, Northumbria, Sunderland and Teesside, in association with other partners including Beamish, to become and internationally important centre, permanently embedded in institutional and regional strategies, and dedicated to the investigation of reginalism and regional identity over a very long timespan. The four principal activities were to be core research, research facilitation, research training and dissemination of information.
Director:
Prof David Rollason 1995-
Reports
UND/DC24/A
UND/DC24/A1  [2000]
NEEHI Corporate Plan 2000-2005, photocopy
Paper file, 25f
Centre for Medical Humanities
UND/DC25

*Biographical information:* The Centre for Medical Humanities addresses an emerging field of enquiry in which humanities and social sciences perspectives are brought to bear upon an exploration of the human side of medicine. We enjoy funding support from the Wellcome Trust as well as other funders for specific projects. These perspectives have a key role to play in analysing our expectations of medicine, and the relationship between medicine and our broader ideas of health, well-being and flourishing.

Printed Ephemera
UND/DC25/K

UND/DC25/K1 26 October 2011
Posters for lectures.
Paper, 1f

Centre for Entrepreneurial Learning
UND/DC26

*Biographical information:* In 2007 the Centre for Entrepreneurial Learning was established with a remit to support Enterprise and Entrepreneurship across the Durham and Stockton campuses of the university. Enterprise resource centres offering drop in facilities were available at both campuses. These centres provided advice, assistance and support to all Durham University students, staff and alumni who might be interested in exploring enterprise in its broadest sense. The Centre actively engaged with several university departments both academic and support, with the colleges and also with external stakeholders. Through the development and delivery of enterprising activities, the centre provided students, staff and related stakeholders with a practical environment to grow and exploit entrepreneurial skills and ideas, enabling individuals to create and implement new ideas and new ways of doing things.

Printed Ephemera
UND/DC26/K

UND/DC26/K1 March 2010
Poster for a series of workshops.
Paper, 1f
Durham Global Security Institute
UND/DC27

Biographical information: Set up in [2012], the Durham Global Security Institute (DGSI) brings together world-leading researchers and practitioners from across Durham University and its global network of partners to focus on the interface between defence, development and diplomacy with a view to helping to prevent conflict, stabilise violent situations and enhance preparedness for future threats. Spanning seven departments, and drawing on a remarkably diverse global network of leading scholars and practitioners, DGSI provides an inter-disciplinary framework within which to critically examine the interplay between defence, development and diplomacy in the contexts of conflict prevention, humanitarian intervention and post-conflict stabilisation and peacebuilding. DGSI's core mission is to offer a neutral and independent environment in which military personnel, diplomats, civil servants, NGO and IGO staff, academics, and stakeholders can meet and learn from each other's perspectives. Uniquely, DGSI situates itself at the intersection between war and defence, peace and diplomacy and development studies, within a framework in which critical and subaltern perspectives can interact with problem-solving and traditional approaches. To meet tomorrow's challenges, and to do so with integrity and sensitivity, we must break out of our existing paradigms and practices, and forge new ones out of the cross-fertilisation of these disparate perspectives. DGSI is pledged to play a decisive role in bringing this about.

It offers:
Study and Training • MSc programmes • Professional Development courses • Pre-deployment workshops (customised) • Specialist workshops (customised) • PhD programmes
World-leading research in: • Regional and international politics and security • Adaptive defence strategy • State, society and the politics of security and identity • Law in conflict • Stabilisation and peacebuilding in fragile states • Visiting Fellowships
Consultancy • Research-led analysis and reports • In-depth briefings (area or thematic expertise) • Specialist workshops (customised)
Public Engagement • Annual DGSI Lecture • Lecture series • Conferences and workshops

Director: Dr Jeroen Gunning

Printed Ephemera
UND/DC27/K

UND/DC27/K1 [2012]
Posters for lectures:
Paper, 1f

Global Policy Institute
UND/DC28

Biographical information: An open meeting was held to discuss setting up the institute on 29 November 2013.

Printed Ephemera
UND/DC28/K
Centre for Sex, Gender and Sexualities

**Biographical information:** The Centre for Sex, Gender and Sexualities evolved from the Gender and Sexuality Research Network based at Durham University in c.2012. With an active network of scholars comprised of over 50 academic and postgraduate research members of Durham University, the Centre is unique in that its members span the arts, social sciences, health and sciences. It takes as its core interest the complex and diverse interrelationships between sex as well as gender and sexualities. The Centre for Sex, Gender and Sexualities is located in the School of Applied Social Sciences and is a satellite centre of the Wolfson Research Institute.

**Printed Ephemera**

UND/DC29/K1 2014
Posters for events:
*Literary Dolls the Female Textual Body from the Nineteenth Century to Now,*
St Aidan's College, 8 March 2014
Paper file
Institute of Advanced Research Computing
UND/DC30

Biographical information: Technological advances at a scale and rate never available before, have brought a revolution to Computing. Petascale computing is now a reality and Exascale computing is in the horizon. At the same time there has been an explosion in technologies for modelling, simulation and data generation, storage, processing and analysis at a very large scale crossing all known boundaries. This revolution in Computing can have a transformational impact in research across Science, Health, Social Science, the Arts and Humanities, introducing new opportunities but also new technological and methodological challenges:

• How can these advanced computational techniques and infrastructures be harnessed to enhance and scale up current research methods, transcend siloed perspectives and traditional disciplinary boundaries, and transform the way key research questions are approached enabling the hitherto impossible?

• Conversely, what are the design, functional, management and usability requirements for a new generation of machines and computational paradigms, techniques, approaches and methodologies necessary to address society’s most vexing challenges?

The Institute of Advanced Research Computing (iARC) aspires to provide an intellectual home for researchers across disciplines to connect and address these exciting challenges. Through its commitment to research excellence, iARC’s goal is to leverage on synergies and act as a catalyst setting up and coordinating powerful research collaborations contributing to the growth of the economy and society. These will generate technology and projects with potential impact through Industrial partnerships, knowledge transfer opportunities, strategic regional, national and international initiatives and potential spin-outs. iARC partners with other academic and industrial research organisations around the world further expanding Durham’s reputation.

The aims of iARC are:

• Pool together critical mass of researchers from different disciplines to form connected research communities around common problems or technologies
• Foster cross disciplinary collaboration and promote cutting edge transformative multi-disciplinary research projects
• Undertake long-term relationship building with external partners in academia, government and industry to accelerate innovation and identify pathways to impact

Drawing upon world leading expertise across the University, iARC’s current research efforts target the following major technological themes and broad cross cutting research areas:

• Big Data
• Large Compute
• Modelling and Simulation
• CyberSecurity
• Digital Humanities
• Social Computing
• Future Cities

Printed Ephemera
UND/DC30/K
Centre for Evaluation & Monitoring at Durham University (CEM)

Biographical information: CEM is an independent research group devoted to the improvement of teaching and learning for children and young people across the world. By introducing scientific and evidence-based monitoring systems, CEM provides high quality research information to measure progress and potential. Working closely with educational stakeholders, CEM delivers assessments, monitoring systems, training and support to create positive outcomes for all pupils. Used by education professionals for over 30 years in over 70 countries, CEM is one of the largest and longest established research groups providing learning assessment for children of all ages. CEM’s methods are research-based, evidence driven and market-tested, built on a foundation of non-commercial academic practice with the School of Education at Durham University.

Institute for Particle Physics Phenomenology (IPPP)

The Institute for Particle Physics Phenomenology (IPPP) is a leading international centre for research in particle physics phenomenology - the bridge between theory and experiment in the study of the tiny building blocks of all matter in the universe and of the fundamental forces that operate between them. Its research addresses what happens when elementary particles are smashed into each other at very high energies and they provide the theory and analysis relevant to experiments at the Large Hadron Collider (LHC) — the world’s largest particle accelerator which discovered the Higgs boson. They also work on the ambitious quest of identifying, predicting and studying physics scenarios beyond the Standard Model. This quest is closely related with the mysteries surrounding antimatter and dark matter, the possibility of supersymmetry, new fundamental forces and even the very modifications of the structure of space-time at very high energies.

The IPPP was established in 2000. It is a joint venture of Durham University and the UK Science and Technology Facilities Council (STFC). Its activities are overseen by an international Steering Committee which meets every six months to review research, the workshop programme and progress against objectives. The IPPP forms part of the Ogden Centre for Fundamental Physics which was officially opened by Prime Minister Tony Blair on 18th October 2002. IPPP is also part of the Centre for Particle Theory in Durham, based jointly in the Departments of Physics and Mathematical Sciences.
Centre for Visual Arts and Culture

UND/DC33

The Centre for Visual Arts and Cultures (CVAC) was established in 2013. It brings together scholars from across and beyond Durham University in order to provide a vibrant and dynamic setting for wide-ranging interdisciplinary research and debates about visual culture. The Centre provides a focus for cutting-edge research on visual arts and cultures: it aspires to train new generations of scholars through innovative postgraduate programmes, it fosters informed debate both nationally and internationally, and it offers an engaging, open environment for researchers at all levels.

CVAC takes a generous view of what constitutes visual culture and it is broad in both geographical and chronological scope, encouraging debate about the range of approaches, methods and theories that are most generative for research on visual phenomena. Durham's current visual culture research includes the study of word and image, art and religion, medicine and visual representation, film, the history of photography, architecture, urban culture, heritage and philosophical aesthetics. It also includes the development of pioneering visual research methods and the study of vision.

Durham's location itself provides a rich and inspiring environment for this field of research. It is part of the UNESCO World Heritage Site that also includes Durham Cathedral; its acclaimed Oriental Museum is a significant asset which houses three Designated Collections, recognised by the Arts Council as nationally and internationally pre-eminent; alongside an outstanding collection of twentieth-century and contemporary art. CVAC has many established relationships with major national and international cultural organisations, and aims to develop further its links with museums, galleries and heritage sites.

Ephemera
UND/DC33/K

UND/DC33/K1 [2018]
Bookmark
Card, 1f

UND/DC33/K2 [2018]
Flyer about the Centre
Paper, 1f

Centre for Nineteenth-Century Studies
UND/DC34

Biographical information: The Durham University Centre for Nineteenth-Century Studies is a locus for research in all aspects of the long nineteenth century (from 1760s to present-day neo Victorianism), drawing from the widest possible range of disciplines and interdisciplinary approaches. The Centre aims to generate new research and collaborative opportunities across the Arts and Humanities, Social Sciences and Sciences, bridging Durham University and regional, national and international research networks and organizations.
Ephemera
UND/DC34/K

UND/DC34/K1 2015
Conference programmes:
Romantic Orients, at Van Mildert College, 3 July 2015
Paper file

Associated Organisations
UND/DD

Durham Palestine Educational Trust
UND/DD1

Biographical information: This is a charity started in 1984 originally to bring students from Birzeit university to Durham for a year of their undergraduate courses. Since 2001, it has welcomed applications for scholarships from outstanding graduates of any Palestinian universities, where there is very little postgraduate education, to Durham to study for a one year Masters course.

Reports
UND/DD1/A

UND/DD1/A1 2004/05 - 2007/08
Annual reports
Paper file

Publications
UND/DD1/H

UND/DD1/H1 May 2004 - July 2009
Paper file

Ephemera
UND/DD1/K

“Helping to make a real difference to Palestine” appeal leaflet, with images of Durham Palestine postgraduates 2002-2013, with an appeal letter 31 August 2014.
2 printed paper fold-out leaflets, colour illustrated

UND/DD1/K2 2014
Posters for events:
Book sale 10-17 April 2014.
Paper file